To: Estates & Facilities

From: Kerina Keir

Date: 21st January 2025

Subject: Estates & Facilities Update

1. Purpose of report

1.1 To inform the committee of any new projects, bookings or changes to operations.

2. Recommendations

2.1 To accept the update report and note any new bookings/changes to operations.

3. Background and information

3.1 Alexandra Suite

Christmas 2025 was a challenging time in terms of ticket sales; apart from one cancelled party night we were able to fulfil all the other advertised events. The Soul & Motown evening with Ebonie, our live singer, went ahead this year and was well worth the wait: we had tremendous feedback and she made the evening. Both events for New Year's Eve went ahead successfully, with numbers similar to 2024.

This year, the Pantomime was Aladdin so did not prove to be as enticing as last year's performance of Cinderella. For 2026 we have booked Sleeping Beauty which I think will be popular.

We held our first country party night which included line dancing lessons; tickets sales were in great demand and following the great response and comments we are holding another one in March which is already selling.





January and February are usually our quiet months, but again we have bookings most weekends, with our first wedding ceremony/reception at the end of February.

We are hosting an open day on 14 March 2026 using our present suppliers and a few new ones. New brochures with updated and the all-inclusive packages will be ready for new customers April 2026.

3.2 The Olympic

Updating the men's toilets has begun and already improving the odour in the corridor! Our tenants are mostly men so this will be a big improvement for the venue.

We hope to welcome are Darts back very soon which will generate bar income. And we continue to promote room and bar functions for the venue.

The Snooker members couldn't wait for the venue to re-open in January following the Christmas break. This year, t looks like we will outperform the record figures for income and membership last year.

3.3 Projects

- Upgrade for the men's toilets.
- Obtain quotes for The Alexandra Suite reception area.
- New fire doors to The Alexandra Suite kitchen corridor to match toilet doors
- New pump at The Olympic.

4. Reasons for recommendations

4.1 This report does not contain any decisions to be made; it just provides information to be noted.

5. Conclusions

5.1 As highlighted in this report, we continue to aim to maximise the use of our facilities, whilst also generating additional income for the Council.

Kerina Keir

Venues Manager