

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

MINUTES

Wednesday 23rd April 2025

Present:

Members	Present	Apologies	Reason
Chair: Cllr M Horwood	✓		
Deputy Chair: Cllr P Brown		✓	Personal Circumstances
Cllr C Barnes		✓	Personal Circumstances
Cllr G Darrington	✓		
Cllr P Darrington	✓		
Cllr J Knight		✓	Holiday
Cllr C Prestedge	✓		
Cllr L Taylor	✓		
Cllr E Uttley	✓		

Officers: Chief Executive Officer (CEO) – Ryan Hayman
Responsible Financial Officer (RFO) – Stephen Innes
Senior Executive Assistant – Adele Farrier
Senior Executive Assistant – Megan Campbell

Also Present: Cllr S Durden, Cllr L Dyball, Cllr C Morgan, Cllr R Wood

Public: NONE PRESENT

MEETING COMMENCED: 19:19

12404 APOLOGIES FOR ABSENCE

Cllr P Brown, Cllr C Barnes

12405 DECLARATIONS OF INTEREST NONE

12406 MINUTES OF PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 19th March 2025.

APPROVED AND SIGNED

12407 TO RECEIVE THE MONTHLY FINANCES

Civic Centre

7702

7800

8205

Olympic
4609

Swanley Park
4727
4703
4710

Housing Stock

Swanley Link

Estates
5028 – Service Recharge – Trolleys Collection will show with invoices in February.

Bank Reconciliation

Payments Out

Aged Creditors/Debtors
Final attempt to contact Elim Church with regards to monies owed before end of year.

RESOLVED – accepted reports A/B/C/D/E/F/G/H/I/J

Date of next meeting – Wednesday 23rd March 2025

MEETING CLOSED AT: 19:46

SIGNED:

23/04/2025

Cllr M Horwood
Chair of Policy and Finance