



# Swanley Town Council

## Payments Out: November 2024

| Date       | A/c        | Payee                                  | Description                     | Payment Method   | Ref                     | Amount    |
|------------|------------|----------------------------------------|---------------------------------|------------------|-------------------------|-----------|
| 01/11/2024 | DVLA       | DVLA                                   | LV13SNK                         | Direct Debit     | DD/DVLA                 | 29.31     |
| 01/11/2024 | DVLA       | DVLA                                   | KV69 JWP                        | Direct Debit     | DD/DVLA                 | 14.43     |
| 01/11/2024 | DVLA       | DVLA                                   | CK60UKF                         | Direct Debit     | DD/DVLA                 | 29.31     |
| 01/11/2024 | DVLA       | DVLA                                   | YR18VWW                         | Direct Debit     | DD/DVLA                 | 28.00     |
| 01/11/2024 | SOLARV     | Solarvault                             | Utility Provider                | Direct Debit     | DD/Solarvoul            | 287.04    |
| 01/11/2024 | SMARTEST   | Smartest Energy                        | Utility Provider                | Direct Debit     | DD/Smartest Energy      | 1,942.00  |
| 01/11/2024 | PROPMED    | Propmedia Ltd                          | Rental Fees                     | Internal Entry   | Internal Entry          | 828.00    |
| 04/11/2024 | Barclays   | Barclays                               | Commission                      | Bank Entry       | Bank Entry              | 131.54    |
| 05/11/2024 | HILLSPR    | Hills Prospect PLC                     | Drinks Provider                 | Direct Debit     | DD/Hills Prospect       | 1,613.34  |
| 05/11/2024 | EMS        | Elavon Merchant Services               | Card Machines                   | Direct Debit     | DD/EMS                  | 318.84    |
| 06/11/2024 | NEST       | NEST                                   | Nest Pension                    | Direct Debit     | DD/NEST                 | 155.98    |
| 06/11/2024 | Yell       | Yell                                   | Website                         | Direct Debit     | DD/Yell                 | 43.20     |
| 06/11/2024 | KERINA     | Kerina                                 | PC Receipts                     | Same Day Payment | FP/Kerina Keir          | 188.42    |
| 06/11/2024 | ALLSTARF   | Allstar Business Solutions Ltd         | Fuel Card                       | Direct Debit     | DD/AllStar              | 124.21    |
| 07/11/2024 | Telguard   | Telguard                               | Gate Telecom                    | Direct Debit     | DD/Telguard             | 8.42      |
| 07/11/2024 | RBL        | RBL                                    | 2nr Wreaths                     | Same Day Payment | FP/RBL                  | 77.50     |
| 08/11/2024 | TV Licence | TV Licence                             | TV Licence                      | Direct Debit     | DD/TV Licence           | 15.00     |
| 08/11/2024 | ROLLER     | Roller Networks Limited                | Software System                 | Direct Debit     | DD/Roller Networks      | 64.52     |
| 08/11/2024 | ALSFTIMB   | Alsford Timber Ltd                     | Timber Merchant                 | Same Day Payment | FP/Alsford Timber       | 149.76    |
| 08/11/2024 | ERNEDOE    | Ernest Doe & Sons Ltd                  | Equipment / Machinery           | Same Day Payment | FP/Ernest Doe           | 21.90     |
| 08/11/2024 | TRADEUK    | Trade UK Account                       | Tools / Consumables             | Same Day Payment | FP/Trade UK             | 890.77    |
| 08/11/2024 | REXEL      | Rexel                                  | Electrical Supplier             | Same Day Payment | FP/Rexel                | 171.53    |
| 08/11/2024 | SELCO      | Selco Trade Centres Ltd                | Builders Merchant               | Same Day Payment | FP/Selco                | 23.26     |
| 08/11/2024 | BR-IT      | BR - IT Support & Consultancy Ltd      | IT Support                      | Same Day Payment | FP/BR-IT                | 904.42    |
| 08/11/2024 | TLCDIREC   | TLC Online                             | Website / Advertising           | Same Day Payment | FP/TLC Online           | 3,206.44  |
| 08/11/2024 | DOR2DOR    | Helm Enterprise Solutions Ltd T/A Dor2 | Town Crier Distribution         | Same Day Payment | FP/Dor2Dor              | 1,020.00  |
| 08/11/2024 | CALLISTO   | Callisto Homes                         | Building Works Contractor       | Same Day Payment | FP/Callisto Homes       | 5,130.00  |
| 08/11/2024 | DECORATO   | Decorators Den Ltd                     | Decorating Supplier             | Same Day Payment | FP/Decorators Den       | 203.63    |
| 08/11/2024 | FLEETLIN   | Fleet Line Markers Ltd                 | Line Marker Paint               | Same Day Payment | FP/Fleet Line Markers   | 294.70    |
| 08/11/2024 | LOCKTOOL   | Locks 'N' Tools Ltd                    | Keys / Padlocks                 | Same Day Payment | FP/Locks n Tools        | 75.00     |
| 08/11/2024 | MDSLEISU   | MDS Leisure                            | Soft Play Equipment             | Same Day Payment | FP/MDS Leisure          | 646.31    |
| 08/11/2024 | SPS        | SPS UK Limited                         | Electrician                     | Same Day Payment | FP/SPS UK Limited       | 1,962.00  |
| 08/11/2024 | PROVNURS   | Provender Nurseries                    | Horticulture                    | Same Day Payment | FP/Provender            | 332.80    |
| 08/11/2024 | CHARLES    | Charles Wilson Engineers Limited       | Equipment Hire                  | Same Day Payment | FP/Charles Wilson       | 451.73    |
| 08/11/2024 | B&MSUPP    | B&M Supplies LTD                       | Plumbing Merchant               | Same Day Payment | FP/B&M Supplies         | 150.39    |
| 08/11/2024 | LOVEMAS    | Love Mascots                           | Light up the Town - Mascots     | Same Day Payment | FP/Love Mascots         | 350.00    |
| 08/11/2024 | BISHOPA    | Bishop Akers & Co                      | Solicitors                      | Same Day Payment | FP/Bishop Akers         | 3,922.00  |
| 08/11/2024 | GLENDUAR   | Glenduart Pipe Band                    | Remembrance Day - Piper         | Same Day Payment | FP/Glenduart Pipe Band  | 350.00    |
| 08/11/2024 | GOCOACH    | Go-Coach Hire Ltd                      | Mini-Bus service                | Same Day Payment | FP/Go-Coach Hire        | 252.00    |
| 08/11/2024 | GASONIC    | Gasonic Ltd                            | Plumber / Electrician           | Same Day Payment | FP/Gasonic              | 702.00    |
| 08/11/2024 | BLEWD      | Mr D K Blew                            | Organist                        | Same Day Payment | FP/D Blew               | 130.00    |
| 11/11/2024 | BARCLAYS   | Barclays                               | Barclays Bank                   | Direct Debit     | DD/Barclays             | 457.57    |
| 11/11/2024 | BARCLAYS   | Barclays                               | Barclays Bank                   | Direct Debit     | DD/Barclays             | 68.00     |
| 11/11/2024 | BARCLAYS   | Barclays                               | Barclays Bank                   | Direct Debit     | DD/Barclays             | 44.00     |
| 11/11/2024 | BARCLAYS   | Barclays                               | Barclays Bank                   | Direct Debit     | DD/Barclays             | 44.00     |
| 12/11/2024 | HMRC       | HMRC                                   | VAT Payment                     | Direct Debit     | DD/HMRC                 | 38,692.26 |
| 12/11/2024 | CLEAWIPE   | Clean Wipes                            | Cleaning Products Supplier      | Same Day Payment | FP/Clean Wipes          | 848.19    |
| 12/11/2024 | KFF100     | Kent Frozen Foods Ltd                  | Catering Supplier               | Same Day Payment | FP/KFF                  | 720.57    |
| 12/11/2024 | DYNAMIX    | Mr S Gadd                              | DJ - Venues                     | Same Day Payment | FP/Dynamix              | 500.00    |
| 12/11/2024 | K&D        | K & D Security                         | Venue Security                  | Same Day Payment | FP/K&D Security         | 510.00    |
| 12/11/2024 | ROASTS     | Steven Roast                           | DJ - Civic Events               | Same Day Payment | FP/Steven Roast         | 90.00     |
| 12/11/2024 | AEQUALIS   | Aequalis Accounting Ltd                | Payroll Provider                | Same Day Payment | FP/Aequalis Accounting  | 213.50    |
| 12/11/2024 | ASTOR      | Astor-Bannerman (Medical) Ltd          | Hoist (S Park) Service Contract | Same Day Payment | FP/Astor-Bannerman      | 470.40    |
| 13/11/2024 | SDC        | SDC                                    | SDC - Quiz                      | Same Day Payment | FP/SDC                  | 30.00     |
| 13/11/2024 | ALLSTARF   | Allstar Business Solutions Ltd         | Fuel Card                       | Direct Debit     | DD/AllStar              | 311.77    |
| 13/11/2024 | GRENKE     | Grenke Leasing                         | Equipment Leasing               | Direct Debit     | DD/Grenke Leasing       | 724.98    |
| 13/11/2024 | PLANDAY    | Planday Limited                        | Staff Scheduling Subscription   | Same Day Payment | FP/Planday              | 396.72    |
| 13/11/2024 | TLCDIREC   | TLC Online                             | Website / Advertising           | Same Day Payment | FP/TLC Online           | 107.74    |
| 13/11/2024 | SEVDIST    | Sevenoaks District Council             | SDC - Garden Waste Sacks        | Same Day Payment | FP/SDC                  | 1,000.00  |
| 13/11/2024 | KCSED      | CSG Global Education Ltd               | Stationery                      | Same Day Payment | FP/CSG Global Education | 226.02    |
| 13/11/2024 | RECYCLIN   | Recycling 4you                         | Fridge Disposal                 | Same Day Payment | FP/Recycling 4you       | 504.00    |
| 13/11/2024 | STALBRID   | Stalbridge Linen Services              | Linen Provider                  | Same Day Payment | FP/Stalbridge Linen     | 240.00    |
| 14/11/2024 | OVERLINE   | Overline                               | Telecoms & Broadband            | Direct Debit     | DD/Overline             | 61.77     |
| 14/11/2024 | OVERLINE   | Overline                               | Telecoms & Broadband            | Direct Debit     | DD/Overline             | 305.38    |
| 14/11/2024 | OVERLINE   | Overline                               | Telecoms & Broadband            | Direct Debit     | DD/Overline             | 53.60     |
| 14/11/2024 | OVERLINE   | Overline                               | Telecoms & Broadband            | Direct Debit     | DD/Overline             | 164.80    |
| 14/11/2024 | PROPMED    | Propmedia Ltd                          | Rental Fees                     | Internal Entry   | Internal Entry          | 55.13     |

[7]

[2]

Monthly Finances (I)

|            |             |             |                |              |             |            |     |
|------------|-------------|-------------|----------------|--------------|-------------|------------|-----|
| 15/11/2024 | PayrollMth8 | PayrollMth8 | PayrollMth8    | BACS         | PayrollMth8 | 117,620.86 | [1] |
| 15/11/2024 | SDC         | SDC         | Business Rates | Direct Debit | DD/SDC      | 5,349.40   | [2] |
| 15/11/2024 | SDC         | SDC         | Business Rates | Direct Debit | DD/SDC      | 3,714.60   |     |

# Monthly Finances (I)

|            |                    |                                       |                               |                  |                           |            |
|------------|--------------------|---------------------------------------|-------------------------------|------------------|---------------------------|------------|
| 15/11/2024 | SDC                | SDC                                   | Business Rates                | Direct Debit     | DD/SDC                    | 3,221.00   |
| 15/11/2024 | NFSMEET            | NFS Meetings Technology Ltd           | Booking Software              | Direct Debit     | DD/NFS Meetings Technolog | 510.00     |
| 15/11/2024 | SMARTOF            | Smart Office Solution                 | Copier Printing               | Direct Debit     | DD/Smart Office           | 694.62     |
| 18/11/2024 | 2nd Swanley Scouts | 2nd Swanley Scouts                    | Grant Aid                     | Same Day Payment | FP/2nd Swanley Scouts     | 1,000.00   |
| 18/11/2024 | TOTGAS1            | Total Gas & Power (Civic)             | Utility Provider              | Direct Debit     | DD/Total Gas              | 420.31     |
| 18/11/2024 | TOTGASP            | Total Gas & Power Ltd (Alex)          | Utility Provider              | Direct Debit     | DD/Total Gas              | 420.30     |
| 18/11/2024 | SAGE100            | Sage (UK) Ltd                         | Accounting Software           | Direct Debit     | DD/Sage                   | 177.84     |
| 19/11/2024 | NEST               | NEST                                  | Nest Pension                  | Direct Debit     | DD/NEST                   | 160.23     |
| 19/11/2024 | EETMOB             | EE & T Mobile                         | Mobile Phone                  | Direct Debit     | DD/EE Mobile              | 138.20     |
| 19/11/2024 | PENINSUL           | Peninsula Business Services           | HR Consultants                | Direct Debit     | DD/Peninsula Business     | 276.28     |
| 19/11/2024 | HILLSPR            | Hills Prospect PLC                    | Drinks Provider               | Direct Debit     | DD/Hills Prospect         | 647.71     |
| 20/11/2024 | MAISONNM           | Maison Maurice Ltd                    | Drinks Supplier               | Direct Debit     | DD/Maison Maurice         | 2,068.65   |
| 20/11/2024 | TOTALENO           | Total Energies (Olympic)              | Utility Provider              | Direct Debit     | DD/Total Energies         | 2,205.79   |
| 20/11/2024 | PEAC               | PEAC (UK) Limited                     | Copier Leasing                | Direct Debit     | DD/PEAC                   | 299.14     |
| 20/11/2024 | EVENTSBY           | Events By Primrose                    | Chair Cover Supplier          | Same Day Payment | FP/Events by Primrose     | 300.00     |
| 20/11/2024 | KFF100             | Kent Frozen Foods Ltd                 | Catering Supplier             | Same Day Payment | FP/KFF                    | 190.75     |
| 20/11/2024 | PHOENIX1           | Phoenix Fireworks Ltd                 | Fireworks                     | Same Day Payment | FP/Phoenix Fireworks      | 3,420.00   |
| 20/11/2024 | VEOLIA             | Veolia                                | Waste Disposal / Recycling    | Same Day Payment | FP/Veolia UK              | 3,106.58   |
| 20/11/2024 | CHARLES            | Charles Wilson Engineers Limited      | Equipment Hire                | Same Day Payment | FP/Charles Wilson         | 87.43      |
| 20/11/2024 | HOWDENS            | Howdens Joinery Co.                   | Joinery Merchants             | Same Day Payment | FP/Howdens                | 79.51      |
| 20/11/2024 | NETRAIL            | Network Rail                          | Rail Tickets                  | Same Day Payment | FP/Network Rail           | 117.75     |
| 20/11/2024 | IMAGRAP            | Image Group Ltd                       | Signs and Banners             | Same Day Payment | FP/Image Group            | 630.00     |
| 20/11/2024 | PEASEJ             | John Pease                            | EV Van Dealer                 | Same Day Payment | FP/John Pease             | 28,140.00  |
| 20/11/2024 | S&G                | S & G Recruitment Ltd                 | Staff Recruitment             | Same Day Payment | FP/S&G Recruitment        | 1,066.64   |
| 20/11/2024 | HSWTIMBE           | HSW Timber Co Ltd                     | Santa's Grotto                | Same Day Payment | FP/HSW Timber             | 1,600.00   |
| 20/11/2024 | WILLOW             | Willow Pumps Limited                  | Drainage Contractor           | Same Day Payment | FP/Willow Pumps           | 390.00     |
| 20/11/2024 | CARROLL            | Carroll Carpets & Flooring            | Flooring Contractor           | Same Day Payment | FP/Carroll Carpets        | 2,118.00   |
| 20/11/2024 | MOMMASH            | Momma Shines                          | Cleaning Contractor           | Same Day Payment | FP/Momma Shines           | 204.00     |
| 20/11/2024 | YATES              | K Yates Roofing                       | Maintenance Contractor        | Same Day Payment | FP/K Yates                | 276.34     |
| 20/11/2024 | SEFE               | SEFE Energy Limited                   | Utility Provider              | Same Day Payment | FP/SEFE Energy            | 431.34     |
| 20/11/2024 | SEVDIST            | Sevenoaks District Council            | SDC - Garden Waste Sacks      | Same Day Payment | FP/SDC                    | 168.00     |
| 21/11/2024 | Tracey Bayliss     | Tracey Bayliss                        | Selection Bixes etc           | Same Day Payment | FP/Tracey Bayliss         | 130.25     |
| 21/11/2024 | ENREACH            | Enreach UK Ltd                        | Telecoms & Broadband          | Direct Debit     | DD/Enreach UK             | 520.26     |
| 21/11/2024 | CARROLL            | Carroll Carpets & Flooring            | Flooring Contractor           | Same Day Payment | FP/Carroll Carpets        | 72.00      |
| 22/11/2024 | XINTEL             | XLN Telecom                           | Telecoms & Broadband          | Direct Debit     | DD/XLN                    | 91.09      |
| 22/11/2024 | SOFTPLAY           | Soft Play Planet Ltd                  | Soft Play Equipment           | Same Day Payment | FP/Soft Play Planet       | 811.58     |
| 22/11/2024 | GASONIC            | Gasonic Ltd                           | Plumber / Electrician         | Same Day Payment | FP/Gasonic                | 382.01     |
| 22/11/2024 | KCC100             | Kent County Council                   | Stationery                    | Same Day Payment | FP/KCC                    | 269.99     |
| 22/11/2024 | TILLROCO           | The Till Roll Company                 | PDQ Machine Till Roll         | Same Day Payment | FP/Till Roll Company      | 79.14      |
| 25/11/2024 | TOTALENS           | Total Energies (Oaks)                 | Utility Provider              | Direct Debit     | DD/Total Energies         | 45.12      |
| 25/11/2024 | TOTALENP           | Total Energies (S Park)               | Utility Provider              | Direct Debit     | DD/Total Energies         | 3,613.64   |
| 25/11/2024 | BOC100             | BOC Ltd                               | Suremix/Gas Supply            | Direct Debit     | DD/BOC                    | 166.63     |
| 25/11/2024 | PENINSUL           | Peninsula Business Services           | HR Consultants                | Direct Debit     | DD/Peninsula Business     | 455.68     |
| 25/11/2024 | TOTALENA           | Total Energies (Alexandra)            | Utility Provider              | Direct Debit     | DD/Total Energies         | 1,343.89   |
| 25/11/2024 | TOTALEN            | Total Energies (Tennis)               | Utility Provider              | Direct Debit     | DD/Total Energies         | 1,289.21   |
| 25/11/2024 | TOTALENC           | Total Energies (Civic & Ablution)     | Utility Provider              | Direct Debit     | DD/Total Energies         | 736.44     |
| 25/11/2024 | TOTALENH           | Total Energies Civic                  | Utility Provider              | Direct Debit     | DD/Total Energies         | 304.30     |
| 27/11/2024 | GRENKE             | Grenke Leasing                        | Equipment Leasing             | Direct Debit     | DD/Grenke Leasing         | 168.00     |
| 27/11/2024 | ALLSTARF           | Allstar Business Solutions Ltd        | Fuel Card                     | Direct Debit     | DD/AllStar                | 128.90     |
| 27/11/2024 | CASTL325           | Castle Water Limited                  | Utility Provider              | Same Day Payment | FP/Castle Water           | 534.23     |
| 27/11/2024 | DYNAMIX            | Mr S Gadd                             | DJ - Venues                   | Same Day Payment | FP/Dynamix                | 185.00     |
| 27/11/2024 | ISECURE1           | iSecure Ltd                           | Security & Alarm Contractor   | Same Day Payment | FP/iSecure                | 559.20     |
| 27/11/2024 | MOMMASH            | Momma Shines                          | Cleaning Contractor           | Same Day Payment | FP/Momma Shines           | 96.00      |
| 27/11/2024 | TLCDIREC           | TLC Online                            | Website / Advertising         | Same Day Payment | FP/TLC Online             | 69.76      |
| 27/11/2024 | TUCKWELL           | Tuckwells                             | Machinery & Plant Maintenance | Same Day Payment | FP/Tuckwells              | 768.00     |
| 27/11/2024 | WEATHFEN           | Weatherley Fencing Contractors Limite | Fencing Supplier              | Same Day Payment | FP/Weatherley Fencing     | 85.92      |
| 27/11/2024 | QUADIENT           | Quadient Finance UK limited           | Franking Machine              | Same Day Payment | FP/Quadient Finance       | 233.03     |
| 27/11/2024 | KFF100             | Kent Frozen Foods Ltd                 | Catering Supplier             | Same Day Payment | FP/KFF                    | 524.37     |
| 28/11/2024 | AMS                | Automatic Machine Services LTD        | Coffee Machines               | Direct Debit     | DD/AMS                    | 208.00     |
| 28/11/2024 | CFCORP10           | CF Corporate Finance Ltd              | Equipment Leasing             | Same Day Payment | FP/CF Corporate Finance   | 64,548.28  |
| 28/11/2024 | EMERALD            | Emerald Elevators                     | Lift Engineers                | Same Day Payment | FP/Emerald Elevators      | 2,212.51   |
| 28/11/2024 | MANAGED            | Managed Water Services Limited        | Legionella Testing            | Same Day Payment | FP/Managed Water Services | 2,804.40   |
| 28/11/2024 | GASONIC            | Gasonic Ltd                           | Plumber / Electrician         | Same Day Payment | FP/Gasonic                | 1,320.00   |
| 28/11/2024 | AUDICREW           | Audiocrew                             | Audio Equipment Supplier      | Same Day Payment | FP/AudioCrew              | 1,022.40   |
| 28/11/2024 | NIVEKCAT           | Nivek Catering Supplies Ltd           | Catering Supplies             | Same Day Payment | FP/Nivek Catering         | 427.56     |
| 29/11/2024 | SOLARV             | Solarvault                            | Utility Provider              | Same Day Payment | DD/Solarvault             | 410.64     |
|            |                    |                                       |                               |                  |                           | 341,948.80 |

## Summary: All Payments

| Month  | Payment Method          | Amount     |
|--------|-------------------------|------------|
| Nov-24 | Cheque                  | -          |
|        | BACS                    | 117,620.86 |
|        | Direct Debit            | 74,976.96  |
|        | Same Day Payment        | 148,336.31 |
|        | Internal Entry (Offset) | 883.13     |
|        | Bank Entry              | 131.54     |

## Summary: Payments > £5,000

| Reference | Description            | Amount     |
|-----------|------------------------|------------|
| [1]       | Payroll                | 117,620.86 |
| [2]       | Direct Debit           | 44,041.66  |
| [3]       | Regular Payment        | -          |
| [4]       | Insurance              | -          |
| [5]       | CEO - Delegated Powers | -          |
| [6]       | Grants                 | -          |

**Monthly Finances (I)**

341,948.80

|     |                        |                   |
|-----|------------------------|-------------------|
| [7] | Pre-agreed Expenditure | 97,818.28         |
| [8] | Councillor Sign Off    | -                 |
|     |                        | <u>259,480.80</u> |

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date