

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

MINUTES

Wednesday 19th June 2024

Present:

Members	Present	Apologies	Reason
Chair: Cllr M Horwood		✓	Work Commitments
Deputy Chair: Cllr P Brown		✓	Annual Leave
Cllr C Barnes		✓	Personal Circumstances
Cllr G Darrington	✓		
Cllr P Darrington		✓	Personal Circumstances
Cllr J Knight	✓		
Cllr C Prestedge		✓	Annual Leave
Cllr L Taylor	✓		
Cllr E Uttley		✓	Personal Circumstances

Officers: Chief Executive Officer (CEO) – Ryan Hayman
Senior Executive Assistant (HR) – Tracey Bayliss
Senior Executive Assistant (Events) – Adele Farrier
Responsible Finance Officer (RFO) – Stephen Innes

Also Present: Cllr S Durden, Cllr K Mitchell

Public: NONE PRESENT

MEETING COMMENCED: 19:00

In the absence of the Chair, Cllr M Horwood and Deputy Chair, Cllr P Brown a vote took place, and it was agreed that Cllr G Darrington would preside.

12288 APOLOGIES FOR ABSENCE

Cllr P Darrington, Cllr P Brown, Cllr C Barnes, Cllr P Darrington, Cllr M Horwood, Cllr C Prestedge, Cllr E Uttley

12289 DECLARATIONS OF INTEREST NONE

12290 MINUTES OF PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 22nd May 2024.

APPROVED AND SIGNED

12291 TO RECEIVE THE MONTHLY FINANCES

Swanley Park

7012 – Security Staffing - £1,722 – It was asked if the Security Staffing covered protecting the wildlife around the park from people with catapults. It was confirmed that the Security Staff had intervened and called the Police regarding a recent incident relating to the wildlife.

Payments Out

31/05/2024 – SPS-UK Limited – Electrician - £1,652.40 – It was asked what this related to. RFO confirmed that it was for the works at the park relating to the new kiosk for the splash pool.

Debtors

SupaJam - £245 – RFO mentioned that this is now up to date.

We Buy Any Car – It was asked why there were two amounts showing. RFO confirmed that it was due to delayed issue of invoices.

- **RESOLVED – accepted reports A/B/C/D/E/F/G/H/I/J**

Date of next meeting – Wednesday 24th July 2024

MEETING CLOSED AT: 19:17

SIGNED:

24/07/2024

**Cllr M Horwood
Chair of Policy and Finance**