

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

MINUTES

Wednesday 24th April 2024

Present:

Members	Present	Apologies	Reason
Chair: Cllr G Darrington	✓		
Deputy Chair: Cllr P Brown		✓	Personal Circumstances
Cllr C Barnes	✓		
Cllr P Darrington	✓		
Cllr C Morgan	✓		
Cllr C Prestedge	✓		
Cllr E Uttley		✓	Work Commitments
Cllr R Wood	✓		

Officers: Chief Executive Officer (CEO) – Ryan Hayman
Executive Assistant – Tracey Bayliss
Responsible Finance Officer (RFO) – Stephen Innes
Swanley Link Manager – Claire Cormack

Also Present: Cllr S Durden, Cllr L Dyball, Cllr J Knight, Cllr K Mitchell

Public: NONE PRESENT

MEETING COMMENCED: 19:16

12228 APOLOGIES FOR ABSENCE

Cllr P Brown, Cllr E Uttley

12229 DECLARATIONS OF INTEREST

NONE

12230 MINUTES OF PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 20th March 2024.

APPROVED AND SIGNED

12231 TO RECEIVE THE MONTHLY FINANCES

Alexandra Suite – It was noted that there was an increase in profit over the last year from the previous year of £10,803.06.

Swanley Park – It was mentioned that the Park is showing a loss this year of £8,428.81. Costs are increased due to the costs associated with the new pool system being implemented. The work on the main sewerage connection now will show savings of £35,000

each year. It was also mentioned that the weather had a detrimental effect on visitors to the park which in turn affects the usage of the facilities in the park.

Housing Stock – It was noted that the properties should have raised £79,200 but in fact only made £74, 596.75. It was noted that there was not very much consistence in the payments on some of the properties. CEO confirmed that between February and June the property revaluations came up for renewal which filters through the properties. It was asked what procedures would be put in place to ensure that all rental income is received regularly from all tenants. CEO agreed that more thorough checks and rental reviews would be put in place moving forward.

Estates – It was noted that there was a reduction in the profit made from the collection of trolleys due to the locking measures now put in place by the supermarkets.

Payments Out – 12/03/2024 – Owls Hall Environmental Ltd - £60,206.28 – It was noted that the payment was showing for the sewer connection and it was confirmed that the work was nearing completion.

04/03/2024 – The Door & Window Centre Ltd - £4,980 – It was asked what this payment referred to. It was confirmed that it was for the new Kiosk windows at the Park.

08/03/2024 – Orton Lifts - £2,493 – It was asked what this payment referred to. It was confirmed it was for lift servicing at The Olympic.

Debtors - SupaJam - It was asked what the £245 related to. RFO confirmed that it was for hire of the sports courts.

- **RESOLVED** – accepted reports A/B/C/D/E/F/G/H/I/J/K

Date of next meeting – Wednesday 22nd May 2024

MEETING CLOSED AT: 19:34

SIGNED:

22/05/2024

**Cllr G Darrington
Chair of Policy and Finance**