To: Estates & Facilities

From: Kerina Hunt

Date: 24th April 2024

Subject: Estates & Facilities Update

1. Purpose of report

1.1 To inform the committee of any new projects, bookings or changes to operations.

2. Recommendations

2.1 To accept the update report and note any new bookings/changes to operations.

3. Background and information

3.1 THE ALEXANDRA SUITE

The Venue continues to flourish. We had good numbers at our recent 80's v 90's party night and excellent feedback from our customers. We are hoping to sell our silent disco in July 2024.

We welcomed a new dinner dance, serving 125 guests a four course Scottish themed menu, sourcing Haggis in March was very challenging, but we delivered successfully, please see below comments from our customer:



3.2 THE OLYMPIC

Snooker membership continues to grow, attracting more families. We will continue to offer half price snooker on a Friday and Saturday evening which is helping our income at the weekends.

Both Karaoke and quiz nights are still popular.

Room and Bar functions are still being booked at The Venue with the last one attracting one of our largest bar takes.

3.3 PROJECTS

Quotes are being sourced for a new decking area at The Olympic.

The Pavilion has been painted and the new carpet fitted which has transformed the venue. The Alexandra Suite internal doors have been installed and the reception area painted, we are hoping to have the whole of the suite painted within the next few months.

The Olympic will be decorated throughout and hopefully new tables will be sourced to go with the chairs.

3.4 COMMUNITY

One of our churches carried out a litter pick, they did amazing and I know they have more community projects coming up in the future



Both Venues finished 2023/24 in a healthy financial position. The Alexandra Suite increased its profit against the year target by more than £65,000. And The Olympic, despite having unforeseen costs of £12,000 for a new cellar cooler and lift repairs (to meet health and safety standards), also exceeded its target for the year. A triumph all round!

4. Reasons for recommendations

4.1 This report does not contain any decisions to be made; it just provides information to be noted.

5. Conclusions

5.1 As highlighted in this report, we continue to aim to maximise the use of our facilities, whilst also generating additional income for the Council.

Kerina Hunt

Venues Manager