

## Swanley Town Council



## Payments Out: February 2024

| Date       | A/c            | Payee                                  | Description                   | Payment Method   | Ref                        | Amount        |
|------------|----------------|----------------------------------------|-------------------------------|------------------|----------------------------|---------------|
| 01/02/2024 | DVLA           | DVLA                                   | LV13SNK                       | Direct Debit     | DD/DVLA                    | 28.00         |
| 01/02/2024 | DVLA           | DVLA                                   | CK60UKF                       | Direct Debit     | DD/DVLA                    | 28.00         |
| 01/02/2024 | DVLA           | DVLA                                   | YR18VWW                       | Direct Debit     | DD/DVLA                    | 28.00         |
| 01/02/2024 | PROP MED       | Propmedia Ltd                          | Rental Fees                   | Internal Entry   | Internal Entry             | 39.00         |
| 02/02/2024 | L Hendry-Lewis | L Hendry-Lewis                         | LHL Travel                    | Same Day Payment | FP/L Hendry-Lewis          | 385.60        |
| 02/02/2024 | KENTTEN        | Kent Tennis Association                | Tennis Subscription           | Same Day Payment | FP/Kent Tennis Association | 100.00        |
| 02/02/2024 | TLC DIREC      | TLC Online                             | Website / Advertising         | Same Day Payment | FP/TLC Online              | 191.21        |
| 02/02/2024 | BROOKERG       | George Brooker                         | Trolley Collection            | Same Day Payment | FP/G Brooker               | 736.00        |
| 02/02/2024 | ERNEDOE        | Ernest Doe & Sons Ltd                  | Equipment / Machinery         | Same Day Payment | FP/Ernest Doe              | 232.49        |
| 02/02/2024 | SELCO          | Selco Trade Centres Ltd                | Builders Merchant             | Same Day Payment | FP/Selco                   | 9.10          |
| 02/02/2024 | WEATHFEN       | Weatherley Fencing Contractors Limited | Fencing Supplier              | Same Day Payment | FP/Weatherley Fencing      | 46.24         |
| 02/02/2024 | STALBRID       | Stalbridge Linen Services              | Linen Provider                | Same Day Payment | FP/Stalbridge Linen        | 242.29        |
| 02/02/2024 | AIMHIRE        | Aimhire UK Ltd                         | Plant Hire                    | Same Day Payment | FP/Aimhire UK              | 97.20         |
| 05/02/2024 | Barclays       | Barclays                               | Charges                       | Bank Entry       | Bank Entry                 | 176.70        |
| 05/02/2024 | Yell           | Yell                                   | Website                       | Direct Debit     | DD/Yell                    | 43.20         |
| 05/02/2024 | TAYLORC        | Charles Taylor Trading                 | Seating - Olympic Decking     | Same Day Payment | FP/Charles Taylor          | 1,000.00      |
| 05/02/2024 | TAYLORC        | Charles Taylor Trading                 | Seating - Olympic Decking     | Same Day Payment | FP/Charles Taylor          | 47.00         |
| 05/02/2024 | EIM            | Electrcal Installation Management      | CIL - Floodlights             | Same Day Payment | FP/Electrical Installation | 4,980.00      |
| 05/02/2024 | OMPROJ         | OM Project Lighting                    | CIL - Floodlights             | Same Day Payment | FP/OM Project Lighting     | 4,012.98      |
| 05/02/2024 | EMS            | Elavon Merchant Services               | PDQ Machines                  | Direct Debit     | DD/EMS                     | 305.41        |
| 05/02/2024 | MGD            | Machine Gaming Duty                    | Fruit Machine Duty            | Direct Debit     | DD/HMRC                    | 325.35        |
| 05/02/2024 | PROP MED       | Propmedia Ltd                          | Rental Fees                   | Internal Entry   | Internal Entry             | 759.00        |
| 06/02/2024 | CASTLS29       | Castle Water Limited                   | Utility Provider              | Same Day Payment | FP/Castle Water            | 163.03        |
| 06/02/2024 | DECORATO       | Decorators Den Ltd                     | Decorating Supplier           | Same Day Payment | FP/Decorators Den          | 436.52        |
| 06/02/2024 | B&MSUPP        | B&M Supplies LTD                       | Plumbing Merchant             | Same Day Payment | FP/B&M Supplies            | 265.71        |
| 06/02/2024 | ALSFTIMB       | Alsford Timber Ltd                     | Timber Merchant               | Same Day Payment | FP/Alsford Timber          | 126.80        |
| 06/02/2024 | CHARLES        | Charles Wilson Engineers Limited       | Equipment Hire                | Same Day Payment | FP/CW Plant Hire           | 776.40        |
| 06/02/2024 | SIGNSD         | Signs Direct                           | Signs                         | Same Day Payment | FP/Signs Direct            | 154.87        |
| 06/02/2024 | LATIS          | Latic Scientific                       | Pool Chemicals                | Same Day Payment | FP/Latic Scientific        | 177.60        |
| 06/02/2024 | KCC100         | Kent County Council                    | Stationery                    | Same Day Payment | FP/KCC                     | 84.54         |
| 06/02/2024 | LICENSPA       | Licensing Partnership                  | Premises Licence              | Same Day Payment | FP/Licensing Partnership   | 180.00        |
| 06/02/2024 | PROP MED       | Propmedia Ltd                          | Rental Fees                   | Internal Entry   | Internal Entry             | 649.00        |
| 07/02/2024 | TELGUARD       | Telguard Telecom                       | S Park Gate Entry             | Direct Debit     | DD/Telguard                | 7.99          |
| 07/02/2024 | ALLSTARF       | Allstar Business Solutions Ltd         | Fuel Card                     | Direct Debit     | DD/AllStar                 | 53.85         |
| 08/02/2024 | TV Licence     | TV Licence                             | TV Licence                    | Direct Debit     | DD/TV Licence              | 13.25         |
| 09/02/2024 | ROLLER         | Roller                                 | Software System               | Direct Debit     | DD/Roller                  | 55.01         |
| 12/02/2024 | NEST           | NEST                                   | Pension                       | Direct Debit     | DD/NEST                    | 71.92         |
| 12/02/2024 | HMRC           | HMRC                                   | VAT Payment                   | Direct Debit     | DD/HMRC                    | 21,223.11 [2] |
| 12/02/2024 | BARCLAYS       | Barclays                               | Barclays Bank                 | Direct Debit     | DD/Barclays                | 44.00         |
| 12/02/2024 | BARCLAYS       | Barclays                               | Barclays Bank                 | Direct Debit     | DD/Barclays                | 44.00         |
| 12/02/2024 | BARCLAYS       | Barclays                               | Barclays Bank                 | Direct Debit     | DD/Barclays                | 68.00         |
| 12/02/2024 | BARCLAYS       | Barclays                               | Barclays Bank                 | Direct Debit     | DD/Barclays                | 511.63        |
| 13/02/2024 | OVERLINE       | Overline                               | Telecoms & Broadband          | Direct Debit     | DD/Overline                | 57.57         |
| 13/02/2024 | OVERLINE       | Overline                               | Telecoms & Broadband          | Direct Debit     | DD/Overline                | 269.38        |
| 13/02/2024 | OVERLINE       | Overline                               | Telecoms & Broadband          | Direct Debit     | DD/Overline                | 48.80         |
| 13/02/2024 | OVERLINE       | Overline                               | Telecoms & Broadband          | Direct Debit     | DD/Overline                | 146.20        |
| 14/02/2024 | ALLSTARF       | Allstar Business Solutions Ltd         | Fuel Card                     | Direct Debit     | DD/AllStar                 | 215.51        |
| 15/02/2024 | Payroll        | Payroll                                | Salaries                      | BACS             | Payroll                    | 86,945.10 [1] |
| 15/02/2024 | NFSMEET        | NFS Meetings Technology Ltd            | Booking Software              | Direct Debit     | DD/NFS Technology          | 510.00        |
| 15/02/2024 | BOOKER         | Booker Limited                         | Wholesaler                    | Direct Debit     | DD/Booker                  | 127.09        |
| 15/02/2024 | DYNAMIX        | Mr S Gadd                              | DJ - Venues                   | Same Day Payment | FP/Dynamix                 | 250.00        |
| 15/02/2024 | D.BODY         | D.Body Ltd                             | Sewage Removal                | Same Day Payment | FP/D Body                  | 570.00        |
| 15/02/2024 | CLEAWIPE       | Clean Wipes                            | Cleaning Products Supplier    | Same Day Payment | FP/Clean Wipes             | 370.90        |
| 15/02/2024 | TRADEUK        | Trade UK Account                       | Tools / Consumables           | Same Day Payment | FP/Trade Uk                | 640.79        |
| 15/02/2024 | CHARLES        | Charles Wilson Engineers Limited       | Equipment Hire                | Same Day Payment | FP/Charles Wilson ENG      | 334.20        |
| 15/02/2024 | KCC100         | Kent County Council                    | Link Recharge                 | Same Day Payment | FP/KCC                     | 269.99        |
| 15/02/2024 | VIKING         | Office Depot International (UK) Ltd    | Office Stationery             | Same Day Payment | FP/Viking Office Supplies  | 122.02        |
| 15/02/2024 | LOCKTOOL       | Locks 'N' Tools Ltd                    | Keys / Padlocks               | Same Day Payment | FP/Locks n Tools           | 215.98        |
| 15/02/2024 | PLANDAY        | Planday Limited                        | Staff Scheduling Subscription | Same Day Payment | FP/Planday                 | 341.40        |
| 15/02/2024 | ABHERITA       | AB Heritage                            | Rugbu Pitch Survey            | Same Day Payment | FP/AB Heritage             | 714.00        |
| 15/02/2024 | MADPLAY        | MadPlay Frames                         | Soft Play Inspection          | Same Day Payment | FP/Madplay Frames          | 250.00        |
| 15/02/2024 | YATES          | K Yates Roofing                        | Roofing Contractor            | Same Day Payment | FP/K Yates Roofing         | 220.00        |
| 15/02/2024 | AEQUALIS       | Aequalis Accounting                    | Payroll Provider              | Same Day Payment | FP/Aequalis Accounting     | 154.00        |
| 16/02/2024 | SAGE100        | Sage (UK) Ltd                          | Accounting Software           | Direct Debit     | DD/Sage                    | 161.66        |
| 16/02/2024 | CASTL760       | Castle Water Limited                   | Utility Provider              | Direct Debit     | DD/Castle Water            | 572.89        |
| 19/02/2024 | PWLB           | PWLB                                   | PWLB                          | Direct Debit     | DD/PWLB                    | 4,695.33      |
| 19/02/2024 | CCPAS          | CCPAS                                  | DBS Certification             | Direct Debit     | DD/CCPAS                   | 51.08         |
| 19/02/2024 | PENINSUL       | Peninsula Business Services            | HR Consultants                | Direct Debit     | DD/Peninsul Business       | 276.28        |

**Monthly Finances (I)**

|            |         |                                                          |                   |                  |            |          |
|------------|---------|----------------------------------------------------------|-------------------|------------------|------------|----------|
| 19/02/2024 | EETMOB  | EE & T Mobile                                            | Mobile Phone      | Direct Debit     | DD/EE      | 116.20   |
| 19/02/2024 | DOR2DOR | Helm Enterprise Solutions Ltd T/A Dor2 Magazine Delivery |                   | Same Day Payment | FP/Dor2Dor | 1,020.00 |
| 19/02/2024 | SELCO   | Selco Trade Centres Ltd                                  | Builders Merchant | Same Day Payment | FP/Selco   | 455.10   |

## Monthly Finances (I)

|            |                      |                                        |                               |                  |                              |              |
|------------|----------------------|----------------------------------------|-------------------------------|------------------|------------------------------|--------------|
| 19/02/2024 | CWRPLANT             | CWR Plant Hire                         | Plant Hire                    | Same Day Payment | FP/CWR Plant Hire            | 477.60       |
| 19/02/2024 | CANDO                | Can Do Hire                            | Equipment Hire                | Same Day Payment | FP/Can Do Hire               | 206.40       |
| 19/02/2024 | FURNI-TE             | Furni-Tech                             | Upholsterer - Lounge Chairs   | Same Day Payment | FP/Furni-Tech                | 1,000.00     |
| 20/02/2024 | WORLDPAY             | World Play                             | PDQ Machines                  | Direct Debit     | DD/World Pay                 | 91.00        |
| 20/02/2024 | PEAC                 | PEAC Finance                           | Copier Leasing                | Direct Debit     | DD/PEAC                      | 299.14       |
| 20/02/2024 | TOTALENO             | Total Energies                         | Utility Provider              | Direct Debit     | DD/Total Energies            | 2,418.63     |
| 20/02/2024 | TOTGAS1              | Total Gas & Power (Civic)              | Utility Provider              | Direct Debit     | DD/Total Energies            | 2,135.54     |
| 20/02/2024 | TOTGASP              | Total Gas & Power Ltd (Alex)           | Utility Provider              | Direct Debit     | DD/Total Energies            | 2,135.54     |
| 20/02/2024 | MAISONNM             | Maison Maurice Ltd                     | Drinks Supplier               | Direct Debit     | DD/Maison Maurice            | 9,249.36 [2] |
| 21/02/2024 | Sevenoaks Town Count | Sevenoaks Town Council                 | Mayoral Event                 | Same Day Payment | FP/Sevenoaks Town Council    | 34.00        |
| 21/02/2024 | Mayor of Dartford    | Mayor of Dartford                      | Mayoral Event                 | Same Day Payment | FP/Mayor of Dartford         | 66.00        |
| 21/02/2024 | Thurrock BC          | Thurrock BC                            | Mayoral Event                 | Same Day Payment | FP/Thurrock BC               | 120.00       |
| 21/02/2024 | Mayor of Bromley     | Mayor of Bromley                       | Mayoral Event                 | Same Day Payment | FP/Mayor of Bromley          | 50.00        |
| 21/02/2024 | Medway Council       | Medway Council                         | Mayoral Event                 | Same Day Payment | FP/Medway Council            | 140.00       |
| 21/02/2024 | ENREACH              | Enreach UK Ltd                         | Telecoms & Broadband          | Direct Debit     | DD/Enreach UK                | 451.28       |
| 21/02/2024 | ALLSTARF             | Allstar Business Solutions Ltd         | Fuel Card                     | Direct Debit     | DD/AllStar                   | 55.72        |
| 22/02/2024 | TOTALENP             | Total Energies                         | Utility Provider              | Direct Debit     | DD/Total Energies            | 5,806.44 [2] |
| 22/02/2024 | TOTALENS             | Total Energies                         | Utility Provider              | Direct Debit     | DD/Total Energies            | 66.03        |
| 22/02/2024 | TOTALEN              | Total Energies                         | Utility Provider              | Direct Debit     | DD/Total Energies            | 1,763.87     |
| 22/02/2024 | TOTALENA             | Total Energies                         | Utility Provider              | Direct Debit     | DD/Total Energies            | 1,076.32     |
| 22/02/2024 | XINTEL               | XLN Telecom                            | Telecoms & Broadband          | Direct Debit     | DD/XLN                       | 78.87        |
| 22/02/2024 | KFF100               | Kent Frozen Foods Ltd                  | Catering Supplier             | Same Day Payment | FP/KFF                       | 146.90       |
| 22/02/2024 | DYNAMIX              | Mr S Gadd                              | DJ - Venues                   | Same Day Payment | FP/Dynamix                   | 250.00       |
| 22/02/2024 | GASONIC              | Gasonic Ltd                            | Plumber / Electrician         | Same Day Payment | FP/Gasonic                   | 305.00       |
| 22/02/2024 | GMHCASHR             | GMH Cash Registers                     | EPOS - Venues                 | Same Day Payment | FP/GMH Cash Registers        | 162.00       |
| 22/02/2024 | DARPRINT             | Darenth Print and Design Ltd           | Banners / Posters             | Same Day Payment | FP/Darenth Print             | 36.00        |
| 22/02/2024 | SEVDIST              | Sevenoaks District Council             | SDC - Garden Waste Sacks      | Same Day Payment | FP/SDC                       | 1,000.00     |
| 22/02/2024 | SPECIAL              | Specialist Lift Services Ltd           | Lift Maintenance              | Same Day Payment | FP/Specialist Lift Services  | 150.00       |
| 22/02/2024 | BR-IT                | BR - IT                                | IT Support                    | Same Day Payment | FP/BR-IT                     | 837.12       |
| 23/02/2024 | SDC - Planning       | SDC - Planning                         | Planning Rugby                | Same Day Payment | FP/SDC - Planning            | 209.00       |
| 23/02/2024 | BOC100               | BOC Ltd                                | Suremix/Gas Supply            | Direct Debit     | DD/BOC                       | 158.46       |
| 23/02/2024 | PENINSUL             | Peninsula Business Services            | HR Consultants                | Direct Debit     | DD/Peninsula Business        | 455.68       |
| 23/02/2024 | TLCDIREC             | TLC Online                             | Website / Advertising         | Same Day Payment | FP/TLC Online                | 3,200.00     |
| 23/02/2024 | SEFE                 | SEFE Energy                            | Utility Provider              | Same Day Payment | FP/SEFE Enenrgy Ltd          | 1,095.94     |
| 23/02/2024 | VEOLIA               | Veolia                                 | Waste Disposal / Recycling    | Same Day Payment | FP/Veolia                    | 3,558.01     |
| 23/02/2024 | IBL                  | IBL Catering                           | Swanley Park Café             | Same Day Payment | FP/IBL Catering              | 2,892.00     |
| 23/02/2024 | HAYNES               | Haynes Bros                            | Machinery & Plant Maintenance | Same Day Payment | FP/Haynes Bros               | 3,859.31     |
| 23/02/2024 | KEEPBRI              | Keep Britain Tidy                      | Green Flag Award              | Same Day Payment | FP/Keep Britain Tidy         | 1,394.40     |
| 23/02/2024 | CALLISTO             | Callisto Homes                         | Maintenance                   | Same Day Payment | FP/Callisto Homes            | 3,385.20     |
| 23/02/2024 | KCC100               | Kent County Council                    | Stationery                    | Same Day Payment | FP/KCC                       | 362.56       |
| 26/02/2024 | TOTALENC             | Total Energies                         | Utility Provider              | Direct Debit     | DD/Total Energies            | 1,336.32     |
| 26/02/2024 | GASONIC              | Gasonic Ltd                            | Plumber / Electrician         | Same Day Payment | FP/Gasonic Ltd               | 276.00       |
| 26/02/2024 | AQUARIUS             | Aquarius Solutions                     | Graffiti Materials            | Same Day Payment | FP/Aquarius Solutions        | 356.11       |
| 26/02/2024 | DMGOULD              | DM Gould Wholesale                     | Toy Supplier (Soft Play)      | Same Day Payment | FP/DM Gould Wholesale        | 292.08       |
| 26/02/2024 | LOCKTOOL             | Locks 'N' Tools Ltd                    | Keys / Padlocks               | Same Day Payment | FP/Locks n Tools             | 245.15       |
| 26/02/2024 | BROOKERG             | George Brooker                         | Trolley Collection            | Same Day Payment | FP/George Brooker            | 484.00       |
| 26/02/2024 | AIMHIRE              | Aimhire UK Ltd                         | Plant Hire                    | Same Day Payment | FP//Aimhire                  | 151.79       |
| 26/02/2024 | CEF                  | CEF                                    | Electrical                    | Same Day Payment | FP/CEF                       | 143.76       |
| 26/02/2024 | SELCO                | Selco Trade Centres Ltd                | Builders Merchant             | Same Day Payment | FP/Selco                     | 129.44       |
| 26/02/2024 | WEATHFEN             | Weatherley Fencing Contractors Limited | Fencing Supplier              | Same Day Payment | FP/Weatherley Fencing        | 75.50        |
| 27/02/2024 | Unison               | Unison                                 | Union Due Aug '23 - Feb '24   | Same Day Payment | FP/Unison                    | 218.75       |
| 27/02/2024 | KFF100               | Kent Frozen Foods Ltd                  | Catering Supplier             | Same Day Payment | FP/KFF                       | 161.09       |
| 27/02/2024 | DYNAMIX              | Mr S Gadd                              | DJ - Venues                   | Same Day Payment | FP/Dynamix                   | 185.00       |
| 27/02/2024 | PARTYMUM             | Party Mummies                          | S Park - Easter Event         | Same Day Payment | FP/Clear Craft               | 100.00       |
| 27/02/2024 | D.BODY               | D.Body Ltd                             | Sewage Removal                | Same Day Payment | FP/D Body                    | 570.00       |
| 27/02/2024 | NISBET10             | Nisbets                                | Catering Equipment            | Same Day Payment | FP/Nisbets                   | 388.62       |
| 27/02/2024 | SOUTHCOA             | Couth Coast Publicity                  | Advertising                   | Same Day Payment | FP/South Coast Publicity     | 330.00       |
| 28/02/2024 | ALLSTARF             | Allstar Business Solutions Ltd         | Fuel Card                     | Direct Debit     | DD/AllStar                   | 236.61       |
| 28/02/2024 | ALSFTIMB             | Alsford Timber Ltd                     | Timber Merchant               | Same Day Payment | FP/Alsford Timber            | 191.49       |
| 28/02/2024 | ERNEDOE              | Ernest Doe & Sons Ltd                  | Equipment / Machinery         | Same Day Payment | FP/Ernest Doe                | 103.25       |
| 28/02/2024 | LOCKTOOL             | Locks 'N' Tools Ltd                    | Keys / Padlocks               | Same Day Payment | FP/Locks n Tools             | 16.01        |
| 28/02/2024 | PROVNURS             | Provender Nurseries                    | Horticulture                  | Same Day Payment | FP/Provender Nurseries       | 25.26        |
| 29/02/2024 | Ryan Hayman          | Ryan Hayman                            | Entertainment                 | Same Day Payment | FP/Ryan Hayman               | 122.66       |
| 29/02/2024 | Toni Roast           | Toni Roast                             | PC Receipts                   | Same Day Payment | FP/Toni Roast                | 8.25         |
| 29/02/2024 | Tracey Bayliss       | Tracey Bayliss                         | PC Receipts                   | Same Day Payment | FP/Tracey Bayliss            | 60.30        |
| 29/02/2024 | AMS                  | Automatic Machine Services             | Coffee Machines               | Direct Debit     | DD/AMS                       | 208.00       |
| 29/02/2024 | EDF-SWAN             | EDF Energy Customers PLC               | Utility Provider              | Same Day Payment | FP/EDF                       | 533.75       |
| 29/02/2024 | TTELECT              | TT Electrical                          | Electrician                   | Same Day Payment | FP/TT Electrical             | 120.00       |
| 29/02/2024 | STALBRID             | Stalbridge Linen Services              | Linen Provider                | Same Day Payment | FP/Stalbridge Linen          | 255.14       |
| 29/02/2024 | STAUBYN              | St Aubyn Tree Consultancy              | Tree Consultancy              | Same Day Payment | FP/St Aubyn Tree Consultancy | 145.00       |
|            |                      |                                        |                               |                  |                              | 197,690.12   |

### Summary: All Payments

| Month  | Payment Method | Amount    |
|--------|----------------|-----------|
| Jan-24 | Cheque         | -         |
|        | BACS           | 86,945.10 |
|        | Direct Debit   | 58,121.52 |

### Summary: Payments > £5,000

| Reference | Description     | Amount    |
|-----------|-----------------|-----------|
| [1]       | Payroll         | 86,945.10 |
| [2]       | Direct Debit    | 36,278.91 |
| [3]       | Regular Payment | -         |

Monthly Finances (I)

|                         |                   |
|-------------------------|-------------------|
| Same Day Payment        | 50,999.80         |
| Internal Entry (Offset) | 1,447.00          |
| Bank Entry              | 176.70            |
|                         | <b>197,690.12</b> |

Chairman of Finance Committee

Responsible Financial Officer

|     |                        |                   |
|-----|------------------------|-------------------|
| [4] | Insurance              | -                 |
| [5] | CEO - Delegated Powers | -                 |
| [6] | Grants                 | -                 |
| [7] | Pre-agreed Expenditure | -                 |
| [8] | Councillor Sign Off    | -                 |
|     |                        | <b>123,224.01</b> |

Signature

Date

Signature

Date