

Swanley Town Council: Alexandra Suite

YTD Summary 2023 / 2024

| Income |                      | 2022/2023 |           |           |           |           |           |            |              | 2023/2024    |           |           |           |           |           |           |            |
|--------|----------------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|--------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Code   | Description          | Aug-22    | Sep-22    | Oct-22    | Nov-22    | Dec-22    | Jan-23    | YTD 22/23  | Actual 22/23 | Budget 23/24 | Aug-23    | Sep-23    | Oct-23    | Nov-23    | Dec-23    | Jan-24    | YTD 23/24  |
| 4074   | Pantomime            | -         | -         | -         | -         | 1,211.67  | -         | 1,211.67   | 1,211.67     | 1,000.00     | -         | -         | 1,016.67  | -         | 1,416.67  | -         | 2,433.34   |
| 4078   | Car Parking          | 368.54    | 77.29     | 302.71    | -         | -         | 258.75    | 1,250.62   | 1,732.08     | 1,500.00     | -         | -         | -         | 1,415.49  | -         | 892.66    | 2,761.69   |
| 4080   | MacMillan Cancer     | -         | -         |           |           |           |           | -          | -            | -            | -         | 351.00    | -         | -         | -         | -         | 351.00     |
| 4082   | Alzheimer's Society  | -         | -         |           |           |           |           | -          | -            | -            | -         | 93.00     | 1,055.57  | 15.00     | -         | -         | 1,283.62   |
| 4100   | Bar Income           | 15,394.38 | 10,048.06 | 13,554.96 | 12,308.89 | 15,856.00 | 4,222.24  | 114,670.96 | 132,350.29   | 120,000.00   | 10,007.50 | 7,877.45  | 12,559.00 | 18,890.81 | 23,388.45 | 9,348.56  | 129,073.94 |
| 4105   | Catering Income      | 12,773.57 | 9,665.69  | 12,109.39 | 3,480.00  | 16,384.80 | 5,326.71  | 93,714.57  | 103,252.77   | 95,000.00    | 7,783.33  | 6,558.66  | 5,550.63  | 8,348.67  | 13,788.43 | 3,188.85  | 80,707.06  |
| 4110   | Equipment Hire       | -         | 60.83     | -         | 30.83     | -         | 30.00     | 579.15     | 639.15       | 550.00       | -         | 60.00     | 90.83     | 15.00     | -         | -         | 412.50     |
| 4115   | Function Income      | 5,843.01  | 3,194.17  | 5,691.66  | 2,481.67  | 2,958.33  | 2,166.67  | 39,793.41  | 44,741.34    | 45,000.00    | 5,250.01  | 4,350.00  | 4,749.99  | 8,541.67  | 3,708.33  | 2,624.99  | 48,413.73  |
| 4120   | Room Hire - Regular  | 6,665.14  | 7,649.29  | 10,897.63 | 8,393.71  | 5,700.41  | 8,112.06  | 80,846.14  | 96,731.37    | 85,000.00    | 8,067.93  | 8,274.21  | 14,204.18 | 10,042.49 | 7,030.39  | 7,455.45  | 93,732.20  |
| 4125   | Venue Event Income   | -         | -         | 2,229.17  | 816.67    | 6,096.24  | -         | 13,225.41  | 16,158.74    | 15,000.00    | -         | 841.67    | 1,237.50  | -         | 7,725.08  | -         | 11,429.25  |
| 4126   | Room Hire - Recharge | -         | -         | -         | -         | -         | -         | -          | 6,453.02     | 5,000.00     | 1,785.00  | 1,890.00  | 1,710.00  | 1,710.00  | 1,392.50  | 2,160.00  | 15,607.50  |
|        |                      | 41,044.64 | 30,695.33 | 44,785.52 | 27,511.77 | 48,207.45 | 20,116.43 | 345,291.93 | 403,270.43   | 368,050.00   | 32,893.77 | 30,295.99 | 42,174.37 | 48,979.13 | 58,449.85 | 25,670.51 | 386,205.83 |

| Expenditure |                                         | 2022/2023 |          |          |          |           |          |           |              | 2023/2024    |          |          |          |           |          |           |           |
|-------------|-----------------------------------------|-----------|----------|----------|----------|-----------|----------|-----------|--------------|--------------|----------|----------|----------|-----------|----------|-----------|-----------|
| Code        | Description                             | Aug-22    | Sep-22   | Oct-22   | Nov-22   | Dec-22    | Jan-23   | YTD 22/23 | Actual 22/23 | Budget 23/24 | Aug-23   | Sep-23   | Oct-23   | Nov-23    | Dec-23   | Jan-24    | YTD 23/24 |
| 5001        | Bar Purchases                           | 2,041.07  | 3,172.62 | 4,470.71 | 2,539.73 | 5,812.60  | 943.95   | 29,483.38 | 35,927.94    | 36,000.00    | 4,416.91 | 2,057.82 | 5,024.22 | 7,694.51  | 3,629.11 | 4,198.15  | 40,772.22 |
| 5002        | Catering Purchases                      | 2,823.45  | 1,680.01 | 3,147.63 | 848.41   | 5,011.24  | 1,440.83 | 21,866.98 | 24,187.54    | 25,650.00    | 1,558.13 | 1,120.38 | 1,044.16 | 2,666.97  | 3,900.88 | 1,201.96  | 17,583.76 |
| 5003        | Bar Equipment                           | 64.20     | 384.07   | 168.39   | 84.16    | 67.16     | 67.16    | 1,218.92  | 1,719.53     | 1,800.00     | 318.55   | 67.96    | 67.96    | 255.34    | 219.64   | 71.25     | 1,332.54  |
| 5004        | Catering Equipment                      | -         | -        | -        | -        | -         | 11.33    | 11.33     | 11.33        | -            | -        | -        | -        | -         | -        | -         | -         |
| 5011        | Licenses                                | -         | 1,076.21 | -        | -        | -         | -        | 3,352.21  | 3,352.21     | 1,800.00     | -        | 1,199.16 | -        | -         | -        | -         | 1,549.16  |
| 5020        | Equipment / Machinery                   | -         | 40.38    | -        | -        | -         | -        | 40.38     | 40.38        | -            | -        | 355.00   | -        | -         | -        | -         | 1,269.00  |
| 5033        | Pantomime                               | -         | -        | -        | -        | 699.10    | -        | 1,036.15  | 1,298.97     | 1,000.00     | -        | -        | 262.82   | -         | 656.60   | -         | 1,638.52  |
| 5045        | Function Expenditure                    | 2,480.50  | 1,425.00 | 2,189.00 | 840.40   | 1,691.00  | 723.67   | 17,641.57 | 20,011.57    | 20,250.00    | 1,916.00 | 2,266.00 | 2,282.00 | 3,213.00  | 2,246.00 | 1,250.00  | 22,744.33 |
| 5050        | Venue Event Expenditure                 | -         | -        | 1,653.69 | 1,440.20 | 4,346.00  | -        | 9,056.89  | 10,673.11    | 9,750.00     | -        | 216.97   | 755.50   | 1,418.97  | 3,661.65 | -         | 6,307.80  |
| 5055        | Queen's Jubilee Afternoon Tea           | -         | -        | -        | -        | -         | -        | 418.24    | 418.24       | -            | -        | -        | -        | -         | -        | -         | -         |
| 5057        | MacMillan Cancer                        | -         | -        | -        |          |           |          | -         | -            | -            | -        | -        | 351.00   | -         | -        |           | 351.00    |
| 5063        | Alzheimer's Society                     | -         | -        |          |          |           |          | -         | -            | -            | -        | 213.05   | 1,055.57 | -         | -        |           | 1,268.62  |
| 6200        | Website                                 | 36.00     | 36.00    | 36.00    | 36.00    | 72.00     | -        | 360.00    | 432.00       | 435.00       | 36.00    | 36.00    | 36.00    | 36.00     | 36.00    | 36.00     | 360.00    |
| 6201        | Advertising, Social Media and Marketing | 40.00     | 130.00   | 62.06    | 328.00   | 403.00    | 402.67   | 1,609.39  | 1,951.12     | 1,500.00     | 182.18   | 132.76   | 515.00   | 85.00     | -        | 172.90    | 1,391.84  |
| 7000        | Salaries                                | 6,686.90  | 9,450.93 | 7,345.06 | 9,120.46 | 10,011.81 | 9,413.94 | 84,068.23 | 98,165.13    | 110,000.00   | 8,668.68 | 8,432.09 | 7,027.78 | 11,273.61 | 8,866.04 | 10,809.07 | 92,288.81 |
| 7001        | Pension                                 | 1,000.71  | 1,003.64 | 1,038.80 | 1,062.17 | 1,664.98  | 1,044.72 | 10,926.14 | 13,119.20    | 15,075.00    | 1,283.34 | 1,283.34 | 1,056.63 | 1,798.01  | 1,179.69 | 1,136.54  | 13,667.01 |
| 7006        | Employers' NI                           | 444.44    | 459.74   | 475.60   | 466.82   | 826.02    | 447.29   | 5,633.76  | 6,595.87     | 7,100.00     | 609.23   | 605.58   | 504.27   | 946.13    | 555.31   | 541.63    | 6,726.59  |
| 7102        | Water Rates                             | -         | -        | -        | -        | -         | -        | -         | -            | 1,500.00     | -        | -        | -        | -         | -        | -         | -         |
| 7103        | General Rates                           | 2,560.04  | 2,561.50 | 2,561.50 | 2,561.50 | 2,561.50  | 2,561.50 | 27,453.04 | 30,014.54    | 34,850.00    | 3,483.00 | 3,483.00 | 3,483.00 | 3,483.00  | 3,483.00 | 3,483.00  | 34,831.00 |
| 7105        | Recycling - Waste Collection            | 274.04    | 330.64   | 263.79   | 273.04   | 307.44    | 301.66   | 2,817.35  | 3,490.49     | 3,400.00     | 315.17   | 301.66   | 315.17   | 357.97    | 301.66   | 356.52    | 3,184.08  |
| 7200        | Electricity                             | 733.43    | -        | 1,188.14 | -        | 2,282.82  | 1,546.57 | 7,837.75  | 9,398.80     | 8,000.00     | 641.76   | 886.07   | 975.12   | -         | 1,979.66 | 1,064.32  | 9,089.96  |
| 7201        | Gas                                     | 214.79    | -        | -        | 284.75   | -         | -        | 2,247.89  | 3,720.42     | 4,000.00     | 524.20   | -        | -        | 681.63    | -        | -         | 3,220.33  |
| 7502        | Office Stationery                       | -         | 63.50    | 5.49     | 40.81    | 6.66      | 20.40    | 142.69    | 162.67       | 200.00       | -        | -        | 27.81    | -         | 9.75     | -         | 117.11    |
| 7507        | Business & ID Cards                     | -         | -        | -        | -        | -         | -        | -         | 25.00        | -            | -        | -        | -        | -         | -        | -         | -         |
| 7550        | Telephone & Broadband                   | 180.90    | 179.98   | 177.33   | 177.71   | 177.78    | 178.15   | 1,788.04  | 2,160.23     | 2,250.00     | 107.67   | 96.00    | 96.00    | 96.00     | 16.00    | 96.00     | 1,114.26  |
| 7552        | Computers & Software                    | 150.00    | 150.00   | 195.00   | 150.00   | 150.00    | 195.00   | 1,630.00  | 1,930.00     | 2,000.00     | 150.00   | 150.00   | 195.00   | 150.00    | 150.00   | 710.00    | 2,211.66  |
| 7602        | Health & Safety Fees                    | 196.00    | 147.50   | 53.00    | 470.00   | -         | 53.00    | 951.96    | 951.96       | 2,500.00     | 338.45   | 257.00   | 842.00   | 1,544.00  | 53.00    | -         | 4,629.55  |
| 7702        | Equipment Leasing                       | 38.99     | 38.99    | 38.99    | 38.99    | 47.98     | 47.98    | 407.88    | 567.68       | 500.00       | 47.98    | 47.98    | 47.98    | 47.98     | 47.98    | 47.98     | 495.66    |
| 7800        | Repairs and Maintenance                 | 3,999.10  | 465.00   | 61.35    | 249.26   | -         | -        | 6,102.42  | 6,215.27     | 5,000.00     | -        | 6.49     | 52.19    | 339.20    | 1,234.14 | 447.47    | 2,474.00  |

Monthly Finances (B)

| Code | Description           | Aug-22    | Sep-22    | Oct-22    | Nov-22    | Dec-22    | Jan-23    | YTD 22/23  | Actual 22/23 | Budget 23/24 | Aug-23    | Sep-23    | Oct-23    | Nov-23    | Dec-23    | Jan-24    | YTD 23/24  |
|------|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|--------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| 7801 | Cleaning & Janitorial | 278.77    | 278.86    | 358.26    | 276.15    | 320.44    | 274.73    | 2,570.18   | 3,096.60     | 3,000.00     | 163.30    | 117.43    | 174.16    | 540.05    | 212.35    | 294.30    | 2,777.35   |
| 7802 | Laundry               | 456.34    | -         | 204.41    | 200.00    | 250.00    | 200.00    | 2,167.79   | 2,617.79     | 2,400.00     | 200.00    | 250.00    | 200.00    | 250.00    | 250.00    | 201.91    | 2,209.21   |
| 7803 | Premises Expenses     | -         | -         | -         | -         | -         | -         | 260.00     | 1,376.73     | 2,000.00     | -         | -         | -         | -         | -         | -         | 1,306.50   |
| 7807 | Keys. Locks & Chains  | -         | -         | -         | 33.80     |           | 17.77     | 51.57      | 51.57        | 100.00       | -         | 58.50     | -         | -         | -         | -         | 58.50      |
| 7808 | Lamps & Tubes         | -         | -         | -         | -         | -         | -         | 62.90      | 62.90        | 250.00       | -         | -         | 98.62     | -         | 22.85     | -         | 121.47     |
| 7901 | Bank Charges          | 149.00    | 265.69    | 291.02    | 347.35    | 302.31    | 268.60    | 2,670.98   | 3,250.22     | 3,500.00     | 382.86    | 292.56    | 303.41    | 392.91    | 440.21    | 389.74    | 3,436.19   |
| 8201 | Subscriptions         | 22.42     | 19.26     | 28.92     | 25.66     | 25.60     | 32.00     | 230.27     | 284.77       | 300.00       | 33.20     | 33.20     | 27.00     | 33.20     | 33.20     | 33.20     | 291.81     |
| 8203 | Training              | -         | -         | 32.50     | -         | -         | -         | 55.50      | 55.50        | 100.00       | -         | -         | -         | -         | -         | -         | -          |
| 8202 | Uniform               | -         | -         | -         | -         | -         | -         | -          | 226.40       | 500.00       | -         | -         | -         | -         | 28.00     | -         | 28.00      |
|      |                       | 24,871.09 | 23,359.52 | 26,046.64 | 21,895.37 | 37,037.44 | 20,192.92 | 246,171.78 | 287,563.68   | 306,710.00   | 25,376.61 | 23,966.00 | 26,820.37 | 37,303.48 | 33,212.72 | 26,541.94 | 280,847.84 |