Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU
Tel: 01322 665855
www.swanleytowncouncil.gov.uk

SUMMONS

POLICY AND FINANCE

14th September 2023

Dear Member

You are hereby summoned to attend a meeting of the **Town Council** at the **Council Chamber, St Marys Road on Wednesday 20th September 2023 at 7:30pm** or at the conclusion of the public participation session.

[redacted]

Mr R Hayman
CEO & Town Clerk

Committee Members: (Chair) Cllr G Darrington, (Deputy Chair) Cllr P Brown, Cllr C Barnes, Cllr P Darrington, Cllr C Morgan, Cllr C Prestedge, Cllr E Uttley, Cllr R Wood

PUBLIC PARTICIPATION
If required, the meeting will be preceded by a public participation period of up to 15 minutes in total at 7:30pm. Members of the public are also entitled to speak, during the meeting, on agenda items only and with express permission from the Chairman / Mayor. Those wishing to speak on an Agenda item must indicate this during Public Participation.

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA
During this meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile phone devices to silent for the duration of the meeting.

MOBILE PHONES
Member of the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

FIRE ALARM
There are no fire drills planned. If the fire alarm is activated, which is a continuous siren, please leave the building immediately, following the fire exit signs.

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES OF PREVIOUS MEETING**
   To approve as correct the Minutes of the Meetings held on Wednesday 19th July 2023.

3. **DECLARATIONS OF INTEREST**

4. **TO RECEIVE MONTHLY FINANCES**
   A. Civic Income and Expenditure
   B. Alexandra Suite Income and Expenditure
   C. Olympic Income and Expenditure
   D. Swanley Park Income and Expenditure
   E. Housing Stock Income and Expenditure
   F. Swanley Link Income and Expenditure
   G. Estates Income and Expenditure
   H. Bank Reconciliation
      - 31st July 2023
      - 31st August 2023
   I. Payments Out
      - 31st July 2023
      - 31st August 2023
   J. Debtors and Creditors
   K. Projects
   L. Swanley Park Fireworks Profit and Loss

Date of next meeting – 18th October 2023

If you would like further information on any of the agenda items, please contact Ryan Hayman, on 01322 665855 or rhayman@swanleytowncouncil.gov.uk