

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

MINUTES

Wednesday 21st June 2023

Present:

Members	Present	Apologies	Reason
Chair: Cllr G Darrington	✓		
Deputy Chair: Cllr P Brown	✓		
Cllr C Barnes	✓		
Cllr P Darrington	✓		
Cllr C Morgan	✓		
Cllr C Prestedge		✓	Annual Leave
Cllr E Uttley	✓		
Cllr R Wood	✓		

Officers: Chief Executive Officer (CEO) – Ryan Hayman
Executive Assistant – Tracey Bayliss
Responsible Finance Officer (RFO) – Steve Innes

Also Present: Cllr S Durden, Cllr M Horwood, Cllr K Mitchell

Public: None present.

MEETING COMMENCED: 19:30

11974 APOLOGIES FOR ABSENCE None

11975 MINUTES OF PREVIOUS MEETING To approve as correct the Minutes of the Meetings held on Wednesday 24th May 2023. APPROVED AND SIGNED

11976 DECLARATIONS OF INTEREST NONE

11977 TO RECEIVE THE MONTHLY FINANCES

Bank Reconciliation – It was noted that there was an error on the CCLA amount shown on the statement to that shown on the spreadsheet. The RFO confirmed that it was a typographic error but did not affect the total amounts shown on the spreadsheet.

Debtors – RFO confirmed that the two outstanding amounts for Parkwood Hall Co-operative Academy and Swanley FC have now been paid.

Projects – Boating Area – It was asked why this was 50% over budget. RFO explained that there were some unexpected works on the jetty and kiosk but the underspend on the Café project is offset against the overspend on the Boating area.

It was asked if all the projects would be started. RFO confirmed that they would all be started by March 2024. CEO mentioned that the Alexandra Garden Area project may be put on hold due to some Health and Safety remedy works that needed to be done after recent safety inspection surveys.

- **RESOLVED – accepted reports A/B/C/D/E/F/G/H/I/J/K**

Date of next meeting – Wednesday 19th July 2023

MEETING CLOSED AT: 19:41

SIGNED:

19/07/2023

**Cllr G Darrington
Chair of Policy and Finance**