

# Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

[www.swanleytowncouncil.gov.uk](http://www.swanleytowncouncil.gov.uk)

## PERSONNEL ZOOM Meeting

### MINUTES Friday 6<sup>th</sup> November 2020

**Present:** Chairman Cllr Dyball, Cllr M Horwood, Cllr M Foster, Cllr G Darrington

**Also Present:** Cllr P Darrington, Cllr J Griffiths, Cllr J Tuckfield

**Officers:** Suzie Barnbrook - Sales, Marketing & Democratic Manager

#### **Public Participation**

None

#### **11096 APOLOGIES FOR ABSENCE**

Cllr C Lee, Cllr C Barnes

#### **11097 DECLARATIONS OF INTEREST**

None

#### **EXCLUSION OF PRESS AND PUBLIC**

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**RESOLVED – That the meeting should exclude press and public due to the confidential nature of the business to be transacted.**

#### **11098 MINUTES OF THE PREVIOUS MEETING**

To approve as correct the Minutes of the Meeting held on the 9<sup>th</sup> October 2020.

**APPROVED**

#### **11099 INTERVIEW PANEL FOR THE CEO POSITION**

A discussion took place and it was agreed that the interview panel will consist of 5 members.

Cllr Lesley Dyball, Cllr Michael Horwood, Cllr Jen Tuckfield, Cllr Jackie Griffiths, Cllr Laurence Ball

**APPROVED**

**11100 INTERIM CEO SALARY**

Interim CEO Salary agreed and backdated back to 22nd October. This will be a temporary increase until the new CEO/Town Clerk is appointed

**APPROVED** - letter to be sent from Cllr Dyball to Interim CEO detailing temporary salary increase.

**Date of next meeting – TBA**

**MEETING CLOSED AT 13.50**

If you would like further information on any of the agenda items, please contact Mrs Toni Roast, on 01322 611663 or [troast@swanleytowncouncil.gov.uk](mailto:troast@swanleytowncouncil.gov.uk)

**Personnel Committee Members:**

(Chair) Cllr Dyball, Cllr C Barnes, Cllr M Horwood, Cllr M Foster, Cllr G Darrington, Cllr C Lee.

Signed :

Date:

Cllr Lesley Dyball