

Swanley Neighbourhood Plan Steering Group
Minutes of Meeting held in the STC in the Council Chamber
on Tuesday 18th October 2022
5:30pm – 7:30pm

Present: Bob Brickell, Roger Ford, Chris Prestedge John Roche

In attendance; Lorraine Hart (Planning Advisor) Ryan Hayman (CEO Swanley Town Council)

1. Apologies for Absence

Chrissy Hudson, Paul Darrington, Glynnis Darrington and Toni Roast **Post meeting note:** Bob Wallis had contracted COVID so could not attend) ore

2. Declarations of Interest.

None

3. Minutes of the Meeting held on 26th April 2022.

AGREED as a true record.

4. Regulation 14 Submission

LH explained that to start the 6bwee consultation period STC required the draft neighbourhood Plan and Consultation Statement to be ready for 26th October 2022 so that the STC Council could approve it. It was agreed that realistically this should take place in the New Year 2023 and a provisional start date was agreed of 9th January 2022.

5. Swanley NP Plan document.

Comments on the draft issued at the end of July had now been received from Bob Brickell, Ryan Hayman, John Roche. These were available and discussed at the meeting.

It was **AGREED** that most of these were not substantial but corrections of typing errors, and style. The exception to this related to future housing and projected pupil numbers by RB. LH reported that she and RB had now corrected these. JR had raised the issue of the Design chapter, but she had incorporated design related matters into the Conservation and Heritage chapter re-naming. Other design issues related to pavements in new development were covered in the other NP chapters. To dedicate a whole new chapter to design issues would delay the NP further and the Steering Group had indicated that they wanted to “draw the line under starting new areas of work.

CP asked that in the housing section the new pitches for gypsies and traveller were noted as small addition to a existing sites and no new sites were proposed by SDC - **AGREED**

The RH suggestion to amend the descriptions of bus provision add the London Bridge Line and resurfacing of Azalea Drive were **AGREED**.

It was **AGREED** that as there are no further details on provision at Orchard Place in terms of number of pupils or sports facilities were publicly available so mentions of this in the draft NP

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would reflect this. RH asked that the new Nursery provision now agreed for the car Park at Swanley Place be added in – **AGREED**.

It was **AGREED** that LH would make all these changes to the draft NP to meet the deadline for 26th October

6. Basic Conditions Statement.

The current draft will be amended to reflect Sevenoaks CD advice regarding the Strategic policies they wish to be addressed in it in relation to the Swanley Neighbourhood Plan policies and their conformity with current rather than emerging Local Plan policy (Core Strategy and Allocations and Development Management Plan

7. Consultation Statement.

Comments had been received from JR and would be incorporated to produce a final version. RB raised the fact the comments made by the public (as they were sometimes ungrammatical) should have a note that they were verbatim quotes - **AGREED**

8. Swanley Character Assessment document

All assessment had been completed and those who had undertaken them – JR, CP, RF and RB had agreed a document structure so that LH could provide a final version for the NP evidence base.

9. Documents requiring checking/updating

These would all be standalone evidence documents – all are currently referenced in the draft Neighbourhood Plan

Document	Status
Swanley NP questionnaire results which includes local academy students	Evidence Document - <u>Complete</u>
Swanley A profile. – November 2011.	LH provided 2 hard copies of the current draft. It was AGREED that JR, CP, and JR would meet to finalise
Housing Chapter – May 2021.	No work necessary – now mainly incorporated into the draft Neighbourhood Plan (NP)
Transport Chapter – Version 5 January 2021. Parking and Road Traffic Congestion in Swanley Appendix A – January 2021.	These 2 require merging into an evidence document that supports the Transport policies in the plan – all references to draft NP policies should be removed but all data and maps related to SWECO, Car parking and Town Centre congestions should be in the final document AGREED RB to review
Swanley Village Design Guide – February 2021.	Formal Appendix to the NP in the NP

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Document	Status
Swanley Site Studies – February 2021.	No work necessary <u>Complete</u>
Community Buildings Assessment – August 2021.	Evidence Document - <u>Complete</u>
Swanley Housing Site Schedule	Evidence Document – <u>Complete</u>
Community Infrastructure Chapter – June 2021.	No work necessary – now mainly incorporated into the draft Neighbourhood Plan (NP)
Swanley Open Space Study – September 2021.	Evidence Document - <u>Complete</u>
Heritage and Conservation Chapter – February 2021.	No work necessary – now mainly incorporated into the draft Neighbourhood Plan (NP)

10. Any Other Business

None

11. The date of Next Meeting

Tuesday 15th November 5.30pm, subject to final confirmation