

**Swanley Neighbourhood Plan Steering Group**  
**Minutes of the meeting held on 24<sup>th</sup> March 2022 6.00 pm via ZOOM**

**Present**

C Hudson, R Brickell, C Prestedge, R. Ford, G Darrington, P Darrington, J Roche, Liz Lunt

**In attendance:** Ryan Hayman (STC) Lorraine Hart (Planning Advisor)

**1. Apologies**

Toni Roast

**2. Declarations of Interest**

None

**3. Minutes of Meeting held on 7<sup>th</sup> December 2021 and Matters Arising**

**AGREED** as a true record.

**4. SDC and consultation comments on NP**

LH reported that she had been pleasantly surprised by the SDC comments which were mainly favourable or suggested strengthening the policies.

The group went through all the policies and proposals for SNP action and agreed proposals for further work proposed and in particular:

**SwC1** it was agreed the policy would stand but that RH's update in relation to acquisition and borrowing to complete the health centre scheme on the car park would be included. SH reported that there would be limited public car parking on the site, but that those available would be on a first come first served basis and free only for visitors of the Centre for appointments. It would not be possible to accommodate consultation which requested free parking for all visitors to the facility.

**SwC2** – agreed to add to narrative as suggested in the report and move amenity space element of the policy to housing section and cross reference

**SwC5** – agreed to amend as suggested

**SwHC1** – LH to chase re SDC comments on design guidelines from SDC

**SwHc2** – agreed to update re owners and LH to chase Conservation officer re local listing in order to confirm final wording

**SwHC3** – agreed to re-word

**SwEE1** – agreed to strengthen as suggested. RB offered to produce maps based on LH advice.

**SwEE2** – agreed to re-word and create map and new policy related to Swanley Village employment site. GD suggested that Upper Hockenden farm to be added to main employment sites.

**SwEE4** - agreed to re-word to be broadened to include the whole of the NP area.

**SwH1** – agreed heritage and character assessment needed to help re-word this policy and **SwH6**, rather than wait for SDC study.

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**SwSD3** – LH to make contact with Crockenhill and Hextable re their NP progress before amending. CH to provide details

chapter generally in terms of active travel with a potentially new policy on this

**SwT5 and SwT6** - LH to consult with KCC

**SwT1** needs mention on public realm improvement generally in the narrative

**SwT7** – explanation of separate policy to be included in the narrative to make it clearer for SDC

**SwT4** – this is mainly about within new developments but should link to housing

## **5. Future work on the Neighbourhood Plan**

Based on this discussion members agreed that work should continue on the NP as quickly as possible.

SG members felt that they had done a lot of work so far and that it was worth trying to ensure that the NP could be completed so that it would at least ensure that new development coming forward could properly address the issues that had been raised by local people.

Work remaining would include

- Updating plan policies based on SDC comment and consultation
- Regulation 14 consultation required by the Np regulation to be run by STC/Steering group – 6 weeks
- Amendments as a result of Reg 14
- Production of full submission version as well as Basic Conditions Statement and Consultation statement required by the NP regulations
- Regulation 16 consultation to be run by SDC (risk of delay as SDC cannot be forced to do this quickly) – 6 weeks
- Independent examination
- Ballot

## **6. Any Other Business**

None

## **7. Date of Next Meeting**

TBC