

**Annual General Meeting 4th May 2021
 7:30PM – ZOOM MEETING**

MINUTES

Present:

Members	Present	Apologies	Absent
Mayor: Cllr L Dyball	✓		
Deputy Mayor: Cllr J Barnes	✓		
Leader: Cllr M Horwood	✓		
Deputy Leader: Cllr L Ball	✓		
Cllr S Andrews	✓		
Cllr C Barnes	✓		
Cllr G Darrington	✓		
Cllr P Darrington	✓		
Cllr J Domigan	✓		
Cllr M Foster	✓		
Cllr J Griffiths	✓		
Cllr C Lee	✓		
Cllr V Letchford	✓		
Cllr T Searles	✓		
Cllr A Skipper	✓		
Cllr J Tuckfield	✓		

Officers: CEO & Town Clerk – Ryan Hayman
 Assistant Town Clerk – Toni Roast
 Sales, Marketing and Democratic Manager – Suzie Barnbrook

In attendance: Cllr Perry Cole – Sevenoaks District Councillor
 Richard Dowling – West Kent Youth
 Sarah Gaunt – Kent County Council

Public Session: None

11253 Apologies for Absence
None

11254 To receive Declarations of Interest
None

11255 Election of Mayor 2021/2022
 Cllr M Horwood proposed Cllr P Darrington for Mayor of office 2021/2022.
 Cllr M Horwood read out Mayoral Charter.
 Cllr P Darrington read out and signed declaration of acceptance as Mayor.

11256 Election of Deputy Mayor 2021/2022

Cllr P Darrington proposed Cllr L Dyball for Deputy Mayor of office 2021/2022.
Cllr L Dyball read out and signed declaration of acceptance as Deputy Mayor.

11257 Minutes of Previous Meeting

To approve as correct the Minutes of the Meeting held on Wednesday 7th April 2021.
APPROVED – with slight amendment

11258 COMMITTEES 2021/2022

- To approve Membership – **APPROVED**
- To approve Terms of Reference – **APPROVED**

Cllr M Horwood suggested it would be best to approve items in alternative order, to approve the Terms of Reference first. The Appeals Committee and Personnel Committee are similar, Cllr M Horwood proposed we merge both committees together to become Personnel and Appeals Committee. Cllr M Horwood proposed a vote and all in favour.

Cllr M Horwood proposed Committee Members for 2021/2022 – Vote took place all in favour.

11259 COUNCILLORS CODE OF CONDUCT

To note the updated Councillors Code of Conduct
CEO gave update – NOTED

11260 GENERAL POWER OF COMPETENCE

To approve the Council's General Power of Competence
CEO gave update – NOTED

11261 ANNUAL REVIEW OF DIRECT DEBITS

To approve the Direct Debits of the Council
APPROVED

11262 STRATEGIC PLAN 2020 – 2030

To review and accept the strategic plan
APPROVED - with slight amendment

11263 WEST KENT EXTRA YOUTH UPDATE

Richard Dowling to provide an update

Richard Dowling Youth Service Manager for West Kent and Sarah Gaunt at Kent County Council (KCC) gave separate detailed updates on the West Kent Youth.

During the pandemic the Swanley Hub was closed and have offered an online provision across Sevenoaks and Swanley district offering around 18 sessions a week.

Over the summer months there will be some fun days organised in Swanley.

The age range in Swanley is from 8 – 19 or 24 if they have any learning difficulties.

West Kent advertise through the KCC website and Social Media Pages. Swanley Town Council will link up and share posts and add to connection pages on STC website.

Swanley Hub is reopening next week offering 1:1 work for young people, group sessions will return as soon as the restrictions are lifted. The street based sessions are currently running visiting the young people that normally attend the youth club.

Throughout the lockdown we received money to provide 100 wellbeing packs which were only distributed to Swanley ages 14 – 19. They worked with local schools to see who would benefit from the packs.

The Swanley Hub is funded – by KCC and the 8 -12 project in Swanley is funded by Children in Need.

Cllr L Dyball suggested that Sarah Gaunt connects with Elim Church – CEO to pass details on.

Date of next Meeting: Wednesday 12th May 2021.

Meeting closed at 20:43

DRAFT