

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 611663

www.swanleytowncouncil.gov.uk

ESTATES AND FACILITIES

7.30pm – ZOOM Meeting

MINUTES

Wednesday 20th January 2021

Present:

Members	Present	Apologies	Absent
Chair: Cllr S Andrews	✓		
Deputy Chair: Cllr L Ball	✓		
Cllr C Barnes	✓		
Cllr J Domigan	✓		
Cllr M Foster	✓		
Cllr J Griffiths	✓		
Cllr T Searles	✓		
Cllr J Tuckfield		✓	

Also Present: Cllr J Barnes, Cllr G Darrington, Cllr P Darrington, Cllr L Dyball, Cllr M Horwood, Cllr C Lee, Cllr V Letchford, Cllr A Skipper.

Officers: CEO & Town Clerk – Ryan Hayman
Responsible Finance Officer (RFO) - Steve Innes
Assistant Town Clerk – Toni Roast
Parks & Open Spaces Manager – George Brooker
Sales, Marketing and Democratic Manager – Suzie Barnbrook

APOLOGIES FOR ABSENCE

Cllr J Tuckfield

DECLARATIONS OF INTEREST

None

11152 MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 21st October 2020.

APPROVED

11153 PARKS AND OPEN SPACES MANAGER REPORT

To comment on the report and ask questions of the Manager.

- Cllr S Andrews welcomed George Brooker to his first meeting and congratulated him on his new role.
- The Parks & Open Spaces Manager also reported since writing this report we have had further information.

Under Park performance, the exact figures Phone and Pay will take off of us prior to invoicing them will be:

Oct – 1865 transactions total £466

Nov – 2086 transactions total £521

Dec – 1069 transactions total £267

The Dog Training booker was unsuccessful at the Park, however has since been in contact with the Venue Manager, to trial the sessions at The Olympic.

- Cllr M Horwood asked with regards to the ANPR cameras, why do the figures in the Parks & Open Spaces Manager's report conflict with previously stated figures? The CEO confirmed this is because the calendar period will not include Decembers usage. In fact, it covers: September; October; and November.
- Cllr S Andrews had concerns with the maintenance of the new flower beds installed by the entrance of the railway and by the boating kiosk by the new flag pole. As work needs doing to: the rose garden; trees need removing; hedge cutting; flower beds and undergrowth cut back. The Parks and Open Spaces Manager reported that the Grounds Team have started trimming trees and topping them so they have been lifted up. The flowers have been unsuccessful before, however they are confident this time round they will be well managed.
- Cllr S Andrews is very proud with the results of the Green Flag Awards.
- Cllr S Andrews is pleased with progress with the Soft Play Centre.

DATE OF NEXT MEETING – Wednesday 21st April 2021

MEETING CLOSED AT 20.23