

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

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www.swanleytowncouncil.gov.uk

POLICY AND FINANCE ZOOM Meeting

MINUTES

Wednesday 17th February 2021

Present:

Members	Present	Apologies	Absent
Chair: Cllr M Horwood	✓		
Deputy Chair: Cllr V Letchford	✓		
Cllr J Barnes	✓		
Cllr G Darrington	✓		
Cllr P Darrington	✓		
Cllr J Domigan	✓		
Cllr C Lee	✓		
Cllr J Tuckfield	✓		

Also Present: Cllr S Andrews, Cllr L Ball, Cllr L Dyball, Cllr J Griffiths, Cllr T Searles.

Officers: CEO & Town Clerk – Ryan Hayman
Assistant Town Clerk – Toni Roast
Responsible Finance Officer (RFO) - Steve Innes
Sales, Marketing and Democratic Manager – Suzie Barnbrook

Public Participation: 1 member of the public was in attendance.

11184 APOLOGIES FOR ABSENCE

None

11185 DECLARATIONS OF INTEREST

None

11186 TO APPROVE AS CORRECT THE MINUTES OF THE MEETING HELD ON

Wednesday 20th January 2021.

APPROVED

11187 TO RECEIVE THE MONTHLY FINANCES

- Cllr G Darrington questioned when we will receive the next payment for the solar panel income. RFO confirmed this is a quarterly payment and this will show on next month's report.
- Cllr V Letchford questioned line 7603 consultancy fees £599.80 and what they were for. RFO clarified the consultancy fees were for the Neighbourhood Plan, Lorraine Hart – Community Land Use.
- Cllr J Domigan wanted to thank all staff involved for controlling the costs in these difficult times.

- Cllr G Darrington asked what the payment was for to D Body. RFO confirmed this is the removal of sewage at Swanley Park from the cesspit.

RESOLVED – accepted reports A/B/C/D/E/F/G/H

11190 POLICY WORKING GROUP

Cllr M Horwood – Gave verbal update on meeting, any such recommendations made by the working group will be brought to the committee for approval.

11191 FINANCE WORKING GROUP

Cllr M Horwood – Gave verbal update on meeting, any such recommendations made by the working group will be brought to the committee for approval.

Date of next meeting – Wednesday 17th March 2021

MEETING CLOSED AT 20:06