

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

11th March 2021

Dear Member

A meeting of the above committee will be held via Zoom on **Wednesday 17th March 2021 at 7:30pm** or at the conclusion of the public participation session.



Mr R Hayman
CEO & Town Clerk

Committee Members: (Chair) Cllr M Horwood, (Vice Chair) Cllr V Letchford
Cllr J Barnes, Cllr G Darrington, Cllr P Darrington,
Cllr J Domigan, Cllr C Lee, Cllr J Tuckfield.

PUBLIC PARTICIPATION

If required, the meeting will be preceded by a public participation period of up to 15 minutes in total at 7:30pm. Members of the public are also entitled to speak, during the meeting, on agenda items only and with express permission from the Chairman / Mayor. Those wishing to speak on an Agenda item must indicate this during Public Participation.

Join Zoom Meeting

<https://us02web.zoom.us/j/82949014477?pwd=TmJzamw5N2g2Q28wK2JVNExucFlxdz09>

Meeting ID: 829 4901 4477

Passcode: 645834

One tap mobile

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Find your local number: <https://us02web.zoom.us/u/keDztB3Ox>

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile phone devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 17th February 2021.

4. TO RECEIVE MONTHLY FINANCES

- a. Civic Income and Expenditure
- b. Alexandra Suite Income and Expenditure
- c. Olympic Income and Expenditure
- d. Swanley Park Income and Expenditure
- e. Housing Stock
- f. Bank Reconciliation
- g. Payments Out
- h. Debtors and Creditors

5. POLICY WORKING GROUP

Verbal update on meeting.

6. FINANCE WORKING GROUP

Verbal update on meeting.

Date of next meeting – 21st April 2021.

If you would like further information on any of the agenda items, please contact Ryan Hayman, on 01322 665855 or rhayman@swanleytowncouncil.gov.uk

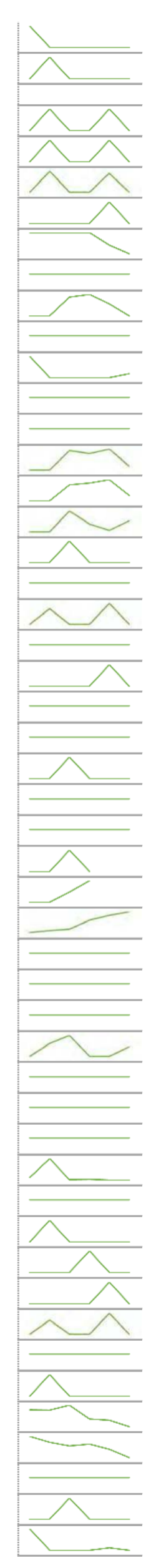
Swanley Town Council: Civic Centre

YTD Summary

Income

Code	Description	2019 / 2020							Actual 19/20
		Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD 19/20	
4000	Precept	295,300.00	-	-	-	-	-	590,600.00	590,600.00
4033	Community Infrastructure Levy	-	1,062.49	-	-	-	-	17,732.41	17,732.41
4004	Rent - Station Road: Micro Brewery	-	1,875.00	-	-	1,875.00	-	9,166.68	9,166.68
4005	Rent - Oaks Clinic	-	9,890.00	-	-	9,890.00	-	79,560.00	79,560.00
4009	Rent - 10 Station Road: Taxi	-	687.50	-	-	687.50	-	2,750.00	2,750.00
4011	Rent - Pedham Farm	-	-	-	-	925.00	-	1,850.00	1,850.00
4016	Rent - Civic Centre	1,532.00	1,532.00	1,532.00	1,532.00	1,532.00	1,532.00	16,852.00	18,384.00
4019	Mayor's Charity Income	1,439.50	3,174.00	60.39	67.34	-	-	6,641.93	6,641.93
4020	Allotments	-	-	-	359.99	133.34	66.66	622.49	622.49
4021	Dog Bin Emptying	-	-	-	-	-	-	390.00	390.00
4022	Solar Panel Income	-	-	2,623.57	-	-	-	7,746.20	8,567.60
4023	Urban Maintenance	-	-	-	-	-	-	7,128.14	7,128.14
4024	Seeds	4.13	7.43	2.48	0.83	8.26	9.08	115.58	120.53
4025	Black Refuse Bags	358.33	420.00	377.92	158.75	354.58	377.50	3,727.08	4,170.00
4026	White Refuse Bags	85.00	108.75	163.74	59.17	107.92	117.92	1,122.09	1,266.25
4027	Brown Refuse Bags	1,548.50	812.00	765.50	195.50	278.67	356.00	13,508.09	14,244.59
4029	Radar Keys	-	-	5.00	-	5.00	-	22.50	22.50
4030	SDC Link Service Contract	-	-	14,032.00	-	-	-	28,064.00	28,064.00
4031	KCC Link Salaries Recharge	-	15,751.60	-	-	15,751.60	-	63,006.40	63,006.40
4034	Firework Night	500.00	-	1,610.00	101.00	-	-	2,211.00	2,211.00
4035	St George's Day	-	-	-	-	16.67	33.34	1,291.68	1,283.34
4036	Markets	-	-	-	-	-	-	41.67	41.67
4037	Armed Forces Day	-	-	-	-	8.33	16.67	2,262.50	2,270.83
4039	Light up the Town	-	624.99	5,241.67	674.83	-	-	6,558.16	6,558.16
4041	Mugs	-	-	-	-	-	-	5.83	11.66
4042	Oktoberfest	-	3,454.71	-	-	-	-	3,454.71	3,454.71
4044	Remembrance Day	-	-	-	-	-	-	-	-
4045	Save The Children	-	-	-	-	-	-	-	-
4102	Covid-19	-	-	-	-	-	-	-	-
4110	Equipment Hire	-	-	-	-	-	125.01	125.01	125.01
4200	Recharge - Oaks Clinic	-	-	-	-	55.60	12.50	68.10	68.10
4206	Recharge - Civic Centre	-	-	5,806.08	-	-	-	5,806.08	5,806.08
4209	Service Recharge - Other	-	-	3,483.96	216.99	76.60	187.50	3,965.05	3,965.05
4210	Leasing Settlement	-	-	-	-	-	-	-	11,004.49
4230	Sale of Assets	-	-	-	-	1,520,267.22	(363,808.24)	1,156,458.98	1,156,458.98
4500	Senior Passport to Leisure Revenue	-	-	-	-	-	-	4,615.00	4,615.00
4605	Court Lettings	148.00	513.63	42.00	111.60	1,822.47	27.20	3,614.29	3,663.09
4606	Changing Rooms	-	246.00	-	-	369.00	-	984.00	984.00
4607	Floodlight Revenue	-	224.00	-	-	210.00	-	696.50	696.50
4608	Football Pitches	-	653.88	-	-	1,023.88	303.88	2,351.64	2,351.64
4710	Car Parking	277.04	277.04	281.20	277.04	277.04	345.80	3,156.00	3,430.96
4800	Town Crier Advertising Revenue	-	-	-	-	-	540.00	540.00	540.00
4805	Swanley in Bloom - Sponsorship	-	-	250.00	-	-	-	7,731.67	7,731.67
4810	Sponsorship - General	-	-	-	-	-	-	10,000.00	10,000.00
4900	Investment Income	-	-	-	0.28	-	59.11	59.39	607.81
4902	Commissions Received	82.55	90.75	65.92	51.43	83.58	73.70	812.67	904.89
4903	Insurance Claims	-	-	-	425.00	-	-	425.00	6,925.00
4998	Sale of Goods	100.00	-	-	-	-	-	100.00	100.00
4999	Other Income	-	8.33	-	-	-	25.00	33.34	33.34
		6,075.05	40,351.61	36,343.43	4,231.75	1,555,759.26	(359,599.37)	2,067,973.86	2,090,130.50

Budget 20/21	2020 / 2021						YTD 20/21
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	
614,502.00	307,251.00	-	-	-	-	-	614,502.00
30,000.00	-	121,497.87	-	-	-	-	122,206.19
7,500.00	-	1,875.00	-	-	1,875.00	-	7,500.00
79,560.00	-	9,890.00	-	-	9,890.00	-	79,560.00
2,832.50	-	687.50	-	-	618.75	-	2,681.25
1,905.50	-	-	-	-	925.00	-	1,850.00
22,091.44	2,187.36	2,187.36	2,187.36	2,187.36	1,531.15	1,072.40	21,634.43
6,700.00	-	-	-	-	-	-	142.50
643.75	-	-	192.50	220.00	123.75	-	536.25
390.00	-	-	-	-	-	-	390.00
8,122.00	3,265.80	-	-	-	-	612.13	7,282.09
7,341.98	-	-	-	-	-	-	6,629.60
100.00	-	-	-	-	-	-	1.65
4,047.90	-	-	240.00	202.09	257.50	48.75	820.84
1,236.00	-	-	106.66	117.50	139.62	35.83	422.11
13,802.00	-	-	398.00	148.00	26.00	210.00	1,015.00
15.00	-	-	2.50	-	-	-	2.50
-	-	-	-	-	-	-	-
64,896.59	-	14,416.93	-	-	19,247.88	-	62,276.75
2,277.33	-	-	-	-	-	-	-
1,250.00	-	-	-	-	708.33	-	708.33
-	-	-	-	-	-	-	-
2,300.00	-	-	-	-	-	-	-
6,754.90	-	-	5,000.00	-	-	-	5,000.00
6.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	1,087.95	-	-	-	1,087.95
-	-	-	50.00	107.32	-	-	157.32
-	342.05	380.89	409.02	582.23	670.78	741.88	18,886.24
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
6,180.00	-	-	-	-	-	-	-
-	-	380.00	620.00	-	-	285.00	1,285.00
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	1,419.84
10,815.00	-	-	-	-	-	-	-
4,223.00	424.28	3,901.39	32.25	105.60	-	-	5,131.02
854.90	-	-	-	-	-	-	-
1,118.58	-	1,326.00	-	-	-	-	1,326.00
2,935.50	-	-	-	94.00	-	-	94.00
3,347.50	-	-	-	-	41.60	-	314.48
-	-	640.00	-	-	960.00	-	1,600.00
7,706.12	-	-	-	-	-	-	11,193.34
10,300.00	-	9,000.00	-	-	-	-	9,000.00
-	28.79	28.25	36.51	13.05	11.15	-	787.12
1,100.00	108.12	95.20	86.88	90.88	78.94	59.92	896.52
-	-	-	-	-	-	-	4,213.41
-	-	-	41.67	-	-	-	125.00
-	208.33	-	-	-	25.00	-	260.03
926,855.50	6,564.73	166,306.39	10,491.30	3,868.03	37,130.45	3,065.91	992,938.76



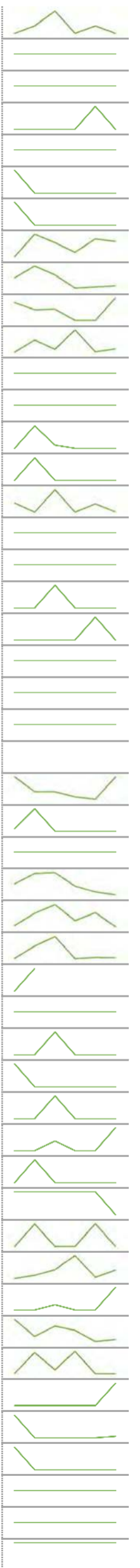
Swanley Town Council: Civic Centre

YTD Summary

Expenditure

Code	Description	2019 / 2020							
		Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD 19/20	Actual 19/20
5000	Street Lighting	-	22.80	66.47	-	22.80	-	112.07	112.07
5001	Bar Purchases	-	-	-	-	-	-	-	-
5002	Catering Purchases	-	-	127.54	49.00	-	-	276.54	305.59
5007	Brown Bags	2,100.00	700.00	700.00	700.00	-	-	14,700.00	14,700.00
5008	Seeds	-	-	-	-	-	-	-	-
5010	Sporting Equipment Purchases	1,059.66	10.05	-	-	-	-	1,273.87	1,273.87
5011	Licenses	-	-	50.21	-	-	-	125.21	153.21
5013	Covid-19	-	-	-	-	-	-	-	-
5020	Equipment / Machinery	993.00	934.20	509.38	103.73	534.91	710.48	45,729.21	46,091.71
5021	Equipment / Machinery Rep	23.80	3,999.57	217.50	434.18	174.13	792.97	8,524.71	8,681.71
5030	Horticulture	933.20	-	-	16.66	131.26	47.31	1,968.78	1,968.78
5032	1812 Event	-	-	-	-	-	-	-	-
5034	Firework Night	484.90	73.20	3,861.50	-	-	-	4,419.60	4,419.60
5035	Remembrance Day	-	120.00	18.83	-	-	450.00	704.83	704.83
5036	Swanley in Bloom	-	1,057.50	-	-	-	30.00	16,784.50	20,152.55
5038	Light up the Town	-	36.23	3,003.89	8,221.85	2,246.77	-	13,849.83	17,733.83
5039	Senior Passport to Leisure	-	1,061.66	595.00	-	-	-	4,841.66	4,841.66
5040	Mayor at Home	-	-	-	-	-	-	144.95	144.95
5041	Armed Forces Day	200.00	-	-	-	21.00	-	6,358.00	6,358.00
5042	St George's Day	-	175.00	-	-	21.00	40.00	2,242.25	2,264.07
5043	Silent Soldier	-	-	-	-	-	-	-	-
5045	Function Expenditure	-	-	120.00	-	-	-	1,849.17	1,849.17
5047	Oktoberfest	576.92	6,705.89	285.00	-	-	-	7,667.81	7,667.81
5049	Great British Spring Clean	-	-	-	-	-	-	-	-
6200	Website, Social Media and Marketing	80.00	35.00	80.00	160.00	80.00	-	890.00	970.00
6201	Advertising	635.28	344.80	464.92	-	270.00	4.71	3,159.86	3,359.86
6202	Gifts & Samples	-	-	-	-	-	-	222.50	222.50
7000	Salaries	38,048.05	38,763.98	40,554.26	38,533.69	37,854.14	46,540.65	424,888.53	464,273.43
7001	Pension	4,512.77	4,620.76	4,697.54	4,658.87	4,666.76	4,638.05	49,615.09	54,230.81
7006	Employers N.I.	3,314.15	3,388.99	3,288.38	3,264.99	3,245.91	4,325.09	37,434.14	40,720.46
7008	Recruitment Expenses	-	-	-	-	-	-	-	-
7011	SMP Reclaimed	-	(521.79)	(521.79)	(521.79)	(652.24)	(521.79)	(2,739.40)	(3,261.19)
7012	Security Staffing	-	111.00	251.00	-	-	-	362.00	362.00
7097	Staff Reward	-	-	-	-	-	-	157.90	157.90
7099	Staff Expenses	28.30	-	343.95	-	145.79	25.59	1,631.90	1,631.90
7100	Rent for Link	-	-	269.99	-	364.02	269.99	1,713.97	1,713.97
7102	Water Rates	11.84	226.82	234.38	226.82	227.79	217.37	2,407.08	2,407.08
7103	General Rates	5,939.37	5,939.38	5,939.38	5,939.38	5,939.38	-	60,215.75	60,215.75
7105	Recycling - Waste Collection	-	350.00	255.00	-	-	-	1,235.00	1,235.00
7200	Electricity	-	-	1,726.39	-	-	2,380.92	7,597.59	7,597.59
7201	Gas	-	-	480.00	-	-	3,224.71	6,198.96	6,198.96
7300	Vehicle Fuel	312.25	377.28	179.39	344.83	324.91	332.78	3,553.65	3,863.16
7301	Vehicle Repairs and Servicing	-	537.39	5.37	-	-	549.39	1,963.40	1,963.40
7302	Vehicle Licences	45.50	45.50	45.50	45.50	45.50	305.50	713.24	758.74
7303	Vehicle Insurance	2,947.84	(371.15)	-	-	-	72.62	2,649.31	2,649.31
7304	Miscellaneous Motor Expenses	-	276.75	17.64	-	8.33	183.18	3,753.25	3,938.26
7305	Congestion Charges	-	6.00	-	-	-	5.00	22.00	22.00
7306	Mileage Claims	-	9.45	-	-	-	-	9.45	9.45
7307	Vehicle Leasing	342.75	342.75	342.75	342.75	342.75	342.75	3,770.25	4,113.00

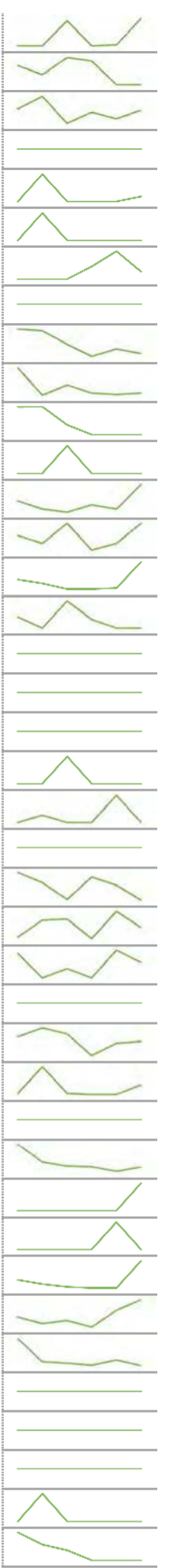
Budget 20/21	2020 / 2021						
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD 19/20
-	-	22.80	69.69	-	22.80	-	137.84
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
16,480.00	-	-	-	-	700.00	-	2,100.00
-	-	-	-	-	-	-	-
2,000.00	626.28	-	-	-	-	-	639.61
-	157.50	-	-	-	-	-	332.50
-	319.51	938.46	704.72	442.27	813.74	740.19	19,118.45
25,000.00	701.24	1,133.55	800.39	311.54	354.72	395.33	7,279.49
8,150.00	226.28	136.06	144.89	-	-	286.66	1,394.16
1,854.00	72.50	261.26	117.70	416.45	79.58	122.91	1,280.09
-	-	-	-	-	-	-	-
4,400.00	-	-	-	-	-	-	-
250.00	-	1,376.04	193.49	-	-	-	4,655.03
17,257.14	-	1,800.50	-	-	-	-	25,236.36
15,000.00	4,006.20	59.64	9,871.00	-	3,621.87	190.00	17,862.06
8,300.00	-	-	-	-	-	-	-
150.00	-	-	-	-	-	-	-
6,500.00	-	-	6.66	-	-	-	6.66
2,250.00	-	-	-	-	216.00	-	216.00
-	-	-	-	-	-	-	-
2,000.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	219.20	-	-	-	-	-	219.20
1,000.00	242.00	80.00	80.00	25.00	-	240.00	1,067.00
3,800.00	86.86	876.86	-	-	-	-	1,588.49
222.50	-	-	-	-	-	-	-
539,197.79	35,490.16	38,127.47	38,346.17	34,842.54	33,413.37	32,621.13	380,945.51
54,564.25	4,390.40	4,581.77	4,712.72	4,466.32	4,590.89	4,373.20	49,101.87
40,170.00	3,217.48	3,627.94	3,936.02	3,205.51	3,248.01	3,234.97	35,195.53
-	-	300.00	-	-	-	-	300.00
(3,090.00)	-	-	-	-	-	-	(1,695.82)
114.33	-	-	222.00	-	-	-	222.00
162.64	900.00	-	-	-	-	-	900.00
1,339.00	-	-	15.85	-	-	-	28.40
-	-	-	269.99	-	-	634.01	1,173.99
2,575.00	-	1,651.89	-	-	-	-	2,995.85
59,843.00	4,498.00	4,498.00	4,498.00	4,498.00	4,498.00	-	40,558.67
1,112.40	-	84.00	-	-	85.00	-	169.00
7,158.50	(336.37)	-	603.54	2,091.21	(200.90)	574.01	6,612.49
5,047.00	-	-	1,150.06	-	-	5,059.94	8,798.87
4,223.00	594.05	381.18	510.94	457.75	313.68	340.71	4,326.13
1,648.00	13.73	1,438.66	276.97	1,508.27	-	-	5,089.12
500.00	46.36	46.36	46.36	46.36	46.36	311.36	763.16
2,653.99	2,693.96	-	-	-	-	164.81	2,899.14
2,000.00	11.88	-	-	-	-	-	11.88
17.51	-	-	-	-	-	-	-
9.73	-	-	-	-	-	-	-
4,236.39	342.75	342.75	342.75	342.75	342.75	342.75	3,770.25



Monthly Finances (A)

Code	Description	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD 19/20	Actual 19/20
7500	Printing	-	-	206.92	-	388.28	60.64	1,340.35	1,340.35
7501	Postage and Carriage	-	-	-	-	1,060.44	-	2,066.94	2,101.94
7502	Office Stationery	154.55	523.80	715.21	89.74	266.14	268.29	4,054.91	4,473.20
7503	Publications	-	-	-	-	-	-	125.00	125.00
7505	Town Crier Printing Costs	-	1,562.96	-	-	1,513.92	-	6,029.41	6,029.41
7506	Distribution Costs	-	-	-	-	-	416.67	1,617.51	1,617.51
7507	Business & ID Cards	30.00	30.00	-	50.00	-	162.00	424.00	454.00
7509	Name Badges	9.50	-	-	126.50	-	-	174.00	174.00
7550	Telephone and Broadband	170.64	167.52	253.45	177.25	165.65	1,717.20	3,635.82	3,805.72
7552	Computers & Software	564.61	542.37	433.17	419.86	482.69	430.82	5,631.26	6,544.47
7600	Legal Fees	1,500.00	2,660.20	2,500.00	-	-	-	8,896.60	8,896.60
7601	Audit Fees	2,000.00	-	-	-	534.20	-	3,068.40	3,068.40
7602	Health & Safety Fees	-	69.15	-	-	-	64.67	3,819.12	3,819.12
7603	Consultancy Fees	5,618.91	5,310.70	1,599.80	199.80	602.30	2,928.13	32,728.66	34,250.04
7604	Professional Fees	-	1,500.00	26,934.00	2,085.00	-	3,116.42	34,997.42	37,980.52
7605	Mayoral Allowance	840.79	1,163.46	80.00	468.15	72.00	436.97	4,576.97	4,596.02
7606	Councillors' Reimbursement	-	-	-	-	-	-	18.90	18.90
7607	Electoral Costs	16,715.15	-	-	-	-	-	16,715.15	16,715.15
7608	Mayoral Payments	2,619.92	-	-	-	-	-	-	4,375.92
7609	Community Railway Partnership	6.99	35.16	-	3,000.00	-	-	-	3,852.13
7700	Equipment Hire	-	615.00	-	-	-	43.20	778.20	778.20
7701	Office Machine Maintenance	-	-	-	-	-	-	-	-
7702	Equipment Leasing	1,327.46	1,692.81	40.00	1,526.14	1,335.60	-	10,880.67	14,238.13
7800	Repairs and Renewals	17,100.39	1,287.49	3,368.22	123.23	721.29	358.74	27,338.30	28,238.96
7801	Cleaning	114.65	323.15	104.20	80.00	180.15	93.55	1,590.97	1,808.33
7802	Laundry	-	-	96.06	-	-	-	106.05	106.05
7803	Premises Expenses	6,165.48	1,559.54	6,789.96	12,620.45	6,489.04	(25,094.29)	72,438.29	74,309.73
7811	Signs	-	-	562.91	-	1,559.96	813.99	4,290.52	4,290.52
7821	Miscellaneous Purchases	-	-	-	-	-	-	13.50	13.50
7901	Bank Charges	318.93	335.42	284.61	275.06	309.28	285.35	3,199.75	3,720.84
7903	Loan Interest Paid	-	-	-	-	-	4,695.33	9,390.66	9,390.66
8200	Donations	-	-	-	-	-	-	1,472.16	1,472.16
8201	Subscriptions	42.99	55.49	15.98	50.00	17.99	15.98	2,457.88	3,859.88
8202	Uniforms	268.18	45.81	41.92	14.00	132.77	189.89	854.19	988.95
8203	Training Costs	-	104.40	666.00	1,388.00	966.00	860.00	8,710.11	9,262.11
8204	Insurance	-	-	-	-	-	191.52	23,359.46	23,359.46
8205	Entertainment	-	485.00	-	11.53	800.00	-	1,442.98	1,472.98
8207	Conferences/Events	-	-	-	-	-	-	63.00	63.00
8208	Grant Aid	-	-	-	-	-	-	-	-
8209	Refreshments	-	-	-	-	-	-	-	-
		118,158.72	89,448.44	112,901.78	85,225.17	73,612.61	57,022.34	1,041,305.52	1,120,388.61

Budget 20/21	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD 19/20
1,339.00	-	-	353.85	-	12.95	383.85	1,828.96
1,545.00	25.38	13.40	36.31	31.45	-	-	319.00
4,429.00	195.41	363.47	7.19	156.01	69.15	181.50	1,806.12
128.75	-	-	-	-	-	-	-
6,252.10	-	1,513.92	-	-	-	264.00	3,314.92
1,665.51	-	416.67	-	-	-	-	833.34
257.50	-	-	-	50.00	112.57	30.00	222.57
56.65	-	-	-	-	-	-	-
2,296.90	767.14	738.57	502.20	292.50	420.70	342.03	4,800.21
6,901.00	2,729.45	598.03	1,398.93	779.87	668.17	779.87	20,226.19
5,000.00	3,929.90	3,957.77	1,350.00	-	-	-	11,660.64
3,250.00	-	-	2,800.00	-	-	-	3,334.20
4,000.00	133.54	37.50	-	89.01	39.97	330.00	2,208.92
5,000.00	1,079.80	599.80	1,799.80	199.80	599.80	1,799.80	12,233.97
5,000.00	1,428.00	1,010.64	405.64	405.64	534.42	3,316.73	10,511.07
5,000.00	38.00	-	92.33	30.00	-	-	214.28
50.00	-	-	-	-	-	-	-
13,000.00	-	-	-	-	-	-	-
2,500.00	-	-	-	-	-	-	-
1,000.00	-	-	3,000.00	-	-	-	3,000.00
750.00	-	137.43	-	-	500.00	-	637.43
-	-	-	-	-	-	-	-
12,864.70	4,178.29	2,630.21	123.33	3,481.97	2,263.47	-	19,568.42
15,000.00	280.48	1,014.15	1,070.45	209.89	1,405.78	701.30	6,742.00
2,027.04	135.97	-	51.79	-	156.00	86.89	641.79
10.00	-	-	-	-	-	-	-
35,000.00	1,192.25	1,981.88	1,435.15	(473.27)	625.96	781.77	9,740.55
1,000.00	17.48	442.99	14.83	-	-	152.02	1,530.50
13.91	-	-	-	-	-	-	-
3,708.00	374.32	267.25	240.21	236.73	208.56	234.16	2,683.45
9,390.66	-	-	-	-	-	4,695.33	9,390.66
1,516.32	-	-	-	-	157.32	-	157.32
3,038.50	42.99	25.43	14.29	9.45	9.45	122.45	2,738.01
927.00	102.29	34.99	68.62	-	169.54	277.73	1,215.16
7,210.00	2,087.00	398.00	288.00	128.00	514.00	100.00	5,556.24
23,862.98	-	-	-	-	-	-	22,447.93
1,184.50	-	-	-	-	-	-	-
64.89	-	-	-	-	-	-	-
1,000.00	-	1,000.00	-	-	-	-	1,000.00
-	13.99	7.90	5.00	-	-	-	26.89
1,025,336.07	77,271.65	78,955.19	81,977.83	58,281.02	60,613.68	64,211.41	785,889.72



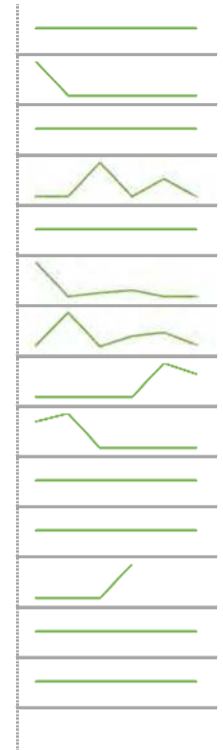
Swanley Town Council: Alexandra

YTD Summary

Income

Code	Description	2019 / 2020							
		Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD 19/20	Actual 19/20
4028	Photocopying	-	-	-	-	-	-	6.00	6.00
4043	Pantomime	-	-	1,582.70	1,992.67	-	-	-	3,575.37
4100	Bar Income	4,903.37	5,269.49	17,374.28	15,137.18	8,971.07	4,405.23	109,998.20	112,054.28
4105	Catering Income	8,252.34	4,668.69	7,855.09	20,668.36	6,838.36	5,596.70	98,945.24	100,459.75
4110	Equipment Hire	60.00	-	120.00	-	156.67	150.01	550.03	640.86
4115	Function Package Revenue	9,291.68	5,733.32	3,091.67	8,705.24	2,852.89	2,170.84	65,266.33	65,933.00
4120	Conference Lettings Regular	3,886.67	3,471.68	3,491.68	3,378.34	3,815.02	4,431.68	47,167.71	49,916.33
4122	DGS - Covid-19	-	-	-	-	-	-	-	-
4125	Party Night Revenue	-	-	2,558.33	2,905.82	1,020.83	375.00	8,668.31	8,668.31
4130	Party Function Revenue	1,137.50	720.83	700.00	991.67	700.00	700.00	9,024.99	9,374.99
4230	Sale of Assets	-	-	-	-	-	29,010.41	29,010.41	29,010.41
4710	Car Parking	-	-	-	-	-	-	-	-
4998	Sale of Goods	-	-	-	-	-	-	-	91.67
4999	Other Income	-	-	-	-	0.02	-	0.02	0.02
		27,531.56	19,864.01	36,773.75	53,779.28	24,354.86	46,839.87	368,637.24	379,730.99

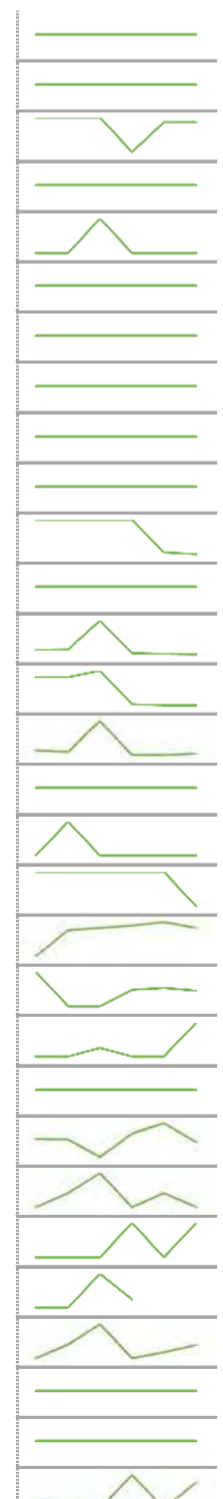
Budget 20/21	2020 / 2021						YTD 20/21
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	
-	-	-	-	-	-	-	-
3,682.63	61.67	-	-	-	-	-	61.67
115,360.00	-	-	-	-	-	-	-
96,820.00	-	-	323.70	-	168.00	-	605.70
164.80	-	-	-	-	-	-	30.00
73,130.00	426.25	-	46.67	83.33	-	-	556.25
50,470.00	125.00	3,777.08	-	1,181.66	1,572.47	210.00	9,763.73
-	-	-	-	-	1,215.00	825.00	2,040.00
8,549.00	300.00	400.00	-	-	-	-	700.00
9,991.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	452.21	-	-	452.21
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
358,167.43	912.92	4,177.08	370.37	1,717.20	2,955.47	1,035.00	14,209.56



Expenditure

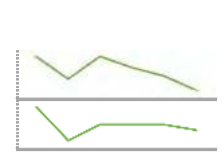
Code	Description	2019 / 2020							
		Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD 19/20	Actual 19/20
5001	Bar Purchases	2,036.62	2,390.93	5,336.56	5,007.05	1,545.95	1,281.41	34,292.19	35,038.41
5002	Catering Purchases	1,026.99	1,117.48	2,116.97	5,077.43	1,796.28	571.13	19,814.78	20,146.89
5003	Bar Purchases - Equipment	70.13	185.84	42.32	42.32	42.32	222.69	976.44	1,024.08
5004	Catering Purchases - Equipment	-	-	-	-	-	-	1,466.66	1,466.66
5011	Licenses	1,108.87	-	-	-	-	-	3,558.87	3,558.87
5012	Sales Commision	-	107.23	-	-	-	-	213.41	300.92
5020	Equipment / Machinery	-	-	99.97	-	-	-	99.97	99.97
5021	Equipment / Machinery Repairs	-	-	-	-	-	-	199.93	199.93
5033	Pantomime	1,125.00	-	624.80	-	-	675.00	2,424.80	2,424.80
5045	Function Expenditure	3,500.01	1,573.33	2,340.47	3,678.12	941.67	225.00	22,775.45	23,000.45
6200	Website, Social Media and Marketing	122.32	122.33	122.33	122.33	122.33	122.33	1,345.62	1,467.95
6201	Advertising	-	312.50	40.00	-	109.00	120.00	724.30	764.30
7000	Salaries	7,922.38	6,648.28	6,468.05	7,965.60	10,847.27	7,233.22	83,933.09	90,857.68
7001	Pension	758.54	758.54	783.20	758.54	758.54	758.54	8,523.38	9,281.92
7006	Empoyers NI	330.64	301.74	391.33	371.53	514.24	410.32	3,935.73	4,316.45
7012	Security Staffing	140.00	-	-	798.00	140.00	-	1,918.00	1,918.00
7102	Water Rates	(51.36)	165.67	171.19	165.67	171.19	171.19	1,742.67	1,742.67
7103	General Rates	2,830.62	2,830.62	2,830.62	2,830.62	2,830.62	-	28,304.64	28,304.64
7105	Recycling - Waste Collection	268.72	328.57	294.77	217.19	360.30	288.24	3,261.56	3,531.53
7200	Electricity	812.69	613.36	570.19	886.97	865.77	634.32	7,716.01	8,271.81
7201	Gas	-	-	480.01	-	-	3,062.62	6,036.87	6,036.87
7500	Printing	-	-	63.27	-	50.00	-	358.70	358.70
7550	Telephone & Broadband	145.70	140.83	108.74	152.30	140.71	142.26	1,434.90	1,576.80
7552	Computers & Software	-	45.00	-	-	45.00	-	180.00	180.00
7602	Health & Safety Fees	-	-	-	-	-	-	150.20	150.20
7702	Equipment Leasing	-	-	-	-	-	-	-	-
7800	Repairs and Renewals	-	-	-	-	77.04	-	77.04	77.04
7801	Cleaning	155.61	132.10	294.62	182.34	206.51	108.59	2,264.51	2,561.17
7802	Laundry	207.59	168.42	153.33	216.32	151.09	217.77	2,135.72	2,315.72
7803	Premises Expenses	56.75	44.60	(14.75)	165.14	-	29,171.21	32,059.75	32,059.75

Budget 20/21	2020 / 2021						YTD 20/21
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	
37,801.00	-	-	-	-	-	-	-
20,085.00	-	-	-	-	-	-	-
1,133.00	47.64	47.64	47.64	44.98	47.27	47.27	520.64
1,510.66	-	-	-	-	-	-	-
1,565.64	-	-	532.76	-	-	-	882.76
219.81	-	-	-	-	-	-	-
-	-	-	-	-	-	-	176.17
205.93	-	-	-	-	-	-	-
1,699.50	-	-	-	-	-	-	-
23,690.00	-	-	-	-	-	-	-
1,512.00	122.32	122.32	122.32	122.32	39.98	36.00	1,176.88
669.50	-	-	-	-	-	-	275.00
92,700.00	3,637.37	3,722.37	9,645.37	2,945.09	2,792.40	2,731.46	40,655.96
9,476.00	771.34	771.34	829.79	527.17	520.33	519.61	7,685.36
3,860.44	285.72	283.24	349.05	276.26	276.26	279.33	3,113.61
2,039.40	-	-	-	-	-	-	-
1,977.60	-	719.43	-	-	-	-	1,747.26
29,046.00	2,875.00	2,875.00	2,875.00	2,875.00	2,875.00	-	28,749.00
3,399.00	(620.13)	(45.17)	-	53.79	133.71	-	492.46
8,909.50	488.64	-	-	232.87	257.52	220.49	3,889.07
5,253.00	-	-	250.00	-	-	1,000.00	3,838.88
360.50	-	-	-	-	-	-	50.00
1,596.50	100.00	98.09	-	132.07	189.72	83.33	1,562.83
164.80	-	45.00	107.18	-	45.00	-	287.18
154.71	-	-	-	45.00	-	45.00	412.00
-	-	-	121.88	30.00	-	-	151.88
1,000.00	-	401.10	994.69	-	178.40	389.52	2,730.95
2,237.16	-	-	-	-	-	-	-
2,420.50	-	-	-	-	-	-	-
3,850.14	49.04	45.00	-	260.00	-	201.12	2,215.36



Monthly Finances (B)

Code	Description	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD 19/20	Actual 19/20	Budget 20/21	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD 20/21
7901	Bank Charges	89.43	58.74	87.63	97.84	151.04	74.07	932.10	1,056.22	937.30	75.00	35.00	75.00	55.00	40.00	15.00	629.32
8201	Subscriptions	-	-	45.00	30.00	45.00	30.00	150.00	200.00	128.75	10.00	3.15	6.30	6.30	6.30	5.25	85.30
		22,657.25	18,046.11	23,450.62	28,765.31	21,911.87	45,519.91	273,007.29	284,290.40	259,603.33	7,841.94	9,123.51	15,956.98	7,605.85	7,401.89	5,573.38	101,327.87



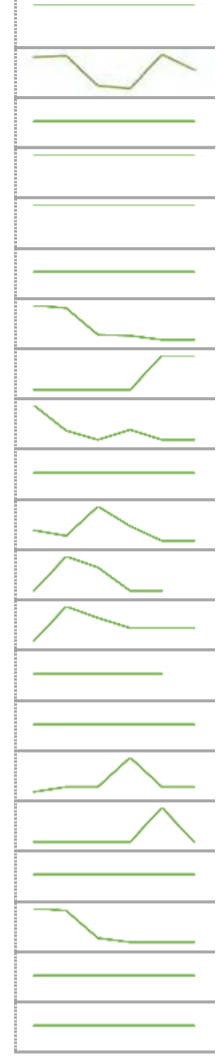
Swanley Town Council: Olympic

YTD Summary

Income

Code	Description	2019 / 2020							YTD 19/20	Actual 19/20
		Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20			
4003	Rent - New Generation Data	333.33	333.33	333.33	333.33	333.33	333.33	3,666.63	3,999.96	
4012	Rent - We Buy Any Car	1,500.00	1,200.00	1,140.00	1,320.00	1,260.00	1,200.00	14,220.00	15,720.00	
4013	Rent - Bowls Club	-	-	-	-	-	-	5,000.00	5,000.00	
4015	Rent - Flat at Olympic Centre	700.00	700.00	700.00	700.00	700.00	700.00	7,700.00	8,400.00	
4018	Rent - Boxing	315.00	315.00	315.00	315.00	315.00	315.00	3,331.68	3,646.68	
4028	Photocopying	-	-	-	-	-	-	116.60	116.60	
4100	Bar Income	4,374.93	3,529.40	2,636.98	4,460.49	2,404.83	3,432.33	38,387.69	40,458.42	
4103	Catering - Kitchen Income	-	-	-	-	-	-	-	-	
4105	Catering Income	2,468.55	1,938.67	2,486.71	3,015.38	2,678.46	3,965.12	29,976.07	31,649.82	
4110	Equipment Hire	-	-	-	-	475.00	-	475.00	475.00	
4115	Function Package Revenue	1,166.66	4,920.00	181.66	1,138.75	166.66	825.01	11,209.99	11,459.99	
4116	Entertainment Income	-	-	-	-	-	-	-	-	
4120	Conference Lettings Regular	2,245.83	3,244.20	2,829.17	2,846.68	4,852.52	2,950.83	30,910.93	33,035.11	
4125	Party Night Revenue	-	-	-	767.50	-	-	2,050.83	2,050.83	
4600	Outdoor Event Revenue	166.68	250.01	166.68	250.01	250.01	166.68	1,583.38	1,750.06	
4601	Field Hire: Cars	-	-	-	-	-	-	-	-	
4602	Field Hire: Horses	-	-	-	-	-	-	-	-	
4603	Field Hire: Bees	-	-	-	-	-	-	-	-	
4609	Snooker Income	522.21	903.99	683.32	637.68	1,015.42	828.29	8,373.69	9,033.34	
4610	Field Hire: Dog Training	-	-	-	-	-	-	-	-	
4903	Insurance Claims	-	-	-	-	-	-	-	-	
		13,793.19	17,334.60	11,472.85	15,784.82	14,451.23	14,716.59	157,002.49	166,795.81	

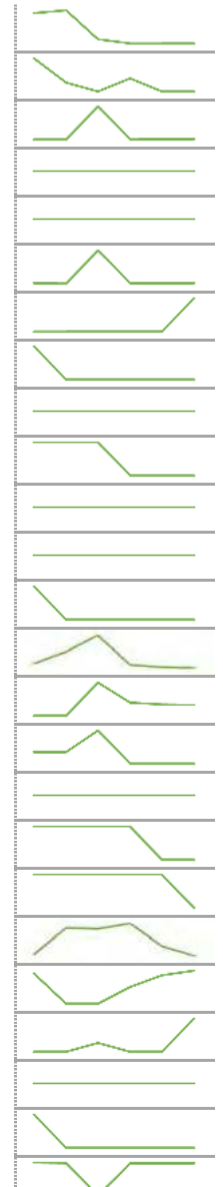
Budget 20/21	2020 / 2021						YTD 20/21
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	
4,119.96	333.33	333.33	333.33	333.33	333.33	333.33	3,666.63
16,068.00	1,320.00	1,380.00	120.00	-	1,440.00	780.00	8,640.00
5,000.00	-	-	-	-	-	-	4,776.34
8,400.00	700.00	700.00	700.00	700.00	700.00	700.00	7,700.00
3,780.00	315.00	315.00	315.00	315.00	315.00	315.00	3,465.00
120.10	-	-	-	-	-	-	-
44,290.00	6,462.51	5,885.68	987.65	789.31	-	-	27,794.49
-	-	-	-	-	200.00	200.00	532.78
29,870.00	1,523.97	417.50	-	447.50	-	-	2,724.72
-	-	-	-	-	-	-	-
12,823.50	83.33	41.67	269.75	116.66	-	-	1,148.90
-	-	109.38	74.83	-	-	-	-
31,930.00	1,339.99	1,777.50	1,629.17	1,500.00	1,500.00	1,500.00	10,929.14
2,353.55	-	-	-	-	-	-	-
2,750.00	-	-	-	-	-	-	-
-	166.68	200.00	200.00	400.00	200.00	200.00	2,200.08
-	-	-	-	-	100.00	-	400.00
-	-	-	-	-	-	-	100.00
9,012.50	1,010.51	935.41	132.34	-	-	-	3,937.10
-	-	-	-	-	-	-	100.00
-	-	-	-	-	-	-	-
170,517.61	13,255.32	12,095.47	4,762.07	4,601.80	4,788.33	4,028.33	78,115.18



Expenditure

Code	Description	2019 / 2020							YTD 19/20	Actual 19/20
		Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20			
5001	Bar Purchases	1,407.94	1,707.02	904.99	2,386.10	550.97	1,719.53	14,798.93	15,594.18	
5002	Catering Purchases	370.59	368.29	299.68	1,220.26	648.44	300.41	5,864.29	6,257.38	
5003	Bar Purchases - Equipment	181.25	97.50	103.90	148.80	49.60	85.00	1,182.30	1,221.55	
5004	Catering Purchases - Equipment	-	-	-	-	-	-	-	-	
5010	Sporting Equipment Purchaes	-	-	-	-	-	-	302.14	302.14	
5011	Licences	1,036.44	11.50	13.20	13.20	13.20	13.20	1,560.70	1,573.90	
5020	Equipment / Machinery	-	57.06	12.82	20.15	475.00	-	565.03	565.03	
5021	Equipment / Machinery Repairs	-	635.27	-	-	-	-	3,129.66	3,129.66	
5030	Horticulture	-	-	-	-	-	-	-	-	
5045	Function Expenditure	400.00	483.33	175.00	925.00	275.00	175.00	4,068.33	4,068.33	
5046	Outdoor Event	-	-	-	-	-	-	-	-	
6200	Website, Social Media and Marketing	-	-	-	-	-	-	-	-	
6201	Advertising	-	-	-	-	149.00	-	244.20	284.20	
7000	Salaries	4,097.32	3,672.08	4,120.29	3,906.80	4,194.40	4,583.64	46,935.86	50,525.79	
7001	Pension	292.84	292.84	308.82	292.84	292.84	292.84	3,237.22	3,530.06	
7006	Employers NI	141.32	141.32	154.45	197.45	143.99	187.01	1,724.19	1,865.51	
7011	SMP	-	-	-	-	-	-	(1,905.36)	(1,905.36)	
7102	Water Rates	-	-	-	-	-	-	148.54	2,430.50	
7103	General Rates	2,974.00	2,974.00	2,974.00	2,974.00	2,974.00	-	29,736.00	29,736.00	
7105	Recycling - Waste Collection	173.60	211.09	179.51	167.69	227.10	181.68	2,095.47	2,271.06	
7200	Electricity	616.45	601.55	444.52	1,468.38	577.25	752.67	8,414.47	9,032.08	
7201	Gas	-	-	888.18	-	-	3,103.95	7,655.28	7,655.28	
7500	Printing	-	-	50.00	-	50.00	-	200.00	200.00	
7502	Stationery	-	-	-	-	-	-	19.60	19.60	
7550	Telephone and Broadband	179.14	179.14	173.89	185.18	179.14	179.14	1,971.91	2,151.05	

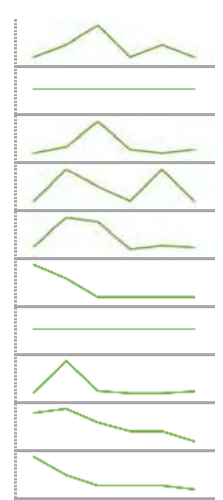
Budget 20/21	2020 / 2021						YTD 20/21
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	
15,141.00	2,022.74	2,219.62	306.56	-	-	-	8,552.75
6,180.00	315.39	84.28	-	125.70	-	-	558.18
1,339.00	39.25	39.25	160.65	39.25	41.10	41.10	556.85
1,000.00	-	-	-	-	-	-	-
311.20	-	-	-	-	-	-	-
1,648.00	13.20	11.39	484.35	13.37	13.37	13.37	1,013.92
103.00	5.66	-	-	-	-	985.00	1,890.59
3,296.00	11.43	-	-	-	-	-	19.76
-	-	-	-	-	-	-	-
4,944.00	175.00	175.00	175.00	-	-	-	700.00
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
180.25	40.00	-	-	-	-	-	315.00
52,530.00	2,191.91	3,226.36	4,733.40	2,057.74	1,848.16	1,814.36	25,961.58
3,641.45	312.01	312.01	431.82	358.15	351.30	350.59	3,675.93
1,913.31	173.59	173.59	225.02	145.96	145.96	145.96	1,707.73
-	-	-	-	-	-	-	-
2,575.00	2,281.96	2,281.96	2,281.96	2,281.96	-	-	20,537.64
30,642.50	3,021.00	3,021.00	3,021.00	3,021.00	3,021.00	-	30,208.00
2,232.01	(16.71)	192.09	186.00	229.38	49.74	(28.41)	1,291.53
8,549.00	825.75	-	-	457.26	771.38	909.28	5,723.26
7,004.00	-	-	901.91	-	-	3,283.21	6,901.38
206.00	-	-	-	-	-	-	-
41.20	18.69	-	-	-	-	-	18.69
2,214.50	213.01	209.14	47.94	209.14	209.14	209.14	2,005.17



Monthly Finances (C)

Code	Description	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD 19/20	Actual 19/20
7552	Computers & Software	-	45.00	-	-	45.00	-	180.00	180.00
7602	Health & Safety Fees	-	-	-	-	-	-	84.00	84.00
7604	Professional Fees	129.23	111.23	201.23	111.23	111.23	111.23	1,330.87	1,442.10
7702	Equipment Leasing	315.00	315.00	315.00	315.00	315.00	315.00	3,465.00	3,540.00
7800	Repairs and Renewals	168.56	15.29	683.00	4.66	4.66	-	1,273.17	1,273.17
7801	Cleaning	-	116.79	86.96	80.00	97.71	115.95	1,012.80	1,155.00
7802	Laundry	-	-	-	-	-	-	-	-
7803	Premises Expenses	87.48	161.33	-	-	40.00	48.10	12,335.09	12,845.82
7901	Bank Charges	150.17	113.07	120.59	174.03	72.09	109.20	1,448.89	1,502.20
8201	Subscriptions	-	-	-	30.00	15.00	30.00	75.00	90.00
		12,721.33	12,309.70	12,210.03	14,620.77	11,500.62	12,303.55	153,153.58	162,620.23

Budget 20/21	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD 20/21
175.10	-	45.00	115.16	-	45.00	-	295.16
103.00	-	-	-	-	-	-	372.00
1,400.80	119.42	137.42	209.42	129.43	119.42	129.43	1,408.88
4,542.30	-	97.63	46.04	-	97.63	-	241.30
1,112.40	41.80	488.97	416.00	-	59.25	28.28	1,749.28
1,153.60	89.02	51.57	-	-	-	-	283.01
-	-	-	-	-	-	-	-
13,390.00	13.02	551.31	43.00	-	-	33.77	5,260.98
1,725.25	97.69	112.20	65.30	35.34	35.46	-	529.59
61.80	15.00	9.45	6.30	6.30	6.30	5.25	96.60
169,355.68	12,019.83	13,439.24	13,856.83	9,109.98	6,814.21	7,920.33	121,874.76



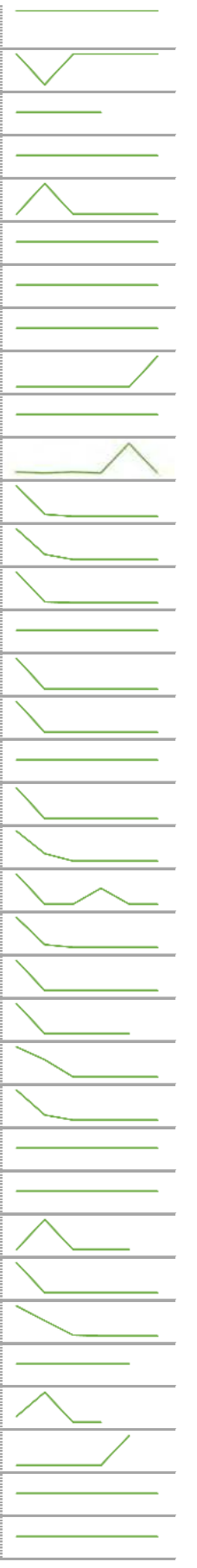
Swanley Town Council: Swanley Park

YTD Summary

Income

Code	Description	2019 / 2020							YTD 19/20	Actual 19/20
		Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20			
4002	Rent - Swanley Athletics Club	100.00	100.00	100.00	100.00	100.00	100.00	1,100.00	1,200.00	
4006	Rent - Cafe in the Park	-	-	-	-	-	-	34,500.00	34,500.00	
4007	Rent - SDC	-	-	-	-	-	-	-	-	
4008	Rent - Swanley New Barn Railway	-	-	-	-	-	10,736.12	10,736.12	10,736.12	
4010	Rent - Ice Cream Van	-	-	-	-	-	-	15,625.00	15,625.00	
4014	Rent - Great Outdoors	-	-	-	-	-	-	2,041.63	2,041.63	
4017	Rent - Swanley Park RFC	-	-	-	-	-	-	937.92	937.92	
4032	1812 Event	1,240.50	-	-	-	-	50.00	5,338.00	5,338.00	
4201	Service Recharge: Café in the Park	-	-	-	-	-	-	2,076.65	2,076.65	
4207	Service Recharge: SNBR	-	-	-	-	-	897.71	897.71	897.71	
4600	Outdoor Event Revenue	613.33	-	-	-	-	-	4,214.45	4,214.45	
4700	Rowing	467.50	-	-	-	-	17.50	5,619.62	5,639.62	
4701	Pedalos	2,640.42	147.08	-	-	-	92.49	32,994.92	33,169.92	
4702	Canoeing	145.00	-	-	-	-	-	2,082.49	2,092.49	
4703	Golf	437.50	-	-	-	-	-	5,140.41	5,140.41	
4704	Tree Trek	210.00	-	-	-	-	-	4,405.83	4,405.83	
4705	Hand Boats	153.33	-	-	-	-	1.67	2,390.81	2,390.81	
4706	Dino Karts	-	-	-	-	-	-	1,563.37	1,563.37	
4707	Deck Chairs	5.00	-	-	-	-	-	412.49	412.49	
4708	Bouncy Castle	667.93	71.25	-	-	-	115.41	8,852.10	9,011.69	
4710	Car Parking	4,736.24	1,903.75	-	-	-	100.00	62,313.11	62,313.11	
4713	Duck Feed	18.77	4.83	-	-	-	1.66	410.42	412.09	
4714	Battery Bikes	451.66	100.83	-	-	-	11.67	4,960.02	4,989.19	
4716	Splash Pool	-	-	-	-	-	-	-	-	
4717	Candy Floss	50.01	-	-	-	-	-	399.65	399.65	
4718	JCB Digger	180.84	24.17	-	-	-	9.17	1,897.91	1,913.74	
4719	Reptiles	10.00	-	-	-	-	-	82.50	82.50	
4720	Nerf / Survival Parties	524.99	420.83	125.00	83.33	305.00	207.91	4,225.36	4,433.70	
4722	Halloween	-	-	-	-	-	-	-	-	
4723	The Plunge Water Slide	399.16	-	-	-	-	-	9,811.19	9,811.19	
4724	The Great Outdoors	-	-	-	26.66	236.67	265.67	529.00	792.38	
4725	Ribbons	-	-	-	-	-	-	-	-	
4726	Kayak	-	-	-	-	-	-	-	-	
4810	Sponsorship	-	-	-	-	-	-	-	-	
4997	Sale of Goods	-	-	-	-	-	-	583.33	583.33	
4999	Other Income	12.50	-	-	-	-	-	37.50	37.50	
		13,064.68	2,772.74	225.00	209.99	641.67	12,606.98	226,179.51	227,162.49	

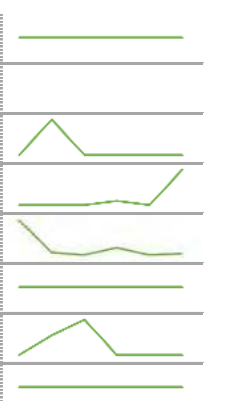
Budget 20/21	2020 / 2021						YTD 20/21
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	
1,260.00	100.00	100.00	100.00	100.00	100.00	100.00	1,100.00
40,521.00	-	(2,638.89)	-	-	-	-	31,128.04
-	-	-	-	-	-	-	900.18
12,000.00	-	-	-	-	-	-	-
15,833.00	-	5,833.33	-	-	-	-	12,666.66
6,000.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
4,600.00	-	-	-	-	-	-	(50.00)
2,650.00	-	-	-	-	-	2,080.75	2,080.75
-	-	-	-	-	-	-	-
4,300.00	83.33	-	83.33	-	2,167.17	-	4,612.97
5,630.00	1,176.68	87.50	-	-	-	-	5,216.29
33,845.00	3,576.41	615.51	-	-	-	-	22,869.12
2,110.00	303.33	10.83	-	-	-	-	2,600.41
5,232.00	-	-	-	-	-	-	-
4,405.83	301.66	-	-	-	-	-	987.50
2,389.14	20.00	-	-	-	-	-	579.17
1,690.00	-	-	-	-	-	-	198.33
412.49	8.33	-	-	-	-	-	383.38
9,000.00	1,598.79	408.34	-	-	-	-	4,823.82
62,988.11	19,673.52	95.83	-	10,363.12	-	-	37,893.51
420.00	24.59	2.50	-	-	-	-	241.62
4,808.35	3.33	-	-	-	-	-	1,317.51
-	2,749.99	-	-	-	-	-	15,105.97
399.65	116.69	66.67	-	-	-	-	365.04
1,865.41	154.15	26.67	-	-	-	-	704.13
82.50	-	-	-	-	-	-	-
3,900.00	-	-	-	-	-	-	(41.67)
-	-	553.33	-	-	-	-	553.33
10,000.00	210.00	-	-	-	-	-	2,972.93
-	1,080.49	542.50	30.00	-	-	-	4,345.52
-	-	-	-	-	-	-	15.42
-	10.00	50.00	-	-	-	-	353.33
-	-	-	-	-	200.00	-	200.00
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
236,342.48	31,191.29	5,754.12	213.33	10,463.12	2,467.17	2,180.75	154,123.26



Expenditure

Code	Description	2019 / 2020							YTD 19/20	Actual 19/20
		Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20			
5002	Catering Purchases	-	-	-	-	-	-	-	-	
5004	Catering Purchases - Equipment	-	-	-	-	-	-	-	-	
5010	Sporting Equipment Purchases	-	-	-	-	-	454.90	624.02	682.95	
5011	Licenses	-	-	-	-	-	-	-	-	
5020	Equipment / Machinery	38.82	-	-	-	-	360.25	2,906.98	2,906.98	
5021	Equipment / Machinery Repairs	66.45	-	-	-	-	-	305.05	305.05	
5030	Horticulture	(15.00)	822.50	375.00	-	-	-	1,470.40	1,470.40	
5032	1812 Event	3,714.94	-	-	-	-	-	15,932.98	15,932.98	

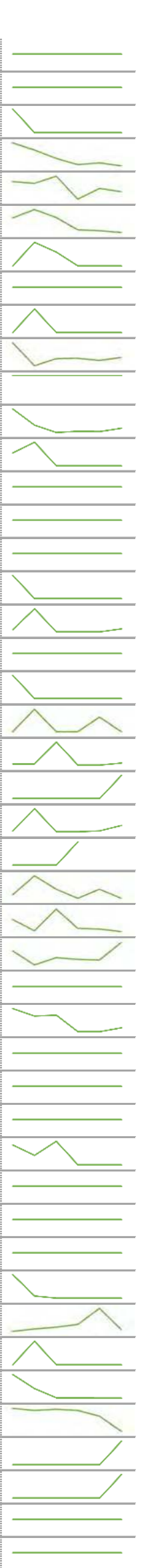
Budget 20/21	2020 / 2021						YTD 20/21
	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	
-	-	-	-	-	-	-	102.31
-	-	-	-	-	-	-	348.74
174.19	-	10.99	-	-	-	-	10.99
-	-	-	-	23.00	-	180.00	203.00
2,623.13	1,226.47	83.25	5.00	257.00	2.99	49.53	7,282.99
314.20	-	-	-	-	-	-	1,469.54
1,128.26	-	184.80	329.00	-	-	-	1,714.95
17,000.00	-	-	-	-	-	-	-



Monthly Finances (D)

Code	Description	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD 19/20	Actual 19/20
5045	Function Expenditure	-	-	-	-	-	-	-	-
5046	Outdoor Event	500.00	-	-	-	-	-	810.00	810.00
6201	Advertising	114.82	-	-	-	120.00	40.00	1,575.27	1,835.03
7000	Salaries	23,368.85	13,425.01	6,199.70	14,420.23	6,798.29	6,630.07	144,342.21	151,978.65
7001	Pension	422.93	-	-	1,542.24	1,105.89	1,088.85	6,582.44	7,671.29
7006	Employers NI	672.23	647.23	249.56	1,259.45	449.35	445.95	6,781.63	7,226.58
7012	Security Staffing	230.00	115.00	-	-	-	-	1,449.00	1,449.00
7099	Staff Expenses	-	47.09	-	142.18	-	-	189.27	189.27
7102	Water Rates	426.57	412.81	426.57	412.81	386.27	426.57	3,466.47	3,466.47
7105	Recycling - Waste Collection	2,698.40	1,321.20	1,070.80	2,090.00	1,886.80	958.80	20,944.00	22,920.40
7106	Council Tax	-	-	-	-	-	293.17	293.17	587.17
7200	Electricity	602.93	(532.93)	70.00	146.89	887.69	-	(3,565.03)	(2,791.32)
7202	GasOil	406.35	-	-	-	-	-	1,633.47	1,848.72
7304	Miscellaneous Motor Expenses	-	-	-	-	-	-	20.08	20.08
7306	Mileage Claims	-	92.70	-	-	-	-	157.50	157.50
7500	Printing	-	-	-	-	-	-	468.94	468.94
7501	Postage & Carriage	-	-	-	-	-	-	498.95	498.95
7502	Stationery	-	-	-	-	-	58.32	101.19	101.19
7509	Name Badges	-	-	-	-	-	-	97.50	144.21
7550	Telephone & Broadband	54.76	54.41	-	-	36.55	52.42	477.97	534.05
7552	Computers & Software	-	-	-	-	-	-	-	12.50
7602	Health & Safety Fees	-	-	-	-	-	225.00	912.60	912.60
7603	Consultancy Fees	-	-	-	-	-	-	-	750.00
7700	Equipment Hire	1,322.83	203.44	75.44	-	-	660.00	3,400.74	3,400.74
7702	Equipment Leasing	-	-	-	-	-	-	-	-
7800	Repairs and Renewals	524.58	597.55	-	-	-	152.62	13,128.54	13,204.37
7801	Cleaning	-	-	-	-	-	-	1,411.04	2,037.31
7803	Premises Expenses	4,912.63	1,155.24	1,174.12	41,944.41	1,614.87	208,712.71	267,323.51	271,439.02
7804	Pool Chemicals	-	-	-	-	-	-	2,171.73	2,171.73
7805	Cess Pit	1,890.00	940.00	830.00	420.00	420.00	210.00	14,090.00	15,020.00
7806	Pedalo Parts	-	-	-	-	-	-	241.40	241.40
7807	Pool Costs	-	-	-	-	-	-	106.86	106.86
7808	Sand	-	-	-	-	-	-	-	-
7811	Signs	-	35.90	-	-	-	-	85.90	85.90
7815	Chidren's Party	-	83.33	-	-	-	-	426.95	426.95
7816	Parking	-	-	-	-	-	-	2,208.00	9,408.00
7819	Duck Feed	-	-	-	-	6.65	-	13.40	13.40
7820	Activity Recharge	1,011.25	362.92	67.92	-	-	-	3,470.43	3,470.43
7822	Soft Play Project	-	-	-	-	-	-	-	-
7823	Halloween	-	-	-	-	-	-	-	-
7901	Bank Charges	546.29	305.56	248.70	236.97	236.97	236.99	3,664.66	3,664.66
8201	Subscriptions	90.14	90.00	90.00	60.14	60.00	60.00	1,639.45	1,694.45
8202	Uniform	-	(575.33)	-	486.91	67.75	1,067.72	3,482.99	3,482.99
8203	Training Costs	-	-	-	-	280.00	270.00	2,250.00	2,695.00
8204	Insurance	-	-	-	-	-	458.35	458.35	458.35
8209	Refreshments	-	-	-	-	-	458.35	458.35	458.35
		43,600.77	19,603.63	10,877.81	63,162.23	14,357.08	223,321.04	528,508.36	555,569.55
7803	Premises Expenses								

Budget 20/21	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	YTD 20/21
-	-	-	-	-	-	-	180.00
810.00	-	-	-	-	-	-	-
-	80.00	-	-	-	-	-	565.00
121,540.00	19,947.86	15,689.98	10,969.60	7,239.00	8,276.10	6,680.31	113,104.67
4,532.00	579.67	539.33	715.52	149.06	412.57	332.20	5,047.03
6,077.00	726.03	983.25	741.26	370.38	349.68	295.74	6,445.36
1,077.90	-	360.00	210.00	-	-	-	570.00
50.00	-	-	-	-	-	-	-
4,150.00	-	637.32	-	-	-	-	3,272.03
18,500.00	3,149.20	802.00	1,534.00	1,559.20	1,340.50	1,648.00	19,909.70
-	210.00	210.00	210.00	210.00	210.00	210.00	2,398.18
5,000.00	2,376.73	1,411.92	978.30	1,046.24	1,025.31	1,227.39	17,292.69
2,150.00	204.35	372.87	-	-	-	-	799.62
22.00	-	-	-	-	-	-	-
160.00	-	-	-	-	-	-	-
483.01	-	-	-	-	-	-	-
513.92	84.00	-	-	-	-	-	84.00
44.16	6.85	67.03	-	-	-	9.23	108.50
100.43	-	-	-	-	-	-	-
648.90	77.37	43.50	43.50	43.50	43.50	43.50	641.08
12.88	-	6.90	-	-	4.44	-	41.03
708.23	80.00	94.00	1,496.00	-	-	136.00	2,931.98
-	-	-	-	-	-	1,500.00	3,046.46
2,745.26	32.60	942.00	-	-	42.85	263.56	3,669.75
-	-	-	-	859.97	-	-	859.97
13,905.00	154.41	992.06	400.00	-	396.16	-	2,749.50
1,648.00	300.46	23.30	567.47	82.10	69.93	-	4,306.60
15,450.00	1,569.07	(875.73)	378.36	81.95	-	3,020.72	146,224.31
2,236.13	-	-	-	-	-	-	1,676.78
14,420.00	1,050.00	840.00	870.00	420.00	420.00	520.00	9,820.00
248.64	-	-	-	-	-	-	547.64
110.07	-	-	-	-	-	-	44.11
-	-	-	-	-	-	-	8.75
88.48	134.84	65.20	160.40	-	-	-	535.26
439.76	-	-	-	-	-	-	-
2,274.24	-	-	-	-	-	-	-
8.24	-	-	-	-	-	-	14.96
3,504.59	556.24	50.42	-	-	-	-	1,090.41
89,000.00	1,253.32	6,160.69	10,360.49	15,745.16	51,258.33	4,719.51	93,981.30
-	-	61.35	-	-	-	-	61.35
3,708.00	476.04	370.93	302.26	300.89	300.49	300.23	2,918.83
1,751.00	110.00	103.95	107.10	103.95	88.20	47.25	929.45
3,708.00	-	-	-	-	-	55.56	84.96
2,266.00	-	-	-	-	-	170.00	565.00
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	14.34
345,331.59	34,385.51	30,231.31	30,378.26	28,491.40	64,241.05	21,408.73	457,673.12

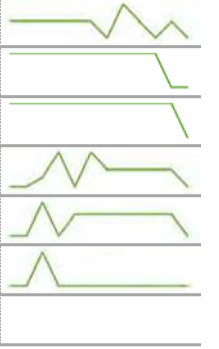


Swanley Town Council: Housing Stock

YTD Summary

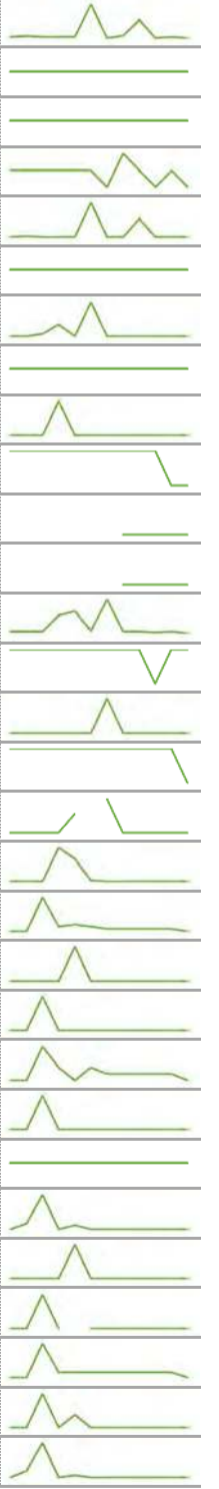
Income

		2020 / 2021													
Code	Description	Budget 20/21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	YTD 20/21
4001	Rent - Property #1 (DR)	16,800.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	-	2,800.00	1,400.00	-	1,400.00	-	14,000.00
4001	Rent - Property #2 (CA)	15,600.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	-	-	13,000.00
4001	Rent - Property #3 (S)	15,600.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	-	14,300.00
4001	Rent - Property #4 (G)	11,958.33	-	-	708.33	2,500.00	-	2,500.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	-	11,958.33
4001	Rent - Property #5 (WA)	13,489.00	-	-	2,209.00	-	1,410.00	1,410.00	1,410.00	1,410.00	1,410.00	1,410.00	1,410.00	-	12,079.00
4998	Sale of Goods	500.00	-	-	500.00	-	-	-	-	-	-	-	-	-	500.00
		73,947.33	4,000.00	4,000.00	7,417.33	6,500.00	5,410.00	7,910.00	5,260.00	8,060.00	6,660.00	5,260.00	5,360.00	-	65,837.33



Expenditure

		2020 / 2021													
Code	Description	Budget 20/21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	YTD 20/21
Property #1 (DR)			20.83	37.15	20.83	20.83	20.83	550.83	-	41.66	300.83	-	20.83	-	1,034.62
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7602	Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	-	41.66	20.83	-	20.83	-	208.30
7800	Repairs & Maintenance	-	-	16.32	-	-	-	530.00	-	-	280.00	-	-	-	826.32
7803	Property Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property #2 (CA)			20.83	20.83	154.20	750.83	20.83	2,102.87	20.83	20.83	20.83	20.83	-	-	3,153.71
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7602	Health & Safety	-	-	-	-	150.00	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	-	-	208.30
7800	Repairs & Maintenance	-	-	-	-	580.00	-	159.47	-	-	-	-	-	-	739.47
7803	Property Expenses	-	-	-	133.37	-	-	1,922.57	-	-	-	-	-	-	2,055.94
Property #3 (S)			20.83	20.83	20.83	187.49	228.66	26.62	350.83	20.83	20.83	10.50	20.83	-	929.08
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	(10.33)	-	-	(10.33)
7602	Health & Safety	-	-	-	-	-	-	-	150.00	-	-	-	-	-	150.00
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	-	229.13
7800	Repairs & Maintenance	-	-	-	-	-	97.01	-	180.00	-	-	-	-	-	277.01
7803	Property Expenses	-	-	-	-	166.66	110.82	5.79	-	-	-	-	-	-	283.27
Property #4 (G)			-	-	442.42	65.00	90.79	65.00	32.50	32.50	32.50	32.50	32.50	-	825.71
7106	Council Tax	-	-	-	-	-	90.79	-	-	-	-	-	-	-	90.79
7602	Health & Safety	-	-	-	150.00	-	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	-	-	167.42	65.00	-	65.00	32.50	32.50	32.50	32.50	32.50	-	459.92
7800	Repairs & Maintenance	-	-	-	125.00	-	-	-	-	-	-	-	-	-	125.00
7803	Property Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property #5 (WA)			-	641.15	3,658.13	32.50	453.15	32.50	32.50	32.50	32.50	32.50	32.50	-	4,979.93
7106	Council Tax	-	-	-	-	-	177.40	-	-	-	-	-	-	-	177.40
7602	Health & Safety	-	-	-	150.00	-	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	-	-	199.92	32.50	32.50	32.50	32.50	32.50	32.50	32.50	32.50	-	459.92
7800	Repairs & Maintenance	-	-	-	125.00	-	47.64	-	-	-	-	-	-	-	172.64
7803	Property Expenses	-	-	641.15	3,183.21	-	195.61	-	-	-	-	-	-	-	4,019.97
		40,000.00	62.49	719.96	4,296.41	1,056.65	814.26	2,777.82	436.66	148.32	407.49	96.33	106.66	-	10,923.05



Swanley Town Council



Bank Reconciliation: 28 February 2021

Bank Statement Balance:	Current Account	97,842.61		
			97,842.61	
Other Bank & Cash Accounts:	Active Saver	140.36		
	Mayor's Account	3,734.00		
	Recreation Account	5,371.95		
	CCLA	253,444.61		
	Alexandra Cash Account	-		
	Olympic Cash Account	-		
	Link Cash Account	-		
	Civic Cash Account	-		
	Swanley Park Cash Account	1,984.17		
			264,675.09	
				362,517.70
Unpresented Payments:	<u>Date</u>	<u>Ref</u>	<u>Amount</u>	
			-	
			-	
			-	
				362,517.70
Unpresented Receipts:	<u>Date</u>	<u>Ref</u>	<u>Amount</u>	
	24/02/2021	Link to Bank	42.50	
	25/02/2021	Link to Bank	34.70	
	26/02/2021	Link to Bank	63.10	
	26/02/2021	Civic to Bank	303.87	
				444.17
				362,961.87
Closing Book Balance:	Current Account	98,286.78		
	Other Bank & Cash Accounts	264,675.09		
			362,961.87	
				-

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

Swanley Town Council



Payments Out: February 2021

Date	A/c	Payee	Description	Payment Method	Ref	Amount
01/02/2021	DVLA	DVLA	LC13SNK	Direct Debit	DD/DVLA	23.18
01/02/2021	SDC	SDC	Council Tax - Bungalow	Direct Debit	DD/SDC	210.00
01/02/2021	DVLA	DVLA	CK60UKF	Direct Debit	DD/DVLA	23.18
01/02/2021	Covid-19	Sonyer Ellard	Sonyer Ellard	Same Day Payment	FP/Sonyer Ellard	52.23
01/02/2021	LEXAUTO	Lex Autolease	Vehicle Leasing	Direct Debit	DD/Lex Auto	411.30
01/02/2021	PROPMED	Propmedia Ltd	Rental Fees	Internal Entry	Internal Entry	25.00
01/02/2021	BGAS6000	BGas Elec - Civic	Utility Provider	Direct Debit	DD/BGas	243.73
02/02/2021	PROPMED	Propmedia Ltd	Rental Fees	Internal Entry	Internal Entry	39.00
03/02/2021	Covid-19	Shanmugum	Shanmugum	Same Day Payment	FP/Shanmugum	29.04
03/02/2021	EMS	Elavon Merchant Services	PDQ Machines	Direct Debit	DD/EMS	300.23
04/02/2021	Barclays	Barclays	Commision	Bank Entry	Barclays	105.85
04/02/2021	ALSFTIMB	Alsford Timber Ltd	Timber Merchant	Same Day Payment	FP/Alsfor Timber	860.82
04/02/2021	B&MSUPP	B&M Supplies LTD	Plumbing Merchant	Same Day Payment	FP/B&M Supplies	177.91
04/02/2021	DECORATO	Decorators Den Ltd	Decorating Supplier	Same Day Payment	FP/Decorators Den	66.61
04/02/2021	ERNEDOE	Ernest Doe & Sons Ltd	Equipment / Machinery	Same Day Payment	FP/Ernest Doe	98.50
04/02/2021	KCC100	Kent County Council	Stationery	Same Day Payment	FP/KCC	63.79
04/02/2021	TLCDIREC	TLC Online	Website / Advertising	Same Day Payment	FP/TLC Online	644.40
04/02/2021	CEF	CEF	Electrical	Same Day Payment	FP/CEF	83.35
04/02/2021	ELDIRECT	EL Direct LTD	Electrical / Light Bulbs	Same Day Payment	FP/EL Direct	18.00
04/02/2021	D.BODY	D.Body Ltd	Sewage Removal	Same Day Payment	FP/D.Body	210.00
04/02/2021	PROVNURS	Provender Nurseries	Horticulture	Same Day Payment	FP/Provender	90.00
04/02/2021	SELCO	Selco Trade Centres Ltd	Builders Merchant	Same Day Payment	FP/Selco	600.42
04/02/2021	SEVDIST	Sevenoaks District Council	SDC - Garden Waste Sacks	Same Day Payment	FP/SDC	700.00
04/02/2021	TUDORENV	Tudor Environmental	Agricultural/Horticultural	Same Day Payment	FP/Tudor Environmental	187.20
05/02/2021	Yell	Yell	Website	Direct Debit	DD/Yell	43.20
05/02/2021	Covid-19	Sonyer Ellard	Sonyer Ellard	Same Day Payment	FP/Sonyer Ellard	50.74
05/02/2021	ASDA	ASDA Cards	ASDA Cards	Same Day Payment	FP/Asda	192.00
05/02/2021	MDSLEISU	MDS Leisure	Soft Play Equipment	Same Day Payment	FP/MDS Leisure	25,946.83
05/02/2021	MDSLEISU	MDS Leisure	Soft Play Equipment	Same Day Payment	FP/MDS Leisure	1,870.83
05/02/2021	LAMPS	Lamps & Tubes Illuminations Ltc	Christmas Lights	Same Day Payment	FP/Lamps & Tubes	3,012.24
05/02/2021	CASTL760	Castle Water Limited	Utility Provider	Direct Debit	DD/Castle Water	2,552.24
08/02/2021	TV Licence	TV Licence	TV Licence	Direct Debit	DD/TV Licence	13.37
08/02/2021	BGAS8419	BGas Elec - Alexandra	Utility Provider	Direct Debit	DD/BGas	309.02
08/02/2021	BGAS8456	BGas Elec - The Olympic	Utility Provider	Direct Debit	DD/BGas	925.65
08/02/2021	BGAS8522	BGas Elec - Ablutions St Mary's	Utility Provider	Direct Debit	DD/BGas	253.80
08/02/2021	AGRISERV	Agri-Service	Hedge Trimming - Park	Same Day Payment	FP/Agri-Service	600.00
08/02/2021	ANGLO	Anglo Pest Control	Pest Control	Same Day Payment	FP/Anglo Pest Control	330.00
08/02/2021	DARPRINT	Darenth Print and Design Ltd	Banners / Posters	Same Day Payment	FP/Darenth Print	386.40
08/02/2021	TRADEUK	Trade UK Account	Tools / Consumables	Same Day Payment	FP/TradeUK	1,121.70
09/02/2021	MANN	Mann (Swanley)	Letting Agent	Internal Entry	Internal Entry	129.43
10/02/2021	BARCLAYS	Barclays	Barclays Bank	Direct Debit	DD/Barclays	18.00
10/02/2021	BARCLAYS	Barclays	Barclays Bank	Direct Debit	DD/Barclays	74.43
10/02/2021	BARCLAYS	Barclays	Barclays Bank	Direct Debit	DD/Barclays	30.08
10/02/2021	BARCLAYS	Barclays	Barclays Bank	Direct Debit	DD/Barclays	43.76
10/02/2021	ALLSTARF	Allstar Business Solutions Ltd	Fuel Card	Direct Debit	DD/AllStar	131.56
11/02/2021	ELAS	ELAS	HR Support	Direct Debit	DD/ELAS	239.76
11/02/2021	Covid-19	Sonyer Ellard	Sonyer Ellard	Same Day Payment	FP/Sonyer Ellard	67.48
11/02/2021	UTILITYP	Utility Point	Utility Provider	Direct Debit	DD/Utility Point	145.49
11/02/2021	ALLIEDT	Allied Technical Services (UK) Ltr	IT Support	Direct Debit	DD/ATS	234.84
11/02/2021	PLANDAY	Planday Limited	Staff Scheduling	Direct Debit	DD/Planday	75.60
12/02/2021	Unison	Subscription	Subscription	Same Day Payment	FP/Unison	127.50
12/02/2021	OVERLINE	Overline	Telecoms & Broadband	Direct Debit	DD/Overline	52.20
12/02/2021	OVERLINE	Overline	Telecoms & Broadband	Direct Debit	DD/Overline	36.00
12/02/2021	OVERLINE	Overline	Telecoms & Broadband	Direct Debit	DD/Overline	476.80
12/02/2021	OVERLINE	Overline	Telecoms & Broadband	Direct Debit	DD/Overline	193.44
12/02/2021	PROPMED	Propmedia Ltd	Rental Fees	Internal Entry	Internal Entry	25.00
15/02/2021	Covid-19	Shanmugum	Shanmugum	Same Day Payment	FP/Shanmugum	21.32

Monthly Finances (G)

15/02/2021	Payroll	Payroll Mth11	Payroll Mth11	BACS	Payroll Mth11	36,895.17
15/02/2021	Payroll	PAYE Mth11	PAYE Mth11	BACS	PAYE Mth11	4,702.20
15/02/2021	Payroll	NI Mth11	NI Mth11	BACS	NI Mth11	7,219.52
15/02/2021	Payroll	AtoE Mth11	AtoE Mth11	BACS	AtoE Mth11	162.54
15/02/2021	Payroll	Pension Mth11	Pension Mth11	BACS	Pension Mth11	7,529.29
15/02/2021	CCPAS	CCPAS	DBS Certification	Direct Debit	DD/CCPAS	52.25
15/02/2021	COMMUNI	Community Land Use	Neighbourhood Plan	Same Day Payment	FP/Community Land	1,600.00
15/02/2021	D.BODY	D.Body Ltd	Sewage Removal	Same Day Payment	FP/D Body	420.00
15/02/2021	HIGHSPEE	High Speed Training Ltd	Training	Same Day Payment	FP/High Speed Training	294.00
15/02/2021	LOCKTOOL	Locks 'N' Tools Ltd	Keys / Padlocks	Same Day Payment	FP/Locks n Tools	101.38
15/02/2021	SCOTTPIC	Scott Pickering Electrical	Electrician	Same Day Payment	FP/Scott Pickering Electrical	163.20
15/02/2021	SPORTSB	Sports Booker	Booking System Software	Same Day Payment	FP/Sports Booker	34.80
16/02/2021	SAGE100	Sage (UK) Ltd	Accounting Software	Direct Debit	DD/Sage	128.95
17/02/2021	PWLB	PWLB	PWLB	Direct Debit	DD/PWLB	4,695.33
17/02/2021	ALLSTARF	Allstar Business Solutions Ltd	Fuel Card	Direct Debit	DD/AllStar	114.56
19/02/2021	EETMOB	EE & T Mobile	Mobile Phone	Direct Debit	DD/EE	33.64
19/02/2021	BGAS8496	BGas Elec - Oaks Communal	Utility Provider	Direct Debit	DD/BGas	22.23
19/02/2021	TOTGAS2	Total Gas & Power Ltd (Oly)	Utility Provider	Direct Debit	DD/Total Gas & Power	3,447.38
22/02/2021	Covid-19	Sonyer Ellard	Sonyer Ellard	Same Day Payment	FP/Sonyer Ellard	25.50
22/02/2021	Covid-19	Sonyer Ellard	Sonyer Ellard	Same Day Payment	FP/Sonyer Ellard	71.29
22/02/2021	XINTEL	XLN Telecom	Telecoms & Broadband	Direct Debit	DD/XLN	57.53
23/02/2021	ASDA	ASDA Cards	ASDA Cards	Same Day Payment	FP/ASDA	192.00
23/02/2021	Covid-19	Lilly Hendry-Leiws	Lilly Hendry-Leiws	Same Day Payment	FP/Lilly Hendry-Leiws	5.67
23/02/2021	TOTGASP	Total Gas & Power Ltd (Alex)	Utility Provider	Direct Debit	DD/Total Gas & Power	1,200.00
23/02/2021	TOTGAS1	Total Gas & Power (Civic)	Utility Provider	Direct Debit	DD/Total Gas & Power	6,071.94
24/02/2021	Peninsul	Peninsula Business	HR Advice	Direct Debit	DD/Peninsula Business	455.68
24/02/2021	ALLSTARF	Allstar Business Solutions Ltd	Fuel Card	Direct Debit	DD/AllStar	162.73
24/02/2021	BNPPARIB	BNP Paribas Leasing Sols	Equipment Leasing	Direct Debit	DD/BNP Paribas	318.71
25/02/2021	Covid-19	Sonyer Ellard	Sonyer Ellard	Same Day Payment	FP/Sonyer Ellard	32.92
25/02/2021	BOC100	BOC Ltd	Suremix/Gas Supply	Direct Debit	DD/BOC	106.04
25/02/2021	ALLIEDT	Allied Technical Services (UK) Ltd	IT Support	Same Day Payment	FP/ATS	806.90
25/02/2021	ANGLO	Anglo Pest Control	Pest Control	Same Day Payment	FP/Alglo Pest Control	45.00
25/02/2021	GASONIC	Gasonic Ltd	Plumber / Electrician	Same Day Payment	FP/Gasonic Ltd	582.00
25/02/2021	KALC100	Kent Association of Local Councils	Training	Same Day Payment	FP/KALC	30.00
25/02/2021	KIDS	Kids Day Out	Advertising / Marketing	Same Day Payment	FP/Kids Day Out	30.00
25/02/2021	LICENSPA	Licensing Partnership	Premises Licence	Same Day Payment	FP/Licensing Partnership	180.00
25/02/2021	PROVNURS	Provender Nurseries	Horticulture	Same Day Payment	FP/Provender Nurseries	152.99
25/02/2021	SEMEC	S.E.M.E.C Electrical Ltd	Electrician	Same Day Payment	FP/SEMEC Electrical	264.00
26/02/2021	WALKERS	Walkers Builders Merchant	Builders Merchant	Same Day Payment	FP/Walkers	353.16
26/02/2021	CRYSIGMA	Crystal Sigma LTD	Air Conditioning	Same Day Payment	FP/Crystal Sigma	5,490.00
26/02/2021	VEOLIA	Veolia	Waste Disposal / Recycling	Same Day Payment	FP/Veolia	1,716.14
26/02/2021	RMC	Read Metal & Clearance	Fridge/Freezer Disposal	Same Day Payment	FP/RMC	400.00
26/02/2021	CHARLES	Charles Wilson Engineers Limited	Equipment Hire	Same Day Payment	FP/Charles Wilson Engineers	226.28
26/02/2021	PROPMED	Propmedia Ltd	Rental Fees	Internal Entry	Internal Entry	39.00

131,626.37

Summary

Month	Payment Method	Amount
Feb-21	Cheque	0.00
	BACS	56,508.72
	Direct Debit	23,927.83
	Same Day Payment (Electronic)	50,826.54
	Internal Entry (Offset)	257.43
	Bank Entry	105.85
		<u>131,626.37</u>

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

Swanley Town Council



Aged Creditors: 28 February 2021

A/C	Name	Balance	Current	Period 1	Period 2	Period 3	Older
ALSFTIMB	Alsford Timber Ltd	482.84	482.84	-	-	-	-
B&MSUPP	B&M Supplies LTD	229.58	229.58	-	-	-	-
BEXLEY	Bexley Sand & Ballast Co. Ltd	265.00	265.00	-	-	-	-
BGAS6000	BGas Elec - Civic	256.59	256.59	-	-	-	-
BGAS8419	BGas Elec - Alexandra	264.58	264.58	-	-	-	-
BGAS8456	BGas Elec - The Olympic	1,091.13	1,091.13	-	-	-	-
BGAS8475	BGas Elec - Tennis Courts	(630.31)	164.89	(795.20)	-	-	-
BGAS8522	BGas Elec - Ablutions St Mary's	218.35	218.35	-	-	-	-
BGAS8560	BGas Elec - Swanley Park	1,327.38	1,327.38	-	-	-	-
BOC100	BOC Ltd	106.04	106.04	-	-	-	-
CASTL166	Castle Water Limited	(86.00)	-	-	-	(86.00)	-
CEF	CEF	11.56	11.56	-	-	-	-
CHARLES	Charles Wilson Engineers Limited	141.41	141.41	-	-	-	-
D.BODY	D.Body Ltd	520.00	520.00	-	-	-	-
DARPRINT	Darenth Print and Design Ltd	36.00	36.00	-	-	-	-
DECORATO	Decorators Den Ltd	223.19	223.19	-	-	-	-
ELDIRECT	EL Direct LTD	3,506.40	3,506.40	-	-	-	-
ERNEDOE	Ernest Doe & Sons Ltd	80.00	80.00	-	-	-	-
JPSCLAR	JPS Clarity Limited	114.00	-	-	-	-	114.00
KCC100	Kent County Council	899.95	899.95	-	-	-	-
KFF100	Kent Frozen Foods Ltd	(5.83)	-	-	-	(5.83)	-
LEXAUTO	Lex Autolease	729.30	729.30	-	-	-	-
LOCKTOOL	Locks 'N' Tools Ltd	10.99	10.99	-	-	-	-
MATTCLAR	Matthew Clark Wholesale Ltd	(111.59)	-	-	-	(111.59)	-
MDSLEISU	MDS Leisure	27,817.65	27,817.65	-	-	-	-
REXEL	Rexel	148.61	148.61	-	-	-	-
SCOTTPIC	Scott Pickering Electrical	1,800.00	1,800.00	-	-	-	-
SMARTOF	Smart Office Solution	460.62	460.62	-	-	-	-
TRADEUK	Trade UK Account	1,428.12	1,428.12	-	-	-	-
TYRRELL	Tyrrell Services Limited	1,182.00	1,182.00	-	-	-	-
VEOLIA	Veolia	2,164.10	2,164.10	-	-	-	-
WDCKENT	WDC Kent	2,360.00	2,360.00	-	-	-	-
WEATHFEN	Weatherley Fencing Contractors Limite	17.50	17.50	-	-	-	-
WORKWEAR	Workwear Express Ltd	156.46	156.46	-	-	-	-
WPSINS	WPS Ltd	164.81	164.81	-	-	-	-
		47,380.43	48,265.05	(795.20)	-	-	(89.42)
Aged Creditors: 28 Febraury 2020		35,657.39	32,660.09	121.45	2,986.32	17.01	(127.48)

	Since Paid
	To be collected by Direct Debit
	50% of amount has since been paid
	Refund received in March

Swanley Town Council



Aged Debtors: 28 February 2021

A/C	Name	Balance
50CLUB	50+ Club	(160.00)
ALDI	ALDI Stores	342.00
ASDASWAN	Asda Stores Ltd	684.00
DG&SCCG	Dartford, Gravesham and Swanley CCG	2,952.00
EMERSON	Emerson Park	240.00
FUNPART	Funeral Partners Ltd	288.00
JONHOM	Jones Homes (Southern) Ltd	600.00
K9TRAIN	K9 Training	120.00
MULTCARS	Swantax	742.50
SENCIO	Sencio	120.00
SKY	Sky	600.00
SWANBOX	Swanley Boxing Club	378.00
VIBEDN10	Vibe Dance Nights	1,165.00
WEBUYANY	We Buy Any Car	936.00
		9,007.50
Aged Debtors: 28 February 2020		34,391.58

Current	Period 1	Period 2	Period 3	Older
-	-	-	-	(160.00)
342.00	-	-	-	-
-	-	-	684.00	-
2,952.00	-	-	-	-
240.00	-	-	-	-
288.00	-	-	-	-
600.00	-	-	-	-
120.00	-	-	-	-
-	742.50	-	-	-
-	-	-	-	120.00
600.00	-	-	-	-
378.00	-	-	-	-
(100.00)	-	-	(100.00)	1,365.00
936.00	-	-	-	-
6,356.00	742.50	-	584.00	1,325.00
28,758.90	1,621.60	299.00	2,298.20	-

Events ^[1]

JANUARY	January events	-
FEBRUARY	February events	-
MARCH	March events	(2,174.00)
APRIL	April events	(300.00)
MAY	May events	(3,750.00)
JUNE	June events	(4,957.00)
JULY	July events	(5,630.00)
AUGUST	August events	(1,100.00)
SEPTEMBER	September events	(500.00)
OCTOBER	October Events	(740.00)
NOVEMBER	November Events	-
DECEMBER	December events	(800.00)
		(19,951.00)

^[1] Balances will include prepayments for future functions at Alexandra and Olympic

Party Functions ^[2]

AMEDIUMS	A - Mediumship	(60.00)
AMJ	A - Michael Jackson	(110.00)
APANTO	A - Pantomime	(264.00)
ORATPACK	O - Rat Pack	(168.00)
		(602.00)

^[2] Balances will include prepayments for future Party Nights at Alexandra and Olympic

 Monies since received
 Monies Chased; payment confirmed by end of March
 Payment Plan in place for £100.00 each month