

# Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

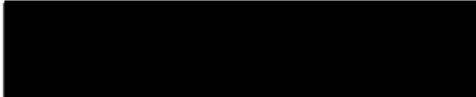
[www.swanleytowncouncil.gov.uk](http://www.swanleytowncouncil.gov.uk)

## POLICY AND FINANCE

11<sup>th</sup> February 2021

Dear Member

A meeting of the above committee will be held via Zoom on **Wednesday 17<sup>th</sup> February 2021 at 7:30pm** or at the conclusion of the public participation session.



Mr R Hayman  
CEO & Town Clerk

**Committee Members:** (Chair) Cllr M Horwood, (Vice Chair) Cllr V Letchford  
Cllr J Barnes, Cllr G Darrington, Cllr P Darrington,  
Cllr J Domigan, Cllr C Lee, Cllr J Tuckfield

### PUBLIC PARTICIPATION

If required, the meeting will be preceded by a public participation period of up to 15 minutes in total at 7:30pm. Members of the public are also entitled to speak, during the meeting, on agenda items only and with express permission from the Chairman / Mayor. Those wishing to speak on an Agenda item must indicate this during Public Participation.

Join Zoom Meeting

<https://us02web.zoom.us/j/82970897995?pwd=dGdqelhpWUwyOENmTUJyaIVKemtHQT09>

Meeting ID: 829 7089 7995

Passcode: 285193

One tap mobile

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Meeting ID: 829 7089 7995

Passcode: 285193

Find your local number: <https://us02web.zoom.us/u/kdMiCeoAtS>

## **RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During this meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile phone devices to silent for the duration of the meeting.

## **MOBILE PHONES**

Member of the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

### **3. MINUTES OF THE PREVIOUS MEETING**

To approve as correct the Minutes of the Meeting held on Wednesday 20<sup>th</sup> January 2021.

### **4. TO RECEIVE MONTHLY FINANCES**

- a. Civic Income and Expenditure
- b. Alexandra Suite Income and Expenditure
- c. Olympic Income and Expenditure
- d. Swanley Park Income and Expenditure
- e. Housing Stock
- f. Bank Reconciliation
- g. Payments Out
- h. Debtors and Creditors

### **5. POLICY WORKING GROUP**

Verbal update on meeting.

### **6. FINANCE WORKING GROUP**

Verbal update on meeting.

**Date of next meeting – 17<sup>th</sup> March 2021**

If you would like further information on any of the agenda items, please contact Ryan Hayman, on 01322 665855 or [rhayman@swanleytowncouncil.gov.uk](mailto:rhayman@swanleytowncouncil.gov.uk)

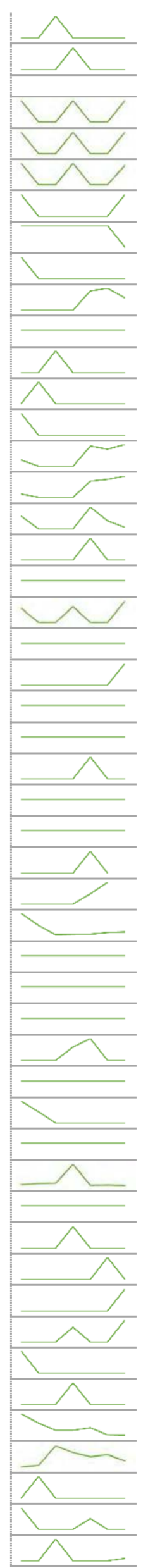
Swanley Town Council: Civic Centre

YTD Summary

Income

Code	Description	2019 / 2020							Actual 19/20
		Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	
4000	Precept	-	295,300.00	-	-	-	-	590,600.00	590,600.00
4033	Community Infrastructure Levy	-	-	1,062.49	-	-	-	17,732.41	17,732.41
4004	Rent - Station Road: Micro Brewery	-	-	1,875.00	-	-	1,875.00	9,166.68	9,166.68
4005	Rent - Oaks Clinic	-	-	9,890.00	-	-	9,890.00	79,560.00	79,560.00
4009	Rent - 10 Station Road: Taxi	-	-	687.50	-	-	687.50	2,750.00	2,750.00
4011	Rent - Pedham Farm	-	-	-	-	-	925.00	1,850.00	1,850.00
4016	Rent - Civic Centre	1,532.00	1,532.00	1,532.00	1,532.00	1,532.00	1,532.00	15,320.00	18,384.00
4019	Mayor's Charity Income	1,650.70	1,439.50	3,174.00	60.39	67.34	-	6,641.93	6,641.93
4020	Allotments	12.50	-	-	-	359.99	133.34	555.83	622.49
4021	Dog Bin Emptying	-	-	-	-	-	-	390.00	390.00
4022	Solar Panel Income	3,493.93	-	-	2,623.57	-	-	7,746.20	8,567.60
4023	Urban Maintenance	6,790.64	-	-	-	-	-	7,128.14	7,128.14
4024	Seeds	13.20	4.13	7.43	2.48	0.83	8.26	106.50	120.53
4025	Black Refuse Bags	170.00	358.33	420.00	377.92	158.75	354.58	3,349.58	4,170.00
4026	White Refuse Bags	53.75	85.00	108.75	163.74	59.17	107.92	1,004.17	1,266.25
4027	Brown Refuse Bags	2,490.00	1,548.50	812.00	765.50	195.50	278.67	13,152.09	14,244.59
4029	Radar Keys	2.50	-	-	5.00	-	5.00	22.50	22.50
4030	SDC Link Service Contract	-	-	-	14,032.00	-	-	28,064.00	28,064.00
4031	KCC Link Salaries Recharge	-	-	15,751.60	-	-	15,751.60	63,006.40	63,006.40
4034	Firework Night	-	500.00	-	1,610.00	101.00	-	2,211.00	2,211.00
4035	St George's Day	16.67	-	-	-	-	16.67	1,258.34	1,283.34
4036	Markets	-	-	-	-	-	-	41.67	41.67
4037	Armed Forces Day	158.33	-	-	-	-	8.33	2,245.83	2,270.83
4039	Light up the Town	16.67	-	624.99	5,241.67	674.83	-	6,558.16	6,558.16
4041	Mugs	-	-	-	-	-	-	5.83	11.66
4042	Oktoberfest	-	-	3,454.71	-	-	-	3,454.71	3,454.71
4044	Remembrance Day	-	-	-	-	-	-	-	-
4045	Save The Children	-	-	-	-	-	-	-	-
4102	Covid-19	-	-	-	-	-	-	-	-
4110	Equipment Hire	-	-	-	-	-	-	-	125.01
4200	Recharge - Oaks Clinic	-	-	-	-	-	55.60	55.60	68.10
4206	Recharge - Civic Centre	-	-	-	5,806.08	-	-	5,806.08	5,806.08
4209	Service Recharge - Other	-	-	-	3,483.96	216.99	76.60	3,777.55	3,965.05
4210	Leasing Settlement	-	-	-	-	-	-	-	11,004.49
4230	Sale of Assets	-	-	-	-	-	1,520,267.22	1,520,267.22	1,156,458.98
4500	Senior Passport to Leisure Revenue	2,246.67	-	-	-	-	-	4,615.00	4,615.00
4605	Court Lettings	( 40.40 )	148.00	513.63	42.00	111.60	1,822.47	3,587.09	3,663.09
4606	Changing Rooms	-	-	246.00	-	-	369.00	984.00	984.00
4607	Floodlight Revenue	-	-	224.00	-	-	210.00	696.50	696.50
4608	Football Pitches	370.00	-	653.88	-	-	1,023.88	2,047.76	2,351.64
4710	Car Parking	281.20	277.04	277.04	281.20	277.04	277.04	2,810.20	3,430.96
4800	Town Crier Advertising Revenue	-	-	-	-	-	-	-	540.00
4805	Swanley in Bloom - Sponsorship	-	-	-	250.00	-	-	7,731.67	7,731.67
4810	Sponsorship - General	-	-	-	-	-	-	10,000.00	10,000.00
4900	Investment Income	-	-	-	-	0.28	-	0.28	607.81
4902	Commissions Received	76.51	82.55	90.75	65.92	51.43	83.58	738.97	904.89
4903	Insurance Claims	-	-	-	-	425.00	-	425.00	6,925.00
4998	Sale of Goods	-	100.00	-	-	-	-	100.00	100.00
4999	Other Income	-	-	8.33	-	-	-	8.34	33.34
		19,334.87	6,075.05	40,351.61	36,343.43	4,231.75	1,555,759.26	2,427,573.23	2,090,130.50

Budget 20/21	2020 / 2021							YTD 20/21
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	
614,502.00	-	-	307,251.00	-	-	-	-	614,502.00
30,000.00	-	-	-	121,497.87	-	-	-	122,206.19
7,500.00	1,875.00	-	-	1,875.00	-	-	1,875.00	7,500.00
79,560.00	9,890.00	-	-	9,890.00	-	-	9,890.00	79,560.00
2,832.50	687.50	-	-	687.50	-	-	618.75	2,681.25
1,905.50	925.00	-	-	-	-	-	925.00	1,850.00
22,091.44	2,187.36	2,187.36	2,187.36	2,187.36	2,187.36	2,187.36	1,531.15	20,562.03
6,700.00	132.50	-	-	-	-	-	-	142.50
643.75	-	-	-	-	192.50	220.00	123.75	536.25
390.00	-	-	-	-	-	-	-	390.00
8,122.00	-	-	3,265.80	-	-	-	-	6,669.96
7,341.98	-	6,629.60	-	-	-	-	-	6,629.60
100.00	1.65	-	-	-	-	-	-	1.65
4,047.90	72.50	-	-	-	240.00	202.09	257.50	772.09
1,236.00	22.50	-	-	-	106.66	117.50	139.62	386.28
13,802.00	233.00	-	-	-	398.00	148.00	26.00	805.00
15.00	-	-	-	-	2.50	-	-	2.50
-	-	-	-	-	-	-	-	-
64,896.59	12,860.34	-	-	14,416.93	-	-	19,247.88	62,276.75
2,277.33	-	-	-	-	-	-	-	-
1,250.00	-	-	-	-	-	-	708.33	708.33
-	-	-	-	-	-	-	-	-
2,300.00	-	-	-	-	-	-	-	-
6,754.90	-	-	-	-	5,000.00	-	-	5,000.00
6.00	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	1,087.95	-	-	1,087.95
-	-	-	-	-	50.00	107.32	-	157.32
-	2,757.68	1,415.70	342.05	380.89	409.02	582.23	670.78	18,144.36
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
6,180.00	-	-	-	-	-	-	-	-
-	-	-	-	380.00	620.00	-	-	1,000.00
-	-	-	-	-	-	-	-	-
-	225.78	117.30	-	-	-	-	-	1,419.84
10,815.00	-	-	-	-	-	-	-	-
4,223.00	167.80	362.60	424.28	3,901.39	32.25	105.60	-	5,131.02
854.90	-	-	-	-	-	-	-	-
1,118.58	-	-	-	1,326.00	-	-	-	1,326.00
2,935.50	-	-	-	-	-	94.00	-	94.00
3,347.50	-	-	-	-	-	-	41.60	314.48
-	-	-	-	640.00	-	-	960.00	1,600.00
7,706.12	875.00	-	-	-	-	-	-	11,193.34
10,300.00	-	-	-	9,000.00	-	-	-	9,000.00
-	84.85	52.54	28.79	28.25	36.51	13.05	11.15	787.12
1,100.00	67.20	70.30	108.12	95.20	86.88	90.88	78.94	836.60
-	-	4,213.41	-	-	-	-	-	4,213.41
-	83.33	-	-	-	41.67	-	-	125.00
-	-	0.87	208.33	-	-	-	25.00	260.03
926,855.50	33,148.99	15,049.68	6,564.73	166,306.39	10,491.30	3,868.03	37,130.45	989,872.85

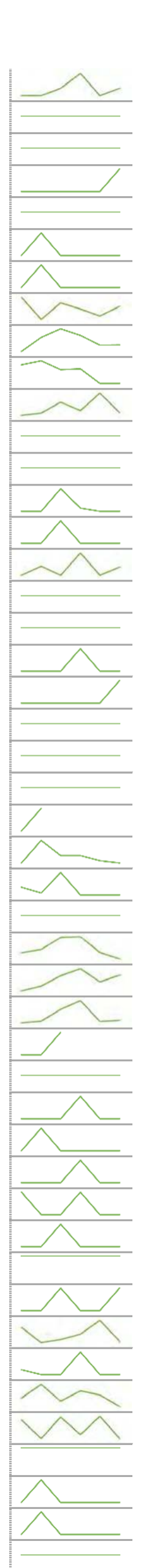


Swanley Town Council: Civic Centre

YTD Summary

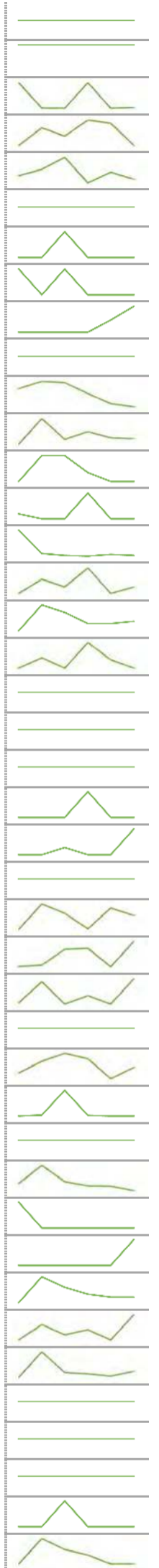
Expenditure		2019 / 2020							Actual 19/20
		Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	
5000	Street Lighting	-	-	22.80	66.47	-	22.80	112.07	112.07
5001	Bar Purchases	-	-	-	-	-	-	-	-
5002	Catering Purchases	-	-	-	127.54	49.00	-	276.54	305.59
5007	Brown Bags	2,100.00	2,100.00	700.00	700.00	700.00	-	14,700.00	14,700.00
5008	Seeds	-	-	-	-	-	-	-	-
5010	Sporting Equipment Purchases	-	1,059.66	10.05	-	-	-	1,273.87	1,273.87
5011	Licenses	-	-	-	50.21	-	-	125.21	153.21
5013	Covid-19	-	-	-	-	-	-	-	-
5020	Equipment / Machinery	286.81	993.00	934.20	509.38	103.73	534.91	45,018.73	46,091.71
5021	Equipment / Machinery Rep	35.73	23.80	3,999.57	217.50	434.18	174.13	7,731.74	8,681.71
5030	Horticulture	595.92	933.20	-	-	16.66	131.26	1,921.47	1,968.78
5032	1812 Event	-	-	-	-	-	-	-	-
5034	Firework Night	-	484.90	73.20	3,861.50	-	-	4,419.60	4,419.60
5035	Remembrance Day	66.00	-	120.00	18.83	-	-	254.83	704.83
5036	Swanley in Bloom	-	-	1,057.50	-	-	-	16,754.50	20,152.55
5038	Light up the Town	341.09	-	36.23	3,003.89	8,221.85	2,246.77	13,849.83	17,733.83
5039	Senior Passport to Leisure	845.00	-	1,061.66	595.00	-	-	4,841.66	4,841.66
5040	Mayor at Home	-	-	-	-	-	-	144.95	144.95
5041	Armed Forces Day	-	200.00	-	-	-	21.00	6,358.00	6,358.00
5042	St George's Day	-	-	175.00	-	-	21.00	2,202.25	2,264.07
5043	Silent Soldier	-	-	-	-	-	-	-	-
5045	Function Expenditure	-	-	-	120.00	-	-	1,849.17	1,849.17
5047	Oktoberfest	100.00	576.92	6,705.89	285.00	-	-	7,667.81	7,667.81
5049	Great British Spring Clean	-	-	-	-	-	-	-	-
6200	Website, Social Media and Marketing	80.00	80.00	35.00	80.00	160.00	80.00	890.00	970.00
6201	Advertising	276.34	635.28	344.80	464.92	-	270.00	3,155.15	3,359.86
6202	Gifts & Samples	-	-	-	-	-	-	222.50	222.50
7000	Salaries	35,354.86	38,048.05	38,763.98	40,554.26	38,533.69	37,854.14	378,347.88	464,273.43
7001	Pension	4,149.90	4,512.77	4,620.76	4,697.54	4,658.87	4,666.76	44,977.04	54,230.81
7006	Employers N.I.	3,028.39	3,314.15	3,388.99	3,288.38	3,264.99	3,245.91	33,109.05	40,720.46
7008	Recruitment Expenses	-	-	-	-	-	-	-	-
7011	SMP Reclaimed	-	-	( 521.79 )	( 521.79 )	( 521.79 )	( 652.24 )	( 2,217.61 )	( 3,261.19 )
7012	Security Staffing	-	-	111.00	251.00	-	-	362.00	362.00
7097	Staff Reward	-	-	-	-	-	-	157.90	157.90
7099	Staff Expenses	467.70	28.30	-	343.95	-	145.79	1,606.31	1,631.90
7100	Rent for Link	539.98	-	-	269.99	-	364.02	1,443.98	1,713.97
7102	Water Rates	256.82	11.84	226.82	234.38	226.82	227.79	2,189.71	2,407.08
7103	General Rates	5,939.38	5,939.37	5,939.38	5,939.38	5,939.38	5,939.38	60,215.75	60,215.75
7105	Recycling - Waste Collection	280.00	-	350.00	255.00	-	-	1,235.00	1,235.00
7200	Electricity	1,668.63	-	-	1,726.39	-	-	5,216.67	7,597.59
7201	Gas	496.26	-	-	480.00	-	-	2,974.25	6,198.96
7300	Vehicle Fuel	247.84	312.25	377.28	179.39	344.83	324.91	3,220.87	3,863.16
7301	Vehicle Repairs and Servicing	-	-	537.39	5.37	-	-	1,414.01	1,963.40
7302	Vehicle Licences	45.50	45.50	45.50	45.50	45.50	45.50	407.74	758.74
7303	Vehicle Insurance	-	2,947.84	( 371.15 )	-	-	-	2,576.69	2,649.31
7304	Miscellaneous Motor Expenses	1,107.78	-	276.75	17.64	-	8.33	3,570.07	3,938.26
7305	Congestion Charges	-	-	6.00	-	-	-	17.00	22.00

2020 / 2021							
Budget 20/21	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	YTD 19/20
-	-	-	22.80	69.69	-	22.80	137.84
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
16,480.00	-	-	-	-	-	700.00	2,100.00
-	-	-	-	-	-	-	-
2,000.00	-	626.28	-	-	-	-	639.61
-	-	157.50	-	-	-	-	332.50
-	1,150.56	319.51	938.46	704.72	442.27	813.74	18,378.26
25,000.00	( 15.29 )	701.24	1,133.55	800.39	311.54	326.41	6,855.85
8,150.00	185.00	226.28	136.06	144.89	-	-	1,107.50
1,854.00	35.00	72.50	261.26	117.70	416.45	79.58	1,157.18
-	-	-	-	-	-	-	-
4,400.00	-	-	-	-	-	-	-
250.00	-	-	1,376.04	193.49	-	-	4,655.03
17,257.14	-	-	1,800.50	-	-	-	25,236.36
15,000.00	-	4,006.20	59.64	9,871.00	-	3,621.87	17,672.06
8,300.00	-	-	-	-	-	-	-
150.00	-	-	-	-	-	-	-
6,500.00	-	-	-	6.66	-	-	6.66
2,250.00	-	-	-	-	-	216.00	216.00
-	-	-	-	-	-	-	-
2,000.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	219.20	-	-	-	-	219.20
1,000.00	-	242.00	80.00	80.00	25.00	-	827.00
3,800.00	300.00	86.86	876.86	-	-	-	1,588.49
222.50	-	-	-	-	-	-	-
539,197.79	34,792.45	35,490.16	38,127.47	38,346.17	34,842.54	33,413.37	348,324.38
54,564.25	4,302.99	4,390.40	4,581.77	4,712.72	4,466.32	4,590.89	44,728.67
40,170.00	3,161.43	3,217.48	3,627.94	3,936.02	3,205.51	3,248.01	31,960.56
-	-	-	300.00	-	-	-	300.00
( 3,090.00 )	-	-	-	-	-	-	( 1,695.82 )
114.33	-	-	-	222.00	-	-	222.00
162.64	-	900.00	-	-	-	-	900.00
1,339.00	-	-	-	15.85	-	-	28.40
-	269.99	-	-	269.99	-	-	539.98
2,575.00	-	-	1,651.89	-	-	-	2,995.85
59,843.00	4,498.00	4,498.00	4,498.00	4,498.00	4,498.00	4,498.00	40,558.67
1,112.40	-	-	84.00	-	-	85.00	169.00
7,158.50	1,310.31	( 336.37 )	-	603.54	2,091.21	( 200.90 )	6,038.48
5,047.00	246.92	-	-	1,150.06	-	-	3,738.93
4,223.00	418.42	594.05	381.18	510.94	457.75	313.68	3,985.42
1,648.00	1,256.16	13.73	1,438.66	276.97	1,508.27	-	5,089.12
500.00	46.36	46.36	46.36	46.36	46.36	46.36	451.80
2,653.99	-	2,693.96	-	-	-	-	2,734.33
2,000.00	-	11.88	-	-	-	-	11.88
17.51	-	-	-	-	-	-	-



Monthly Finances (A)

Code	Description	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	Actual 19/20	Budget 20/21	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	YTD 19/20
7306	Mileage Claims	-	-	9.45	-	-	-	9.45	9.45	9.73	-	-	-	-	-	-	-
7307	Vehicle Leasing	342.75	342.75	342.75	342.75	342.75	342.75	3,427.50	4,113.00	4,236.39	342.75	342.75	342.75	342.75	342.75	342.75	3,427.50
7500	Printing	-	-	-	206.92	-	388.28	1,279.71	1,340.35	1,339.00	353.85	-	-	353.85	-	12.95	1,445.11
7501	Postage and Carriage	1,000.00	-	-	-	-	1,060.44	2,066.94	2,101.94	1,545.00	-	25.38	13.40	36.31	31.45	-	319.00
7502	Office Stationery	268.97	154.55	523.80	715.21	89.74	266.14	3,786.62	4,473.20	4,429.00	104.94	195.41	363.47	7.19	156.01	53.16	1,608.63
7503	Publications	-	-	-	-	-	-	125.00	125.00	128.75	-	-	-	-	-	-	-
7505	Town Crier Printing Costs	-	-	1,562.96	-	-	1,513.92	6,029.41	6,029.41	6,252.10	-	-	1,513.92	-	-	-	3,050.92
7506	Distribution Costs	-	-	-	-	-	-	1,200.84	1,617.51	1,665.51	416.67	-	416.67	-	-	-	833.34
7507	Business & ID Cards	30.00	30.00	30.00	-	50.00	-	262.00	454.00	257.50	-	-	-	-	50.00	106.00	186.00
7509	Name Badges	28.50	9.50	-	-	126.50	-	174.00	174.00	56.65	-	-	-	-	-	-	-
7550	Telephone and Broadband	182.06	170.64	167.52	253.45	177.25	165.65	1,918.62	3,805.72	2,296.90	607.38	767.14	738.57	502.20	292.50	225.00	4,262.48
7552	Computers & Software	796.57	564.61	542.37	433.17	419.86	482.69	5,200.44	6,544.47	6,901.00	126.44	2,729.45	598.03	1,398.93	779.87	668.17	19,446.32
7600	Legal Fees	( 2,086.40 )	1,500.00	2,660.20	2,500.00	-	-	8,896.60	8,896.60	5,000.00	-	3,929.90	3,957.77	1,350.00	-	-	11,660.64
7601	Audit Fees	-	2,000.00	-	-	-	534.20	3,068.40	3,068.40	3,250.00	534.20	-	-	2,800.00	-	-	3,334.20
7602	Health & Safety Fees	3,179.00	-	69.15	-	-	-	3,754.45	3,819.12	4,000.00	1,209.00	133.54	37.50	-	89.01	39.97	1,878.92
7603	Consultancy Fees	9,803.23	5,618.91	5,310.70	1,599.80	199.80	602.30	29,800.53	34,250.04	5,000.00	199.80	1,079.80	599.80	1,799.80	199.80	599.80	10,434.17
7604	Professional Fees	487.00	-	1,500.00	26,934.00	2,085.00	-	31,881.00	37,980.52	5,000.00	15.00	1,428.00	1,010.64	405.64	405.64	534.42	7,194.34
7605	Mayoral Allowance	820.95	840.79	1,163.46	80.00	468.15	72.00	4,140.00	4,596.02	5,000.00	-	38.00	-	92.33	30.00	-	214.28
7606	Councillors' Reimbursement	-	-	-	-	-	-	18.90	18.90	50.00	-	-	-	-	-	-	-
7607	Electoral Costs	-	16,715.15	-	-	-	-	16,715.15	16,715.15	13,000.00	-	-	-	-	-	-	-
7608	Mayoral Payments	-	2,619.92	-	-	-	-	-	4,375.92	2,500.00	-	-	-	-	-	-	-
7609	Community Railway Partnership	809.98	6.99	35.16	-	3,000.00	-	-	3,852.13	1,000.00	-	-	-	3,000.00	-	-	3,000.00
7700	Equipment Hire	-	-	615.00	-	-	-	735.00	778.20	750.00	-	-	137.43	-	-	500.00	637.43
7701	Office Machine Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7702	Equipment Leasing	-	1,327.46	1,692.81	40.00	1,526.14	1,335.60	10,880.67	14,238.13	12,864.70	-	4,178.29	2,630.21	123.33	3,481.97	2,263.47	19,568.42
7800	Repairs and Renewals	674.89	17,100.39	1,287.49	3,368.22	123.23	721.29	26,979.56	28,238.96	15,000.00	224.16	280.48	1,014.15	1,070.45	209.89	1,405.78	6,040.70
7801	Cleaning	230.14	114.65	323.15	104.20	80.00	180.15	1,497.42	1,808.33	2,027.04	8.33	135.97	-	51.79	-	156.00	554.90
7802	Laundry	9.99	-	-	96.06	-	-	106.05	106.05	10.00	-	-	-	-	-	-	-
7803	Premises Expenses	8,724.17	6,165.48	1,559.54	6,789.96	12,620.45	6,489.04	97,532.58	74,309.73	35,000.00	80.00	1,192.25	1,981.88	1,435.15	( 473.27 )	625.96	8,958.78
7811	Signs	25.00	-	-	562.91	-	1,559.96	3,476.53	4,290.52	1,000.00	-	17.48	442.99	14.83	-	-	1,378.48
7821	Miscellaneous Purchases	-	-	-	-	-	-	13.50	13.50	13.91	-	-	-	-	-	-	-
7901	Bank Charges	304.76	318.93	335.42	284.61	275.06	309.28	2,914.40	3,720.84	3,708.00	254.89	374.32	267.25	240.21	236.73	208.56	2,449.29
7903	Loan Interest Paid	4,695.33	-	-	-	-	-	4,695.33	9,390.66	9,390.66	4,695.33	-	-	-	-	-	4,695.33
8200	Donations	972.16	-	-	-	-	-	1,472.16	1,472.16	1,516.32	-	-	-	-	-	157.32	157.32
8201	Subscriptions	172.50	42.99	55.49	15.98	50.00	17.99	2,441.90	3,859.88	3,038.50	-	42.99	25.43	14.29	9.45	9.45	2,615.56
8202	Uniforms	9.99	268.18	45.81	41.92	14.00	132.77	664.30	988.95	927.00	-	102.29	34.99	68.62	-	169.54	937.43
8203	Training Costs	759.00	-	104.40	666.00	1,388.00	966.00	7,850.11	9,262.11	7,210.00	-	2,087.00	398.00	288.00	128.00	514.00	5,456.24
8204	Insurance	-	-	-	-	-	-	23,167.94	23,359.46	23,862.98	-	-	-	-	-	-	22,447.93
8205	Entertainment	-	-	485.00	-	11.53	800.00	1,442.98	1,472.98	1,184.50	-	-	-	-	-	-	-
8207	Conferences/Events	-	-	-	-	-	-	63.00	63.00	64.89	-	-	-	-	-	-	-
8208	Grant Aid	-	-	-	-	-	-	-	-	1,000.00	-	-	1,000.00	-	-	-	1,000.00
8209	Refreshments	-	-	-	-	-	-	-	-	-	-	13.99	7.90	5.00	-	-	26.89
		90,550.47	118,158.72	89,448.44	112,901.78	85,225.17	73,612.61	984,283.18	1,120,388.61	1,025,336.07	61,131.04	77,271.65	78,955.19	81,977.83	58,281.02	60,367.11	721,431.74

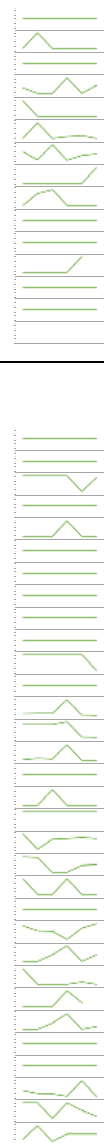


Swanley Town Council: Alexandra

YTD Summary

Income		2019 / 2020							2020 / 2021								
		Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	Actual 19/20	Budget 20/21	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	YTD 20/21
4028	Photocopying	-	-	-	-	-	-	6.00	6.00	-	-	-	-	-	-	-	-
4043	Pantomime	-	-	-	1,582.70	1,992.67	-	-	3,575.37	3,682.63	-	61.67	-	-	-	-	61.67
4100	Bar Income	12,884.95	4,903.37	5,269.49	17,374.28	15,137.18	8,971.07	105,592.97	112,054.28	115,360.00	-	-	-	-	-	-	-
4105	Catering Income	11,459.18	8,252.34	4,668.69	7,855.09	20,668.36	6,838.36	93,348.54	100,459.75	96,820.00	114.00	-	-	323.70	-	168.00	605.70
4110	Equipment Hire	63.35	60.00	-	120.00	-	156.67	400.02	640.86	164.80	30.00	-	-	-	-	-	30.00
4115	Function Package Revenue	9,785.01	9,291.68	5,733.32	3,091.67	8,705.24	2,852.89	63,095.49	65,933.00	73,130.00	-	426.25	-	46.67	83.33	-	556.25
4120	Conference Lettings Regular	4,195.01	3,886.67	3,471.68	3,491.68	3,378.34	3,815.02	42,736.03	49,916.33	50,470.00	2,057.52	125.00	3,777.08	-	1,181.66	1,572.47	9,553.73
4122	DGS - Covid-19	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,215.00	1,215.00
4125	Party Night Revenue	-	-	-	2,558.33	2,905.82	1,020.83	8,293.31	8,668.31	8,549.00	-	300.00	400.00	-	-	-	700.00
4130	Party Function Revenue	787.50	1,137.50	720.83	700.00	991.67	700.00	8,324.99	9,374.99	9,991.00	-	-	-	-	-	-	-
4230	Sale of Assets	-	-	-	-	-	-	-	29,010.41	-	-	-	-	-	-	-	-
4710	Car Parking	-	-	-	-	-	-	-	-	-	-	-	-	452.21	-	-	452.21
4998	Sale of Goods	-	-	-	-	-	-	-	91.67	-	-	-	-	-	-	-	-
4999	Other Income	-	-	-	-	-	0.02	0.02	0.02	-	-	-	-	-	-	-	-
		39,175.00	27,531.56	19,864.01	36,773.75	53,779.28	24,354.86	321,797.37	379,730.99	358,167.43	2,201.52	912.92	4,177.08	370.37	1,717.20	2,955.47	13,174.56

Expenditure		2019 / 2020							2020 / 2021								
		Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	Actual 19/20	Budget 20/21	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	YTD 20/21
5001	Bar Purchases	2,609.53	2,036.62	2,390.93	5,336.56	5,007.05	1,545.95	33,010.78	35,038.41	37,801.00	-	-	-	-	-	-	-
5002	Catering Purchases	1,761.63	1,026.99	1,117.48	2,116.97	5,077.43	1,796.28	19,243.65	20,146.89	20,085.00	-	-	-	-	-	-	-
5003	Bar Purchases - Equipment	66.08	70.13	185.84	42.32	42.32	42.32	753.75	1,024.08	1,133.00	47.64	47.64	47.64	47.64	44.98	47.27	473.37
5004	Catering Purchases - Equipment	( 133.34 )	-	-	-	-	-	1,466.66	1,466.66	1,510.66	-	-	-	-	-	-	-
5011	Licenses	350.00	1,108.87	-	-	-	-	3,558.87	3,558.87	1,565.64	-	-	-	532.76	-	-	882.76
5012	Sales Commission	106.18	-	107.23	-	-	-	213.41	300.92	219.81	-	-	-	-	-	-	-
5020	Equipment / Machinery	-	-	-	99.97	-	-	99.97	99.97	-	-	-	-	-	-	-	176.17
5021	Equipment / Machinery Repairs	-	-	-	-	-	-	199.93	199.93	205.93	-	-	-	-	-	-	-
5033	Pantomime	-	1,125.00	-	624.80	-	-	1,749.80	2,424.80	1,699.50	-	-	-	-	-	-	-
5045	Function Expenditure	2,885.67	3,500.01	1,573.33	2,340.47	3,678.12	941.67	22,550.45	23,000.45	23,690.00	-	-	-	-	-	-	-
6200	Website, Social Media and Marketing	122.33	122.32	122.33	122.33	122.33	122.33	1,223.29	1,467.95	1,512.00	122.32	122.32	122.32	122.32	122.32	39.98	1,140.88
6201	Advertising	80.00	-	312.50	40.00	-	109.00	604.30	764.30	669.50	-	-	-	-	-	-	275.00
7000	Salaries	7,415.24	7,922.38	6,648.28	6,468.05	7,965.60	10,847.27	76,699.87	90,857.68	92,700.00	3,485.60	3,637.37	3,722.37	9,645.37	2,945.09	2,792.40	37,924.50
7001	Pension	758.54	758.54	758.54	783.20	758.54	758.54	7,764.84	9,281.92	9,476.00	771.34	771.34	771.34	829.79	527.17	520.33	7,165.75
7006	Employers NI	301.61	330.64	301.74	391.33	371.53	514.24	3,525.41	4,316.45	3,860.44	278.98	285.72	283.24	349.05	276.26	276.26	2,834.28
7012	Security Staffing	-	140.00	-	-	798.00	140.00	1,918.00	1,918.00	2,039.40	-	-	-	-	-	-	-
7102	Water Rates	193.64	( 51.36 )	165.67	171.19	165.67	171.19	1,571.48	1,742.67	1,977.60	-	-	719.43	-	-	-	1,747.26
7103	General Rates	2,830.62	2,830.62	2,830.62	2,830.62	2,830.62	2,830.62	28,304.64	28,304.64	29,046.00	2,875.00	2,875.00	2,875.00	2,875.00	2,875.00	2,875.00	28,749.00
7105	Recycling - Waste Collection	277.04	268.72	328.57	294.77	217.19	360.30	2,973.32	3,531.53	3,399.00	288.24	( 620.13 )	( 45.17 )	-	53.79	-	358.75
7200	Electricity	874.50	812.69	613.36	570.19	886.97	865.77	7,081.69	8,271.81	8,909.50	517.31	488.64	-	-	232.87	257.52	3,668.58
7201	Gas	496.25	-	-	480.01	-	-	2,974.25	6,036.87	5,253.00	246.93	-	-	250.00	-	-	2,838.88
7500	Printing	-	-	-	63.27	-	50.00	358.70	358.70	360.50	-	-	-	-	-	-	50.00
7550	Telephone & Broadband	144.73	145.70	140.83	108.74	152.30	140.71	1,292.64	1,576.80	1,596.50	163.65	100.00	98.09	-	132.07	189.72	1,479.50
7552	Computers & Software	-	-	45.00	-	-	45.00	180.00	180.00	164.80	-	-	45.00	107.18	-	45.00	287.18
7602	Health & Safety Fees	65.00	-	-	-	-	-	150.20	150.20	154.71	277.00	-	-	-	45.00	-	367.00
7702	Equipment Leasing	-	-	-	-	-	-	-	-	-	-	-	121.88	30.00	-	-	151.88
7800	Repairs and Renewals	-	-	-	-	-	77.04	77.04	77.04	1,000.00	16.24	-	401.10	994.69	-	178.40	2,341.43
7801	Cleaning	50.00	155.61	132.10	294.62	182.34	206.51	2,155.92	2,561.17	2,237.16	-	-	-	-	-	-	-
7802	Laundry	190.86	207.59	168.42	153.33	216.32	151.09	1,917.95	2,315.72	2,420.50	-	-	-	-	-	-	-
7803	Premises Expenses	197.52	56.75	44.60	( 14.75 )	165.14	-	2,888.54	32,059.75	3,850.14	99.92	49.04	45.00	-	260.00	-	2,014.24
7901	Bank Charges	83.00	89.43	58.74	87.63	97.84	151.04	858.03	1,056.22	937.30	75.00	75.00	35.00	75.00	55.00	40.00	614.32
8201	Subscriptions	-	-	-	45.00	30.00	45.00	120.00	200.00	128.75	4.00	10.00	3.15	6.30	6.30	6.30	80.05
		21,726.63	22,657.25	18,046.11	23,450.62	28,765.31	21,911.87	227,487.38	284,290.40	259,603.33	9,269.17	7,841.94	9,123.51	15,956.98	7,605.85	7,268.18	95,620.78



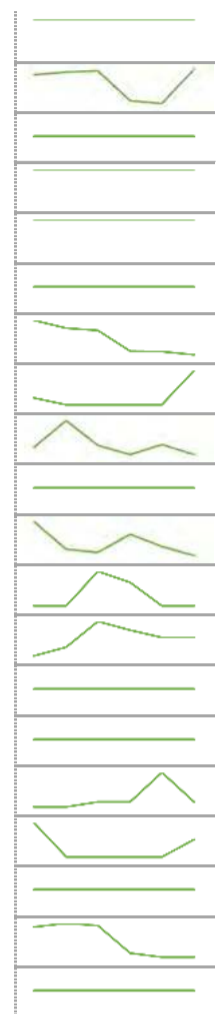
Swanley Town Council: Olympic

YTD Summary

Income

Code	Description	2019 / 2020							YTD 19/20	Actual 19/20
		Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20			
4003	Rent - New Generation Data	333.33	333.33	333.33	333.33	333.33	333.33	3,333.30	3,999.96	
4012	Rent - We Buy Any Car	1,200.00	1,500.00	1,200.00	1,140.00	1,320.00	1,260.00	13,020.00	15,720.00	
4013	Rent - Bowls Club	-	-	-	-	-	-	5,000.00	5,000.00	
4015	Rent - Flat at Olympic Centre	700.00	700.00	700.00	700.00	700.00	700.00	7,000.00	8,400.00	
4018	Rent - Boxing	315.00	315.00	315.00	315.00	315.00	315.00	3,016.68	3,646.68	
4028	Photocopying	-	-	-	-	-	-	116.60	116.60	
4100	Bar Income	2,309.29	4,374.93	3,529.40	2,636.98	4,460.49	2,404.83	34,955.36	40,458.42	
4103	Catering - Kitchen Income	-	-	-	-	-	-	-	-	
4105	Catering Income	2,151.72	2,468.55	1,938.67	2,486.71	3,015.38	2,678.46	26,010.95	31,649.82	
4110	Equipment Hire	-	-	-	-	-	475.00	475.00	475.00	
4115	Function Package Revenue	333.33	1,166.66	4,920.00	181.66	1,138.75	166.66	10,384.98	11,459.99	
4116	Entertainment Income	-	-	-	-	-	-	-	-	
4120	Conference Lettings Regular	3,741.67	2,245.83	3,244.20	2,829.17	2,846.68	4,852.52	27,960.10	33,035.11	
4125	Party Night Revenue	-	-	-	-	767.50	-	2,050.83	2,050.83	
4600	Outdoor Event Revenue	83.32	166.68	250.01	166.68	250.01	250.01	1,416.70	1,750.06	
4601	Field Hire: Cars	-	-	-	-	-	-	-	-	
4602	Field Hire: Horses	-	-	-	-	-	-	-	-	
4603	Field Hire: Bees	-	-	-	-	-	-	-	-	
4609	Snooker Income	686.13	522.21	903.99	683.32	637.68	1,015.42	7,545.40	9,033.34	
4903	Insurance Claims	-	-	-	-	-	-	-	-	
		11,853.79	13,793.19	17,334.60	11,472.85	15,784.82	14,451.23	142,285.90	166,795.81	

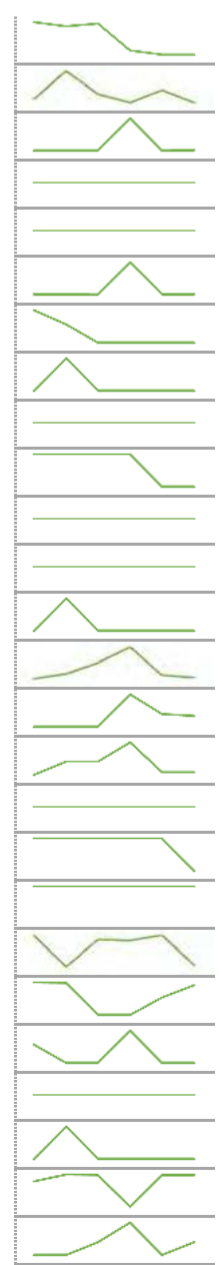
Budget 20/21	2020 / 2021							YTD 20/21
	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21		
4,119.96	333.33	333.33	333.33	333.33	333.33	333.33	333.33	3,333.30
16,068.00	1,200.00	1,320.00	1,380.00	120.00	-	1,440.00	-	7,860.00
5,000.00	-	-	-	-	-	-	-	4,776.34
8,400.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	7,000.00
3,780.00	315.00	315.00	315.00	315.00	315.00	315.00	315.00	3,150.00
120.10	-	-	-	-	-	-	-	-
44,290.00	8,382.39	6,462.51	5,885.68	987.65	789.31	-	-	27,794.49
-	41.71	-	-	-	-	200.00	-	332.78
29,870.00	323.75	1,523.97	417.50	-	447.50	-	-	2,724.72
-	-	-	-	-	-	-	-	-
12,823.50	429.16	83.33	41.67	269.75	116.66	-	-	1,148.90
-	-	-	109.38	74.83	-	-	-	-
31,930.00	1,191.67	1,339.99	1,777.50	1,629.17	1,500.00	1,500.00	-	9,429.14
2,353.55	-	-	-	-	-	-	-	-
2,750.00	-	-	-	-	-	-	-	-
-	166.68	166.68	200.00	200.00	400.00	200.00	-	2,000.08
-	200.00	-	-	-	-	100.00	-	400.00
-	-	-	-	-	-	-	-	100.00
9,012.50	899.90	1,010.51	935.41	132.34	-	-	-	3,937.10
-	-	-	-	-	-	-	-	-
170,517.61	14,183.59	13,255.32	12,095.47	4,762.07	4,601.80	4,788.33	-	73,986.85



Expenditure

Code	Description	2019 / 2020							YTD 19/20	Actual 19/20
		Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20			
5001	Bar Purchases	428.50	1,407.94	1,707.02	904.99	2,386.10	550.97	13,079.40	15,594.18	
5002	Catering Purchases	484.85	370.59	368.29	299.68	1,220.26	648.44	5,563.88	6,257.38	
5003	Bar Purchases - Equipment	66.55	181.25	97.50	103.90	148.80	49.60	1,097.30	1,221.55	
5004	Catering Purchases - Equipment	-	-	-	-	-	-	-	-	
5010	Sporting Equipment Purchaes	-	-	-	-	-	-	302.14	302.14	
5011	Licences	307.83	1,036.44	11.50	13.20	13.20	13.20	1,547.50	1,573.90	
5020	Equipment / Machinery	-	-	57.06	12.82	20.15	475.00	565.03	565.03	
5021	Equipment / Machinery Repairs	648.00	-	635.27	-	-	-	3,129.66	3,129.66	
5030	Horticulture	-	-	-	-	-	-	-	-	
5045	Function Expenditure	175.00	400.00	483.33	175.00	925.00	275.00	3,893.33	4,068.33	
5046	Outdoor Event	-	-	-	-	-	-	-	-	
6200	Website, Social Media and Marketing	-	-	-	-	-	-	-	-	
6201	Advertising	40.00	-	-	-	-	149.00	244.20	284.20	
7000	Salaries	4,294.71	4,097.32	3,672.08	4,120.29	3,906.80	4,194.40	42,352.22	50,525.79	
7001	Pension	292.84	292.84	292.84	308.82	292.84	292.84	2,944.38	3,530.06	
7006	Employers NI	141.32	141.32	141.32	154.45	197.45	143.99	1,537.18	1,865.51	
7011	SMP	-	-	-	-	-	-	( 1,905.36 )	( 1,905.36 )	
7102	Water Rates	-	-	-	-	-	-	148.54	2,430.50	
7103	General Rates	2,974.00	2,974.00	2,974.00	2,974.00	2,974.00	2,974.00	29,736.00	29,736.00	
7105	Recycling - Waste Collection	173.60	173.60	211.09	179.51	167.69	227.10	1,913.79	2,271.06	
7200	Electricity	701.27	616.45	601.55	444.52	1,468.38	577.25	7,661.80	9,032.08	
7201	Gas	639.41	-	-	888.18	-	-	4,551.33	7,655.28	
7500	Printing	-	-	-	50.00	-	50.00	200.00	200.00	
7502	Stationery	19.60	-	-	-	-	-	19.60	19.60	
7550	Telephone and Broadband	179.14	179.14	179.14	173.89	185.18	179.14	1,792.77	2,151.05	
7552	Computers & Software	-	-	45.00	-	-	45.00	180.00	180.00	

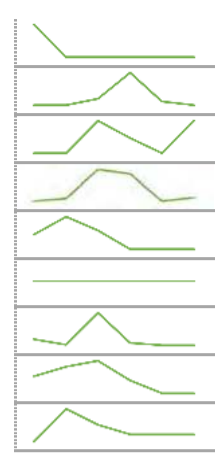
Budget 20/21	2020 / 2021							YTD 20/21
	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21		
15,141.00	2,321.94	2,022.74	2,219.62	306.56	-	-	-	8,552.75
6,180.00	38.64	315.39	84.28	-	125.70	-	-	558.18
1,339.00	39.25	39.25	39.25	160.65	39.25	41.10	-	515.75
1,000.00	-	-	-	-	-	-	-	-
311.20	-	-	-	-	-	-	-	-
1,648.00	13.20	13.20	11.39	484.35	13.37	13.37	-	1,000.55
103.00	10.00	5.66	-	-	-	-	-	905.59
3,296.00	-	11.43	-	-	-	-	-	19.76
-	-	-	-	-	-	-	-	-
4,944.00	175.00	175.00	175.00	175.00	-	-	-	700.00
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
180.25	-	40.00	-	-	-	-	-	315.00
52,530.00	1,743.08	2,191.91	3,226.36	4,733.40	2,057.74	1,848.16	-	24,147.22
3,641.45	312.01	312.01	312.01	431.82	358.15	351.30	-	3,325.34
1,913.31	139.53	173.59	173.59	225.02	145.96	145.96	-	1,561.77
-	-	-	-	-	-	-	-	-
2,575.00	2,281.96	2,281.96	2,281.96	2,281.96	2,281.96	-	-	20,537.64
30,642.50	3,021.00	3,021.00	3,021.00	3,021.00	3,021.00	3,021.00	-	30,208.00
2,232.01	225.06	( 16.71 )	192.09	186.00	229.38	-	-	1,270.20
8,549.00	844.61	825.75	-	-	457.26	771.38	-	4,813.98
7,004.00	512.64	-	-	901.91	-	-	-	3,618.17
206.00	-	-	-	-	-	-	-	-
41.20	-	18.69	-	-	-	-	-	18.69
2,214.50	177.56	213.01	209.14	47.94	209.14	209.14	-	1,796.03
175.10	-	-	45.00	115.16	-	45.00	-	295.16



Monthly Finances (C)

Code	Description	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	Actual 19/20
7602	Health & Safety Fees	-	-	-	-	-	-	84.00	84.00
7604	Professional Fees	99.23	129.23	111.23	201.23	111.23	111.23	1,219.64	1,442.10
7702	Equipment Leasing	315.00	315.00	315.00	315.00	315.00	315.00	3,150.00	3,540.00
7800	Repairs and Renewals	-	168.56	15.29	683.00	4.66	4.66	1,273.17	1,273.17
7801	Cleaning	106.34	-	116.79	86.96	80.00	97.71	896.85	1,155.00
7802	Laundry	-	-	-	-	-	-	-	-
7803	Premises Expenses	820.00	87.48	161.33	-	-	40.00	12,286.99	12,845.82
7901	Bank Charges	143.08	150.17	113.07	120.59	174.03	72.09	1,339.69	1,502.20
8201	Subscriptions	-	-	-	-	30.00	15.00	45.00	90.00
		13,050.27	12,721.33	12,309.70	12,210.03	14,620.77	11,500.62	140,850.03	162,620.23

Budget 20/21	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	YTD 20/21
103.00	257.00	-	-	-	-	-	372.00
1,400.80	119.42	119.42	137.42	209.42	129.43	119.42	1,279.45
4,542.30	-	-	97.63	46.04	-	97.63	241.30
1,112.40	-	41.80	488.97	416.00	-	59.25	1,721.00
1,153.60	40.27	89.02	51.57	-	-	-	283.01
-	-	-	-	-	-	-	-
13,390.00	103.13	13.02	551.31	43.00	-	-	5,227.21
1,725.25	74.58	97.69	112.20	65.30	35.34	35.46	529.59
61.80	4.00	15.00	9.45	6.30	6.30	6.30	91.35
169,355.68	12,453.88	12,019.83	13,439.24	13,856.83	9,109.98	6,764.47	113,904.69





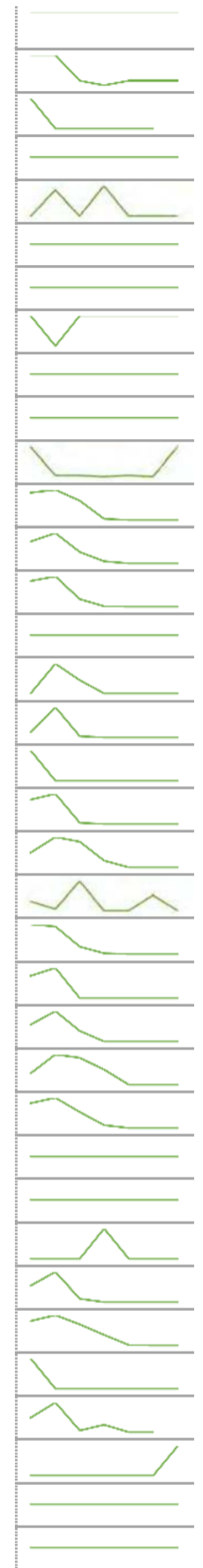
Swanley Town Council: Swanley Park

YTD Summary

Income

Code	Description	2019 / 2020							
		Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	Actual 19/20
4002	Rent - Swanley Athletics Club	100.00	100.00	100.00	100.00	100.00	100.00	1,000.00	1,200.00
4006	Rent - Cafe in the Park	13,000.00	-	-	-	-	-	34,500.00	34,500.00
4007	Rent - SDC	-	-	-	-	-	-	-	-
4008	Rent - Swanley New Barn Railway	-	-	-	-	-	-	-	10,736.12
4010	Rent - Ice Cream Van	5,625.00	-	-	-	-	-	15,625.00	15,625.00
4014	Rent - Great Outdoors	250.00	-	-	-	-	-	2,041.63	2,041.63
4017	Rent - Swanley Park RFC	-	-	-	-	-	-	937.92	937.92
4032	1812 Event	3,822.51	1,240.50	-	-	-	-	5,288.00	5,338.00
4201	Service Recharge: Café in the Park	857.86	-	-	-	-	-	2,076.65	2,076.65
4207	Service Recharge: SNBR	-	-	-	-	-	-	-	897.71
4600	Outdoor Event Revenue	1,653.71	613.33	-	-	-	-	4,214.45	4,214.45
4700	Rowing	1,563.36	467.50	-	-	-	-	5,602.12	5,639.62
4701	Pedalos	10,308.83	2,640.42	147.08	-	-	-	32,902.43	33,169.92
4702	Canoeing	791.66	145.00	-	-	-	-	2,082.49	2,092.49
4703	Golf	1,661.67	437.50	-	-	-	-	5,140.41	5,140.41
4704	Tree Trek	1,396.66	210.00	-	-	-	-	4,405.83	4,405.83
4705	Hand Boats	798.33	153.33	-	-	-	-	2,389.14	2,390.81
4706	Dino Karts	541.67	-	-	-	-	-	1,563.37	1,563.37
4707	Deck Chairs	139.15	5.00	-	-	-	-	412.49	412.49
4708	Bouncy Castle	2,775.01	667.93	71.25	-	-	-	8,736.69	9,011.69
4710	Car Parking	17,798.78	4,736.24	1,903.75	-	-	-	62,213.11	62,313.11
4713	Duck Feed	113.75	18.77	4.83	-	-	-	408.76	412.09
4714	Battery Bikes	1,608.33	451.66	100.83	-	-	-	4,948.35	4,989.19
4716	Splash Pool	-	-	-	-	-	-	-	-
4717	Candy Floss	100.02	50.01	-	-	-	-	399.65	399.65
4718	JCB Digger	525.84	180.84	24.17	-	-	-	1,888.74	1,913.74
4719	Reptiles	12.50	10.00	-	-	-	-	82.50	82.50
4720	Nerf / Survival Parties	137.50	524.99	420.83	125.00	83.33	305.00	4,017.45	4,433.70
4722	Halloween	-	-	-	-	-	-	-	-
4723	The Plunge Water Slide	3,331.22	399.16	-	-	-	-	9,811.19	9,811.19
4724	The Great Outdoors	-	-	-	-	26.66	236.67	263.33	792.38
4725	Ribbons	-	-	-	-	-	-	-	-
4726	Kayak	-	-	-	-	-	-	-	-
4810	Sponsorship	-	-	-	-	-	-	-	-
4997	Sale of Goods	-	-	-	-	-	-	583.33	583.33
4999	Other Income	25.00	12.50	-	-	-	-	37.50	37.50
		68,938.36	13,064.68	2,772.74	225.00	209.99	641.67	213,572.53	227,162.49

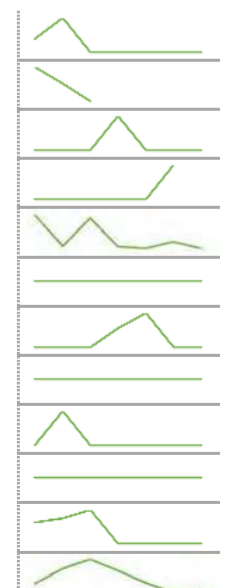
Budget 20/21	2020 / 2021							
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	YTD 20/21
1,260.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,000.00
40,521.00	14,892.00	14,892.00	-	( 2,638.89 )	-	-	-	31,128.04
-	900.18	-	-	-	-	-	-	900.18
12,000.00	-	-	-	-	-	-	-	-
15,833.00	-	5,000.00	-	5,833.33	-	-	-	12,666.66
6,000.00	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
4,600.00	-	( 50.00 )	-	-	-	-	-	( 50.00 )
2,650.00	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
4,300.00	2,150.00	87.50	83.33	-	83.33	-	2,167.17	4,612.97
5,630.00	1,654.59	1,825.02	1,176.68	87.50	-	-	-	5,216.29
33,845.00	6,748.75	9,375.13	3,576.41	615.51	-	-	-	22,869.12
2,110.00	1,049.59	1,236.66	303.33	10.83	-	-	-	2,600.41
5,232.00	-	-	-	-	-	-	-	-
4,405.83	-	685.84	301.66	-	-	-	-	987.50
2,389.14	85.84	473.33	20.00	-	-	-	-	579.17
1,690.00	121.66	-	-	-	-	-	-	198.33
412.49	166.68	208.37	8.33	-	-	-	-	383.38
9,000.00	927.10	1,889.59	1,598.79	408.34	-	-	-	4,823.82
62,988.11	6,235.21	1,051.66	19,673.52	95.83	-	10,363.12	-	37,893.51
420.00	99.17	92.02	24.59	2.50	-	-	-	241.62
4,808.35	555.00	759.18	3.33	-	-	-	-	1,317.51
-	4,446.66	7,909.32	2,749.99	-	-	-	-	15,105.97
399.65	50.01	131.67	116.69	66.67	-	-	-	365.04
1,865.41	234.98	288.33	154.15	26.67	-	-	-	704.13
82.50	-	-	-	-	-	-	-	-
3,900.00	-	-	-	-	-	-	-	( 41.67 )
-	-	-	-	553.33	-	-	-	553.33
10,000.00	964.17	1,798.76	210.00	-	-	-	-	2,972.93
-	1,264.19	1,561.68	1,080.49	542.50	30.00	-	-	4,345.52
-	2.50	-	-	-	-	-	-	15.42
-	96.67	196.66	10.00	50.00	-	-	-	353.33
-	-	-	-	-	-	-	200.00	200.00
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
236,342.48	42,744.95	49,512.72	31,191.29	5,754.12	213.33	10,463.12	2,467.17	151,942.51



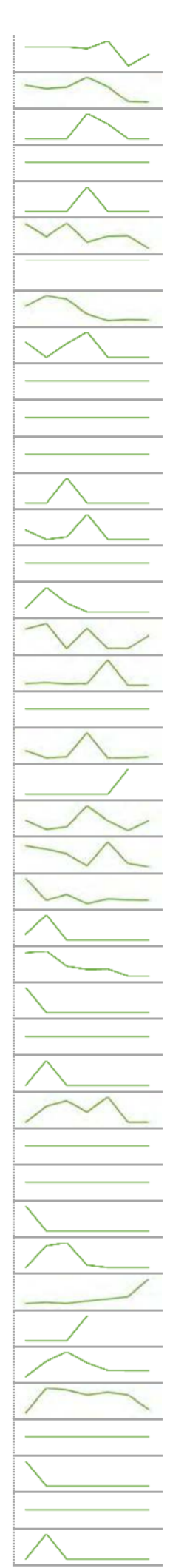
Expenditure

Code	Description	2019 / 2020							
		Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	Actual 19/20
5002	Catering Purchases	-	-	-	-	-	-	-	-
5004	Catering Purchases - Equipment	-	-	-	-	-	-	-	-
5010	Sporting Equipment Purchases	-	-	-	-	-	-	169.12	682.95
5011	Licenses	-	-	-	-	-	-	-	-
5020	Equipment / Machinery	19.17	38.82	-	-	-	-	2,546.73	2,906.98
5021	Equipment / Machinery Repairs	-	66.45	-	-	-	-	305.05	305.05
5030	Horticulture	-	( 15.00 )	822.50	375.00	-	-	1,470.40	1,470.40
5032	1812 Event	12,040.37	3,714.94	-	-	-	-	15,932.98	15,932.98
5045	Function Expenditure	-	-	-	-	-	-	-	-
5046	Outdoor Event	310.00	500.00	-	-	-	-	810.00	810.00
6201	Advertising	585.00	114.82	-	-	-	120.00	1,535.27	1,835.03
7000	Salaries	17,044.06	23,368.85	13,425.01	6,199.70	14,420.23	6,798.29	137,712.14	151,978.65

Budget 20/21	2020 / 2021							
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	YTD 20/21
-	28.95	73.36	-	-	-	-	-	102.31
-	229.98	118.76	-	-	-	-	-	348.74
174.19	-	-	-	10.99	-	-	-	10.99
-	-	-	-	-	-	23.00	-	23.00
2,623.13	1,356.15	87.88	1,226.47	83.25	5.00	257.00	-	7,230.47
314.20	-	-	-	-	-	-	-	1,469.54
1,128.26	-	-	-	184.80	329.00	-	-	1,714.95
17,000.00	-	-	-	-	-	-	-	-
-	-	180.00	-	-	-	-	-	180.00
810.00	-	-	-	-	-	-	-	-
-	50.00	60.00	80.00	-	-	-	-	565.00
121,540.00	10,727.93	16,471.07	19,947.86	15,689.98	10,969.60	7,239.00	8,276.10	106,424.36



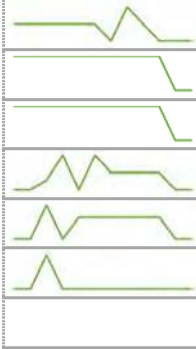
Code	Description	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	YTD 19/20	Actual 19/20	Budget 20/21	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	YTD 20/21
7001	Pension	422.94	422.93	-	-	1,542.24	1,105.89	5,493.59	7,671.29	4,532.00	579.67	579.67	579.67	539.33	715.52	149.06	412.57	4,714.83
7006	Employers NI	479.73	672.23	647.23	249.56	1,259.45	449.35	6,335.68	7,226.58	6,077.00	780.72	685.80	726.03	983.25	741.26	370.38	349.68	6,149.62
7012	Security Staffing	517.50	230.00	115.00	-	-	-	1,449.00	1,449.00	1,077.90	-	-	-	360.00	210.00	-	-	570.00
7099	Staff Expenses	-	-	47.09	-	142.18	-	189.27	189.27	50.00	-	-	-	-	-	-	-	-
7102	Water Rates	426.57	426.57	412.81	426.57	412.81	386.27	3,039.90	3,466.47	4,150.00	-	-	-	637.32	-	-	-	3,272.03
7105	Recycling - Waste Collection	3,954.00	2,698.40	1,321.20	1,070.80	2,090.00	1,886.80	19,985.20	22,920.40	18,500.00	3,046.80	1,441.60	3,149.20	802.00	1,534.00	1,559.20	-	16,921.20
7106	Council Tax	-	-	-	-	-	-	-	587.17	-	210.00	210.00	210.00	210.00	210.00	210.00	210.00	2,188.18
7200	Electricity	140.00	602.93	( 532.93 )	70.00	146.89	887.69	( 3,565.03 )	( 2,791.32 )	5,000.00	1,926.90	2,600.81	2,376.73	1,411.92	978.30	1,046.24	1,025.31	16,065.30
7202	GasOil	401.10	406.35	-	-	-	-	1,633.47	1,848.72	2,150.00	222.40	-	204.35	372.87	-	-	-	799.62
7304	Miscellaneous Motor Expenses	12.50	-	-	-	-	-	20.08	20.08	22.00	-	-	-	-	-	-	-	-
7306	Mileage Claims	-	-	92.70	-	-	-	157.50	157.50	160.00	-	-	-	-	-	-	-	-
7500	Printing	-	-	-	-	-	-	468.94	468.94	483.01	-	-	-	-	-	-	-	-
7501	Postage & Carriage	8.95	-	-	-	-	-	498.95	498.95	513.92	-	-	84.00	-	-	-	-	84.00
7502	Stationery	9.58	-	-	-	-	-	42.87	101.19	44.16	25.39	-	6.85	67.03	-	-	-	99.27
7509	Name Badges	-	-	-	-	-	-	97.50	144.21	100.43	-	-	-	-	-	-	-	-
7550	Telephone & Broadband	53.93	54.76	54.41	-	-	36.55	425.55	534.05	648.90	59.20	140.80	77.37	43.50	43.50	43.50	43.50	597.58
7552	Computers & Software	12.50	-	-	-	-	-	-	12.50	12.88	6.66	8.58	-	6.90	-	-	4.44	41.03
7602	Health & Safety Fees	-	-	-	-	-	-	687.60	912.60	708.23	108.58	174.00	80.00	94.00	1,496.00	-	-	2,795.98
7603	Consultancy Fees	-	-	-	-	-	-	-	750.00	-	-	-	-	-	-	-	-	1,546.46
7700	Equipment Hire	-	1,322.83	203.44	75.44	-	-	2,740.74	3,400.74	2,745.26	275.20	-	32.60	942.00	-	-	42.85	3,406.19
7702	Equipment Leasing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	859.97	-	859.97
7800	Repairs and Renewals	489.30	524.58	597.55	-	-	-	12,975.92	13,204.37	13,905.00	412.43	36.01	154.41	992.06	400.00	-	396.16	2,749.50
7801	Cleaning	438.17	-	-	-	-	-	1,411.04	2,037.31	1,648.00	481.03	402.56	300.46	23.30	567.47	82.10	-	4,236.67
7803	Premises Expenses	-	4,912.63	1,155.24	1,174.12	41,944.41	1,614.87	58,610.80	271,439.02	15,450.00	5,618.23	-	1,569.07	( 875.73 )	378.36	81.95	-	143,203.59
7804	Pool Chemicals	639.53	-	-	-	-	-	2,171.73	2,171.73	2,236.13	62.85	263.90	-	-	-	-	-	1,676.78
7805	Cess Pit	3,290.00	1,890.00	940.00	830.00	420.00	420.00	13,880.00	15,020.00	14,420.00	1,890.00	1,990.00	1,050.00	840.00	870.00	420.00	420.00	9,300.00
7806	Pedalo Parts	-	-	-	-	-	-	241.40	241.40	248.64	547.64	-	-	-	-	-	-	547.64
7807	Pool Costs	-	-	-	-	-	-	106.86	106.86	110.07	-	-	-	-	-	-	-	44.11
7808	Sand	-	-	-	-	-	-	-	-	-	-	8.75	-	-	-	-	-	8.75
7811	Signs	-	-	35.90	-	-	-	85.90	85.90	88.48	-	100.26	134.84	65.20	160.40	-	-	535.26
7815	Children's Party	125.00	-	83.33	-	-	-	426.95	426.95	439.76	-	-	-	-	-	-	-	-
7816	Parking	-	-	-	-	-	-	2,208.00	9,408.00	2,274.24	-	-	-	-	-	-	-	-
7819	Duck Feed	6.75	-	-	-	-	6.65	13.40	13.40	8.24	14.96	-	-	-	-	-	-	14.96
7820	Activity Recharge	607.50	1,011.25	362.92	67.92	-	-	3,470.43	3,470.43	3,504.59	-	483.75	556.24	50.42	-	-	-	1,090.41
7822	Soft Play Project	-	-	-	-	-	-	-	-	89,000.00	1,152.40	3,331.40	1,253.32	6,160.69	10,360.49	15,745.16	51,258.33	89,261.79
7823	Halloween	-	-	-	-	-	-	-	-	-	-	-	-	61.35	-	-	-	61.35
7901	Bank Charges	392.32	546.29	305.56	248.70	236.97	236.97	3,427.67	3,664.66	3,708.00	243.14	387.49	476.04	370.93	302.26	300.89	300.49	2,618.60
8201	Subscriptions	90.00	90.14	90.00	90.00	60.14	60.00	1,579.45	1,694.45	1,751.00	84.00	112.00	110.00	103.95	107.10	103.95	88.20	882.20
8202	Uniform	137.50	-	( 575.33 )	-	486.91	67.75	2,415.27	3,482.99	3,708.00	-	-	-	-	-	-	-	29.40
8203	Training Costs	-	-	-	-	-	280.00	1,980.00	2,695.00	2,266.00	45.00	-	-	-	-	-	-	395.00
8204	Insurance	-	-	-	-	-	-	-	458.35	-	-	-	-	-	-	-	-	-
8209	Refreshments	-	-	-	-	-	-	-	458.35	-	-	14.34	-	-	-	-	-	14.34
		42,653.97	43,600.77	19,603.63	10,877.81	63,162.23	14,357.08	305,187.32	555,569.55	345,331.59	30,186.21	29,962.79	34,385.51	30,231.31	30,378.26	28,491.40	62,827.63	434,850.97
7803	Premises Expenses																	



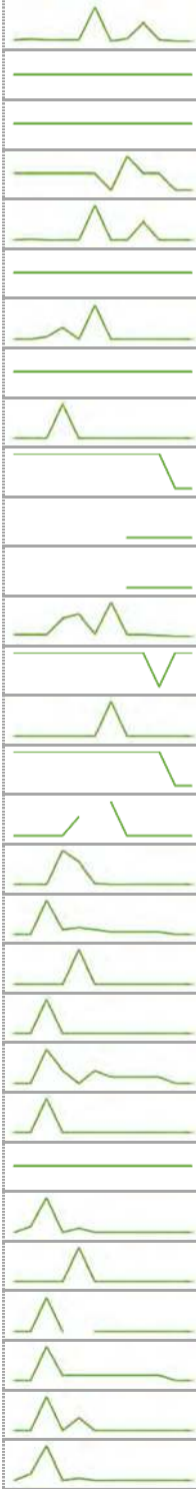
Swanley Town Council: Housing Stock

YTD Summary

		2020 / 2021													
Code	Description	Budget 20/21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	YTD 20/21
4001	Rent - Property #1 (DR)	16,800.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	-	2,800.00	1,400.00	-	-	-	12,600.00
4001	Rent - Property #2 (CA)	15,600.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	-	-	13,000.00
4001	Rent - Property #3 (S)	15,600.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	-	-	13,000.00
4001	Rent - Property #4 (G)	11,958.33	-	-	708.33	2,500.00	-	2,500.00	1,250.00	1,250.00	1,250.00	1,250.00	-	-	10,708.33
4001	Rent - Property #5 (WA)	13,489.00	-	-	2,209.00	-	1,410.00	1,410.00	1,410.00	1,410.00	1,410.00	1,410.00	-	-	10,669.00
4998	Sale of Goods	500.00	-	-	500.00	-	-	-	-	-	-	-	-	-	500.00
		73,947.33	4,000.00	4,000.00	7,417.33	6,500.00	5,410.00	7,910.00	5,260.00	8,060.00	6,660.00	5,260.00	-	-	60,477.33



		2020 / 2021													
Code	Description	Budget 20/21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	YTD 20/21
<b>Property #1 (DR)</b>			<b>20.83</b>	<b>37.15</b>	<b>20.83</b>	<b>20.83</b>	<b>20.83</b>	<b>550.83</b>	-	<b>41.66</b>	<b>300.83</b>	<b>20.83</b>	-	-	<b>1,034.62</b>
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7602	Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	-	41.66	20.83	20.83	-	-	208.30
7800	Repairs & Maintenance	-	-	16.32	-	-	-	530.00	-	-	280.00	-	-	-	826.32
7803	Property Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Property #2 (CA)</b>			<b>20.83</b>	<b>20.83</b>	<b>154.20</b>	<b>750.83</b>	<b>20.83</b>	<b>2,102.87</b>	<b>20.83</b>	<b>20.83</b>	<b>20.83</b>	<b>20.83</b>	-	-	<b>3,153.71</b>
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7602	Health & Safety	-	-	-	-	150.00	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	-	-	208.30
7800	Repairs & Maintenance	-	-	-	-	580.00	-	159.47	-	-	-	-	-	-	739.47
7803	Property Expenses	-	-	-	133.37	-	-	1,922.57	-	-	-	-	-	-	2,055.94
<b>Property #3 (S)</b>			<b>20.83</b>	<b>20.83</b>	<b>20.83</b>	<b>187.49</b>	<b>228.66</b>	<b>26.62</b>	<b>350.83</b>	<b>20.83</b>	<b>20.83</b>	<b>10.50</b>	-	-	<b>908.25</b>
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	( 10.33 )	-	-	( 10.33 )
7602	Health & Safety	-	-	-	-	-	-	-	150.00	-	-	-	-	-	150.00
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	20.83	-	-	208.30
7800	Repairs & Maintenance	-	-	-	-	-	97.01	-	180.00	-	-	-	-	-	277.01
7803	Property Expenses	-	-	-	-	166.66	110.82	5.79	-	-	-	-	-	-	283.27
<b>Property #4 (G)</b>			-	-	<b>442.42</b>	<b>65.00</b>	<b>90.79</b>	<b>65.00</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>	-	-	<b>793.21</b>
7106	Council Tax	-	-	-	-	-	90.79	-	-	-	-	-	-	-	90.79
7602	Health & Safety	-	-	-	150.00	-	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	-	-	167.42	65.00	-	65.00	32.50	32.50	32.50	32.50	-	-	427.42
7800	Repairs & Maintenance	-	-	-	125.00	-	-	-	-	-	-	-	-	-	125.00
7803	Property Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Property #5 (WA)</b>			-	<b>641.15</b>	<b>3,658.13</b>	<b>32.50</b>	<b>453.15</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>	<b>32.50</b>	-	-	<b>4,947.43</b>
7106	Council Tax	-	-	-	-	-	177.40	-	-	-	-	-	-	-	177.40
7602	Health & Safety	-	-	-	150.00	-	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	-	-	199.92	32.50	32.50	32.50	32.50	32.50	32.50	32.50	-	-	427.42
7800	Repairs & Maintenance	-	-	-	125.00	-	47.64	-	-	-	-	-	-	-	172.64
7803	Property Expenses	-	-	641.15	3,183.21	-	195.61	-	-	-	-	-	-	-	4,019.97
		40,000.00	62.49	719.96	4,296.41	1,056.65	814.26	2,777.82	436.66	148.32	407.49	117.16	-	-	10,837.22



# Swanley Town Council



## Bank Reconciliation: 31 January 2021

Bank Statement Balance:	Current Account	167,853.07		
			<b>167,853.07</b>	
Other Bank & Cash Accounts:	Active Saver	140.36		
	Mayor's Account	3,734.00		
	Recreation Account	5,371.95		
	CCLA	253,436.82		
	Alexandra Cash Account	-		
	Olympic Cash Account	407.80		
	Link Cash Account	-		
	Civic Cash Account	-		
	Swanley Park Cash Account	2,006.42		
			<b>265,097.35</b>	
				<b>432,950.42</b>
Unpresented Payments:	<u>Date</u>	<u>Ref</u>	<u>Amount</u>	
			-	
			-	
			-	
				<b>432,950.42</b>
Unpresented Receipts:	<u>Date</u>	<u>Ref</u>	<u>Amount</u>	
	25/01/2021	Link to Bank	12.50	
	28/01/2021	Link to Bank	5.00	
	29/01/2021	Link to Bank	4.00	
	29/01/2021	Civic to Bank	27.65	
				<b>49.15</b>
				<b>432,999.57</b>
Closing Book Balance:	Current Account	167,902.22		
	Other Bank & Cash Accounts	265,097.35		
			<b>432,999.57</b>	
				<b>-</b>

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

## Swanley Town Council

Payments Out: January 2021

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Payment Method</u>	<u>Ref</u>	<u>Amount</u>
04/01/2021	Toni Roast	Covid-19	Same Day Payment	FP/Toni Roast	9.15
04/01/2021	Steve Wallis	Covid-19	Same Day Payment	FP/Steve Wallis	25.63
04/01/2021	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	48.29
04/01/2021	DVLA	LC13SNK	Direct Debit	DD/DVLA	23.18
04/01/2021	SDC	Council Tax - Bungalow	Direct Debit	DD/SDC	210.00
04/01/2021	DVLA	CK60UKF	Direct Debit	DD/DVLA	23.18
04/01/2021	PENINSUL	Peninsula Business Services	Direct Debit	DD/Peninsula	167.63
04/01/2021	LEXAUTO	Lex Autolease	Direct Debit	DD/Lex Autolease	411.30
04/01/2021	PROPMED	Propmedia Ltd	Internal Entry	Internal Entry	39.00
05/01/2021	BGAS8560	BGas Elec - Swanley Park	Direct Debit	DD/BGas	1,255.48
05/01/2021	CASTL760	Castle Water Limited	Direct Debit	DD/Castle Water	2,552.24
06/01/2021	Shanmugum	Covid-19	Same Day Payment	FP/S Kandasamy	109.30
06/01/2021	Yell	Website	Direct Debit	DD/Yell	47.98
06/01/2021	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/AllStar	189.11
06/01/2021	EMS	Elavon Merchant Services	Direct Debit	DD/EMS	300.49
07/01/2021	Grenke	Copier Leasing	Direct Debit	DD/Grenke	1,284.01
07/01/2021	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	52.03
07/01/2021	ELAS	HR Support	Direct Debit	DD/Yell	239.76
07/01/2021	Barclays	Barclays	Bank Entry	Commision	137.55
07/01/2021	KALC100	Kent Association of Local Councils	Same Day Payment	FP/KALC	33.60
07/01/2021	ELDIRECT	EL Direct LTD	Direct Debit	DD/EL Direct	18.00
07/01/2021	GRENKE	Grenke Leasing	Direct Debit	DD/Grenke Leasing	238.42
08/01/2021	TV Licence	TV Licence	Direct Debit	DD/TV Licence	13.37
08/01/2021	TELGUARD	Telguard Telecom	Direct Debit	DD/Telguard	5.33
08/01/2021	MANN	Mann (Swanley)	Internal Entry	Internal Entry	129.43
08/01/2021	ALSFTIMB	Alsford Timber Ltd	Same Day Payment	FP/Alsford Timber	121.71
08/01/2021	BURDEN	Burden Bros Agri LTD	Same Day Payment	FP/Burden Bros	348.00
08/01/2021	CEF	CEF	Same Day Payment	FP/CEF	833.05
08/01/2021	DARPRINT	Darenth Print and Design Ltd	Same Day Payment	FP/Darenth Print	60.00
08/01/2021	DECORATO	Decorators Den Ltd	Same Day Payment	FP/Decorators Den	49.37
08/01/2021	ERNEDOE	Ernest Doe & Sons Ltd	Same Day Payment	FP/Ernest Doe	68.87
08/01/2021	KCC100	Kent County Council	Same Day Payment	FP/KCC	7.22
08/01/2021	LOCKTOOL	Locks 'N' Tools Ltd	Same Day Payment	FP/Locks n Tools	48.28
08/01/2021	NIVEKCAT	Nivek Catering Supplies Ltd	Same Day Payment	FP/Nivek	98.52
08/01/2021	ORCHARDF	Orchard Fencing Ltd	Same Day Payment	FP/Orchard Fencing	129.30
08/01/2021	PROVNURS	Provender Nurseries	Same Day Payment	FP/Provender	296.76
08/01/2021	REXEL	Rexel	Same Day Payment	FP/Rexel	419.18
08/01/2021	TRADEUK	Trade UK Account	Same Day Payment	FP/Trade UK	645.82
08/01/2021	TUDORENV	Tudor Environmental	Same Day Payment	FP/Tudor Environmental	308.40
08/01/2021	WEATHFEN	Weatherley Fencing Contractors Limi	Same Day Payment	FP/Weatherley Fencing	47.23
08/01/2021	WICKPLAY	Wick Steed Playgrounds	Same Day Payment	FP/Wicksted	38.28
08/01/2021	ANGLO	Anglo Pest Control	Same Day Payment	FP/Anglo Pest	45.00
11/01/2021	YATES	Yates Roofing	Same Day Payment	FP/K Yates Roofing	491.48
11/01/2021	BGAS8456	BGas Elec - The Olympic	Direct Debit	DD/BGas	480.12
11/01/2021	BARCLAYS	Barclays	Direct Debit	DD/Barclays	36.88
11/01/2021	BARCLAYS	Barclays	Direct Debit	DD/Barclays	18.00
11/01/2021	BARCLAYS	Barclays	Direct Debit	DD/Barclays	23.76
11/01/2021	BARCLAYS	Barclays	Direct Debit	DD/Barclays	87.46

## Monthly Finances (G)

12/01/2021	Shanmugum	Covid-19	Same Day Payment	FP/S Kandasamy	33.15
13/01/2021	Siemens	CCTV - Civic / Alex	Direct Debit	DD/Siemens	720.00
13/01/2021	Siemens	CCTV - Olympic	Direct Debit	DD/Siemens	117.15
14/01/2021	Siemens	CCTV - Swanley Park	Direct Debit	DD/Siemens	288.00
14/01/2021	Siemens	CCTV	Direct Debit	DD/Siemens	69.45
15/01/2021	Payroll	Payroll	BACS	Payroll Mth10	39,063.43
15/01/2021	Payroll	Payroll	BACS	PAYE Mth10	4,849.60
15/01/2021	Payroll	Payroll	BACS	NI Mth10	7,365.62
15/01/2021	Payroll	Payroll	BACS	AtoE Mth10	160.44
15/01/2021	Payroll	Payroll	BACS	Pension Mth10	7,925.88
15/01/2021	SDC	Rates for Civic Centre	Direct Debit	DD/SDC	4,498.00
15/01/2021	SDC	Rates for Olympic	Direct Debit	DD/SDC	3,021.00
15/01/2021	SDC	Rates for Alexandra	Direct Debit	DD/SDC	2,875.00
15/01/2021	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	61.37
15/01/2021	OVERLINE	Overline	Direct Debit	DD/Overline	52.20
15/01/2021	OVERLINE	Overline	Direct Debit	DD/Overline	193.44
15/01/2021	OVERLINE	Overline	Direct Debit	DD/Overline	467.66
15/01/2021	OVERLINE	Overline	Direct Debit	DD/Overline	36.00
15/01/2021	PROPMED	Propmedia Ltd	Internal Entry	Internal Entry	25.00
18/01/2021	ASDA	Asda Cards	Same Day Payment	FP/Asda	288.00
18/01/2021	SAGE100	Sage (UK) Ltd	Direct Debit	DD/Sage	128.95
19/01/2021	EETMOB	EE & T Mobile	Direct Debit	DD/EE	30.00
20/01/2021	Steve Wallis	Covid-19	Same Day Payment	FP/Steve Wallis	67.98
21/01/2021	BGAS8496	BGas Elec - Oaks Communal	Direct Debit	DD/BGas	19.06
22/01/2021	Shanmugum	Covid-19	Same Day Payment	FP/S Kandasamy	28.79
22/01/2021	XINTEL	XLN	Direct Debit	DD/XLN	57.53
25/01/2021	Peninsula Business	HR Advice	Direct Debit	DD/Peninsula Business	455.68
25/01/2021	S Kandasamy	Covid-19	Same Day Payment	FP/S Kandasamy	49.36
25/01/2021	BOC100	BOC Ltd	Direct Debit	DD/BOC	101.08
25/01/2021	EON100	E.ON	Direct Debit	DD/E.oN	23.94
27/01/2021	ALLIEDT	Allied Technical Services (UK) Ltd	Same Day Payment	FP/ATS	572.06
27/01/2021	ASSURE	Assured Security Shredding Ltd	Same Day Payment	FP/Assured Security Shredding	102.00
27/01/2021	B&MSUPP	B&M Supplies LTD	Same Day Payment	FP/B&M Supplies	133.29
27/01/2021	CRAWFORD	Crawford Motor Works	Same Day Payment	FP/Crawford Motor Works	468.72
27/01/2021	COMMUNI	Community Land Use	Same Day Payment	FP/Community Land Use	400.00
27/01/2021	GMHCASHR	GMH Cash Registers	Same Day Payment	FP/GMH Cash Registers	162.00
27/01/2021	KALC100	Kent Association of Local Councils	Same Day Payment	FP/KALC	16.80
27/01/2021	KALC100	Kent Association of Local Councils	Same Day Payment	FP/KALC	60.00
27/01/2021	KALC100	Kent Association of Local Councils	Same Day Payment	FP/KALC	180.00
27/01/2021	KALC100	Kent Association of Local Councils	Same Day Payment	FP/KALC	60.00
27/01/2021	KALC100	Kent Association of Local Councils	Same Day Payment	FP/KALC	60.00
27/01/2021	PLANDAY	Planday Limited	Same Day Payment	FP/Planday	132.30
27/01/2021	SMARTOF	Smart Office Solution	Same Day Payment	FP/Smart Office	15.54
27/01/2021	TLCELEC	T.L.C Direct	Same Day Payment	FP/TLC Direct	214.08
27/01/2021	PROPMED	Propmedia Ltd	Internal Entry	Internal Entry	25.00
27/01/2021	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/AllStar	187.31
28/01/2021	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	49.36
29/01/2021	DAVIDSON	Davidson Training UK Limited	Same Day Payment	FP/Davidson Training	200.00
29/01/2021	DMHSOLUT	DMH Solutions LTD	Same Day Payment	FP/DMH Solutions	46.80
29/01/2021	EMERGENC	Emergency Plumbing Services Ltd	Same Day Payment	FP/Emergency Plumbing	1,270.00
29/01/2021	KCC100	Kent County Council	Same Day Payment	FP/KCC	1,584.00
29/01/2021	SCOTTPIC	Scott Pickering Electrical	Same Day Payment	FP/Scott Pickering	840.00
29/01/2021	SIDCUPS	Sidcup Steel Security Limited	Same Day Payment	FP/Sidcup Steel Security	2,727.60
29/01/2021	VEOLIA	Veolia	Same Day Payment	FP/Veolia	2,210.85
29/01/2021	PROPMED	Propmedia Ltd	Internal Entry	Internal Entry	39.00
29/01/2021	BGAS8560	BGas Elec - Swanley Park	Direct Debit	DD/BGas	1,230.37

**98,325.99**

### Summary

**Monthly Finances (G)**

<u>Month</u>	<u>Payment Method</u>	<u>Amount</u>
Jan-21	Cheque	0.00
	BACS	59,364.97
	Direct Debit	22,197.52
	Same Day Payment (Electronic)	16,368.52
	Internal Entry (Offset)	257.43
	Bank Entry	137.55
		<b>98,325.99</b>

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date



# Swanley Town Council

## Aged Creditors: 31 January 2021

A/C	Name	Balance	Current	Period 1	Period 2	Period 3	Older
AGRISERV	Agri-Service	600.00	600.00	-	-	-	-
ALSFTIMB	Alsford Timber Ltd	860.82	860.82	-	-	-	-
B&MSUPP	B&M Supplies LTD	177.91	177.91	-	-	-	-
BGAS6000	BGas Elec - Civic	243.73	243.73	-	-	-	-
BGAS8419	BGas Elec - Alexandra	309.02	309.02	-	-	-	-
BGAS8456	BGas Elec - The Olympic	925.65	925.65	-	-	-	-
BGAS8475	BGas Elec - Tennis Courts	( 795.20 )	256.50	( 1,051.70 )	-	-	-
BGAS8522	BGas Elec - Ablutions St Mary's	253.80	253.80	-	-	-	-
BNPPARIB	BNP Paribas Leasing Sols	318.71	318.71	-	-	-	-
BOC100	BOC Ltd	106.04	106.04	-	-	-	-
CASTL166	Castle Water Limited	( 86.00 )	-	-	-	-	( 86.00 )
CEF	CEF	83.35	83.35	-	-	-	-
CHARLES	Charles Wilson Engineers Limited	51.42	51.42	-	-	-	-
D.BODY	D.Body Ltd	630.00	630.00	-	-	-	-
DARPRINT	Darenth Print and Design Ltd	386.40	386.40	-	-	-	-
DECORATO	Decorators Den Ltd	66.61	66.61	-	-	-	-
ERNEDOE	Ernest Doe & Sons Ltd	98.50	98.50	-	-	-	-
JPSCLAR	JPS Clarity Limited	114.00	-	-	-	-	114.00
KCC100	Kent County Council	63.79	63.79	-	-	-	-
KFF100	Kent Frozen Foods Ltd	( 5.83 )	-	-	-	-	( 5.83 )
LAMPS	Lamps & Tubes Illuminations Ltd	3,012.24	3,012.24	-	-	-	-
LEXAUTO	Lex Autolease	411.30	411.30	-	-	-	-
LOCKTOOL	Locks 'N' Tools Ltd	101.38	101.38	-	-	-	-
MATTCLAR	Matthew Clark Wholesale Ltd	( 111.59 )	-	-	-	-	( 111.59 )
MDSLEISU	MDS Leisure	55,635.31	55,635.31	-	-	-	-
PROVNURS	Provender Nurseries	95.50	95.50	-	-	-	-
REALCT1	Real Christmas Trees Ltd	( 80.00 )	-	-	( 80.00 )	-	-
SELCO	Selco Trade Centres Ltd	600.42	600.42	-	-	-	-
SEVDIST	Sevenoaks District Council	700.00	700.00	-	-	-	-
TRADEUK	Trade UK Account	1,121.70	1,121.70	-	-	-	-
TUDORENV	Tudor Environmental	187.20	187.20	-	-	-	-
		<b>66,076.18</b>	<b>67,297.30</b>	<b>( 1,051.70 )</b>	<b>( 80.00 )</b>	-	<b>( 89.42 )</b>
Aged Creditors: 31 January 2020		<b>25,691.21</b>	<b>22,235.25</b>	<b>3,490.07</b>	<b>17.01</b>	<b>92.82</b>	<b>( 143.94 )</b>

- Since Paid
- To be collected by Direct Debit
- 50% of amount has since been paid
- Suppliers contaced for refund