

**FULL COUNCIL 6th January 2021
 7:30PM – ZOOM MEETING**

MINUTES

Present:

Members	Present	Apologies	Absent
Mayor Cllr L Dyball	√		
Deputy Mayor Cllr J Barnes	√		
Cllr M Horwood Leader	√		
Cllr L Ball Deputy Leader	√		
Cllr S Andrews	√		
Cllr C Barnes	√		
Cllr G Darrington	√		
Cllr P Darrington	√		
Cllr J Domigan	√		
Cllr M Foster		√	
Cllr J Griffiths	√		
Cllr C Lee		√	
Cllr V Letchford	√		
Cllr T Searles	√		
Cllr A Skipper	√		
Cllr J Tuckfield	√		

Officers: CEO & Town Clerk – Ryan Hayman
 Assistant Town Clerk – Toni Roast
 Sales, Marketing & Democratic Services Manager – Suzie Barnbrook

In attendance: JD O'Brien – Concrete Wave

Public Session: None

11127 Apologies for Absence

Apologies were received from Cllrs M Foster & C Lee. These were noted.

11128 To receive Declarations of Interest

a) To receive declarations of interest from councillors on items on the agenda
 Cllr L Dyball declared a non-prejudicial interest in agenda item 7, as a trustee for Concrete Wave. Cllr T Searles declared a pecuniary and non-pecuniary

interest in agenda item 14, as a previous and possible future client of the potential new occupier.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any) None

c) To grant any requests for dispensation as appropriate None

11129 To approve as correct the Minutes of the Meeting held on Wednesday 2nd December 2020 APPROVED with amendment.

To receive Minutes of Committees and approve recommendations contained therein:

Personnel - Friday 6th November – **APPROVED**

Extra General Meeting - Monday 23rd November - **APPROVED**

11130 EXTERNAL AUDIT REPORT

To note External Auditors report for 2019 - 2020

Cllr L Dyball asked the CEO to pass thanks on to the RFO.

NOTED

11131 WORKING GROUPS TERMS OF REFERENCE

To agree the terms of reference for all working groups.

APPROVED

11132 SKATEPARK PRESENTATION

JD O'Brien to present the skatepark project plan. To agree for Concrete Wave to act as a fundraiser and project management organisation for the benefit of Swanley Town Council, with the initial focus on a replacement skatepark on Swanley Recreation Ground.

JD O'Brien presented the Council with a presentation. After the presentation a period of questioning and debate took place.

APPROVED

11133 ENVIRONMENTAL POLICY

To approve Environmental Policy, no changes recommended.

APPROVED

11134 GRIEVANCE PROCEDURE POLICY

To approve Grievance policy, no changes recommended.

APPROVED

11135 PERFORMANCE PROCEDURE POLICY

To approve Performance Procedure Policy, no changes recommended.

APPROVED

11136 MAYORS COMMUNICATION

To receive such communications as the Town Mayor may desire to lay before the Council (Councillors are reminded that no decision making may take place as a result of this item)

Wednesday 16th December – The Mayor presented flowers to Deborah Clarke, who has retired from her role as the Manager of Swanley Therapy Centre after eleven years.

The Mayor mentioned how beautiful the Town Centre lights and tree was this year in particular the new lights above the shops. It was great to have the earlier switch on.

The Mayor welcomed the CEO Ryan Hayman to his first STC meeting in his new position.

11137 REPORT FROM COUNTY AND DISTRICT COUNCILLORS

(Councillors are reminded that no decision making may take place as a result of this item)

Cllr M Horwood was pleased to report:

1. An asymptomatic COVID-19 test centre, has opened in Swanley at Swanley Youth Club Centre.
2. It is hoped that the COVID-19 vaccinations will take place in Swanley from 11th January at The Alexandra Suite.

Cllr S Andrews reported that some roads in St Mary's ward were still waiting for refuse collection. Sevenoaks District Council were hoping it would be collected tomorrow 7th January".

EXCLUSION OF PRESS AND PUBLIC

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

11138 ICE CREAM CONCESSION

To approve the concession.

APPROVED – with amendment

11140 CENTRE OFFICE HIRE

To approve the hire.

APPROVED

Meeting closed at 21.05

DATE OF NEXT MEETING – 3rd February 2021