

Swanley Town Council
Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU
Tel: 01322 665855
www.swanleytowncouncil.gov.uk

SUMMONS

Date 2nd November 2020

Dear Member

You are hereby summoned to attend an Extra Meeting of the Personnel Committee meeting of the **Town Council** at the **Council Chamber, St Marys Road on Friday 6th November 2020 at 1.00pm.**



Mrs T Roast
Interim Town Clerk

Join Zoom Meeting

<https://us02web.zoom.us/j/82973355033?pwd=c2l3Rk5hUW9hZDhYzBBMndlaDg5UT09>

Meeting ID: 829 7335 5033

Passcode: 913028

One tap mobile

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AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

EXCLUSION OF PRESS AND PUBLIC

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

3. MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Friday 30th October 2020.

4. INTERVIEW PANEL FOR THE CEO POSITION

To agree the interview panel.

5. INTERIM CEO SALARY

To agree salary for interim CEO

If you would like further information on any of the agenda items, please contact Mrs Toni Roast, on 01322 665855 or troast@swanleytowncouncil.gov.uk

Committee Members: Chairman Cllr L Dyball, Deputy Chair Cllr C Barnes, Cllr G Darrington, Cllr C Lee, Cllr M Horwood and Cllr M Foster