

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

PERSONNEL

MINUTES

Wednesday 20th February 2019

Present: Chairman Cllr Dyball, Cllr C Barnes, Cllr T Searles, Cllr Southern, Cllr Willingale

Also Present: Cllr Ball, Cllr J Barnes, Cllr P Darrington, Cllr Morris

Officers: CEO Steve Nash,
RFO Steve Innes
Democratic Services Officer Barb Playfoot

Public Participation

None

Cllr Dyball confirmed that Cllr Southern had been on the Personnel Committee since October 2018 having replaced Cllr S Gaire during his authorised absence. Cllr Dyball also confirmed that Cllr Scott has resigned from the Personnel Committee.

APOLOGIES FOR ABSENCE

Cllr L Gaire, Cllr E Komolafe

DECLARATIONS OF INTEREST

None received

10651 MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 19th September 2018

APPROVED

10652 DISCIPLINARY PROCEDURE – REPORT A

To approve amended Disciplinary Procedure

APPROVED

10653 CODE OF CONDUCT – REPORT B

To approve amended Code of Conduct

APPROVED

10654 FLEXIBLE WORKING ARRANGEMENTS POLICY – REPORT C

To approve Flexible Working Arrangements Policy

APPROVED

EXCLUSION OF PRESS AND PUBLIC

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of

the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10655 TO APPROVE THE CEO'S NEW CONTRACT & CLAIMS

To include Annual Targets

Cllr Dyball explained that the changes will not take effect until after April 2019 and existing arrangements will operate until the end of this financial year

RESOLVED – CEO's new contract and claims are approved

Date of next meeting – 19th June 2019

MEETING CLOSED AT 20.33

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

Council Members:

(Chair) Cllr Dyball, Cllr C Barnes, Cllr Komolafe, Cllr L Gaire, Cllr T Searles
Cllr V Southern, Cllr Willingale