

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

12th October 2020

Dear Member

A meeting of the above committee will be held via Zoom on **Wednesday 18th November 2020 at 7:30pm** or at the conclusion of the public participation session.



Mrs T Roast
Interim Town Clerk

Committee Members: (Chair) Cllr M Horwood, (Vice Chair) Cllr V Letchford
Cllr J Barnes, Cllr G Darrington, Cllr P Darrington,
Cllr J Domigan, Cllr C Lee, Cllr J Tuckfield

PUBLIC PARTICIPATION

If required, the meeting will be preceded by a public participation period of up to 15 minutes in total at 7:30pm. Members of the public are also entitled to speak, during the meeting, on agenda items only and with express permission from the Chairman / Mayor. Those wishing to speak on an Agenda item must indicate this during Public Participation.

THIS WILL BE A VIRTUAL ZOOM MEETING

Swanley Town Council is inviting you to a scheduled Zoom meeting.

Topic: Swanley Town Council

Time: Nov 18, 2020 19:30 London

Join Zoom Meeting

<https://us02web.zoom.us/j/86796904452?pwd=TUtgZmJra20zR210Nng4ZCtmOXhSQT09>

Meeting ID: 867 9690 4452

Passcode: 307123

One tap mobile

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Meeting ID: 867 9690 4452

Passcode: 307123

Find your local number: <https://us02web.zoom.us/j/kcxP2XiM2K>

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile phone devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 21st October 2020

4. TO RECEIVE MONTHLY FINANCES

- a. Civic Income and Expenditure
- b. Alexandra Suite Income and Expenditure
- c. Olympic Income and Expenditure
- d. Swanley Park Income and Expenditure
- e. Housing Stock
- f. Bank Reconciliation
- g. Payments Out
- h. Debtors and Creditors

5. FINANCE WORKING GROUP

Cllr Horwood to propose a working group to review the presentation of the monthly finance figures, to improve transparency and accountability.

6. POLICY CONSISTENCY WORKING GROUP

Cllr Horwood to propose a working group to review the consistency of the council's policies and procedures, and to carry out an assessment of the Chief Executive role and its delegated powers.

Date of next meeting – 20th January 2020

If you would like further information on any of the agenda items, please contact Toni Roast, on 01322 665855 or troast@swanleytowncouncil.gov.uk

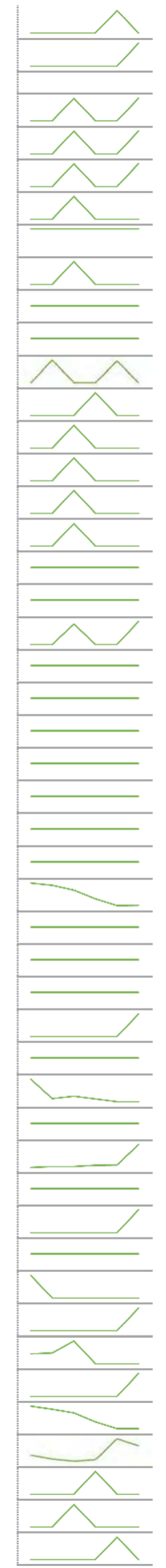
Swanley Town Council: Civic Centre

YTD Summary

Income

Code	Description	2019 / 2020							Actual 19/20
		May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20	
4000	Precept	-	-	-	-	295,300.00	-	590,600.00	590,600.00
4033	Community Infrastructure Levy	-	-	-	-	-	1,062.49	17,732.41	17,732.41
4004	Rent - Station Road: Micro Brewery	416.67	416.67	2,291.67	-	-	1,875.00	7,291.68	9,166.68
4005	Rent - Oaks Clinic	-	-	9,890.00	-	-	9,890.00	69,670.00	79,560.00
4009	Rent - 10 Station Road: Taxi	-	-	687.50	-	-	687.50	2,062.50	2,750.00
4011	Rent - Pedham Farm	-	-	925.00	-	-	-	925.00	1,850.00
4016	Rent - Civic Centre	1,532.00	1,532.00	1,532.00	1,532.00	1,532.00	1,532.00	10,724.00	18,384.00
4019	Mayor's Charity Income	-	-	250.00	1,650.70	1,439.50	3,174.00	6,514.20	6,641.93
4020	Allotments	-	-	-	12.50	-	-	62.50	622.49
4021	Dog Bin Emptying	390.00	-	-	-	-	-	390.00	390.00
4022	Solar Panel Income	1,628.70	-	-	3,493.93	-	-	5,122.63	8,567.60
4023	Urban Maintenance	-	-	337.50	6,790.64	-	-	7,128.14	7,128.14
4024	Seeds	31.36	13.21	9.92	13.20	4.13	7.43	94.93	120.53
4025	Black Refuse Bags	486.25	435.00	323.75	170.00	358.33	420.00	2,458.33	4,170.00
4026	White Refuse Bags	141.25	116.66	114.18	53.75	85.00	108.75	673.34	1,266.25
4027	Brown Refuse Bags	2,206.50	1,620.50	1,995.50	2,490.00	1,548.50	812.00	11,912.42	14,244.59
4029	Radar Keys	-	5.00	2.50	2.50	-	-	12.50	22.50
4030	SDC Link Service Contract	-	-	-	-	-	-	14,032.00	28,064.00
4031	KCC Link Salaries Recharge	-	-	15,751.60	-	-	15,751.60	47,254.80	63,006.40
4034	Firework Night	-	-	-	-	500.00	-	500.00	2,211.00
4035	St George's Day	25.00	1,200.00	-	16.67	-	-	1,241.67	1,283.34
4036	Markets	41.67	-	-	-	-	-	41.67	41.67
4037	Armed Forces Day	200.01	45.83	1,808.33	158.33	-	-	2,237.50	2,270.83
4039	Light up the Town	-	-	-	16.67	-	624.99	641.66	6,558.16
4041	Mugs	-	-	5.83	-	-	-	5.83	11.66
4042	Oktoberfest	-	-	-	-	-	3,454.71	3,454.71	3,454.71
4102	Covid-19	-	-	-	-	-	-	-	-
4110	Equipment Hire	-	-	-	-	-	-	-	125.01
4200	Recharge - Oaks Clinic	-	-	-	-	-	-	-	68.10
4206	Recharge - Civic Centre	-	-	-	-	-	-	-	5,806.08
4209	Service Recharge - Other	-	-	-	-	-	-	-	3,965.05
4210	Leasing Settlement	-	-	-	-	-	-	-	11,004.49
4230	Sale of Assets	-	-	-	-	-	-	-	1,156,458.98
4500	Senior Passport to Leisure Revenue	2,368.33	-	-	2,246.67	-	-	4,615.00	4,615.00
4605	Court Lettings	393.74	418.95	66.40	(40.40)	148.00	513.63	1,611.02	3,663.09
4606	Changing Rooms	123.00	246.00	-	-	-	246.00	615.00	984.00
4607	Floodlight Revenue	210.00	52.50	-	-	-	224.00	486.50	696.50
4608	Football Pitches	-	-	-	370.00	-	653.88	1,023.88	2,351.64
4710	Car Parking	66.68	466.72	206.20	281.20	277.04	277.04	1,974.92	3,430.96
4800	Town Crier Advertising Revenue	-	-	-	-	-	-	-	540.00
4805	Swanley in Bloom - Sponsorship	7,365.00	54.17	-	-	-	-	7,481.67	7,731.67
4810	Sponsorship - General	-	-	-	-	-	-	10,000.00	10,000.00
4900	Investment Income	-	-	-	-	-	-	-	607.81
4902	Commissions Received	84.70	72.40	74.15	76.51	82.55	90.75	538.04	904.89
4903	Insurance Claims	-	-	-	-	-	-	-	6,925.00
4998	Sale of Goods	-	-	-	-	100.00	-	100.00	100.00
4999	Other Income	-	-	0.01	-	-	8.33	8.34	33.34
		17,710.86	6,695.61	36,272.04	19,334.87	6,075.05	40,351.61	831,238.79	2,090,130.50

Budget 20/21	2020 / 2021						YTD 20/21
	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	
614,502.00	-	-	-	-	307,251.00	-	614,502.00
30,000.00	-	-	-	-	-	121,497.87	122,206.19
7,500.00	-	-	1,875.00	-	-	1,875.00	5,625.00
79,560.00	-	-	9,890.00	-	-	9,890.00	69,670.00
2,832.50	-	-	687.50	-	-	687.50	2,062.50
1,905.50	-	-	925.00	-	-	-	925.00
22,091.44	2,187.36	2,187.36	2,187.36	2,187.36	2,187.36	2,187.36	14,656.16
6,700.00	-	-	132.50	-	-	-	142.50
643.75	-	-	-	-	-	-	-
390.00	-	-	-	-	-	-	390.00
8,122.00	-	3,404.16	-	-	3,265.80	-	6,669.96
7,341.98	-	-	-	6,629.60	-	-	6,629.60
100.00	-	-	1.65	-	-	-	1.65
4,047.90	-	-	72.50	-	-	-	72.50
1,236.00	-	-	22.50	-	-	-	22.50
13,802.00	-	-	233.00	-	-	-	233.00
15.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
64,896.59	-	-	12,860.34	-	-	14,416.93	43,028.87
2,277.33	-	-	-	-	-	-	-
1,250.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
2,300.00	-	-	-	-	-	-	-
6,754.90	-	-	-	-	-	-	-
6.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	3,844.11	3,525.27	2,757.68	1,415.70	342.05	380.89	16,482.33
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
6,180.00	-	-	-	-	-	-	-
-	-	-	-	-	-	900.00	900.00
-	-	-	-	-	-	-	-
-	943.03	133.73	225.78	117.30	-	-	1,419.84
10,815.00	-	-	-	-	-	-	-
4,223.00	-	137.10	167.80	362.60	424.28	3,901.39	4,993.17
854.90	-	-	-	-	-	-	-
1,118.58	-	-	-	-	-	1,326.00	1,326.00
2,935.50	-	-	-	-	-	-	-
3,347.50	66.68	-	-	-	-	-	272.88
-	-	-	-	-	-	640.00	640.00
7,706.12	377.00	416.67	875.00	-	-	-	11,193.34
10,300.00	-	-	-	-	-	9,000.00	9,000.00
-	109.81	98.44	84.85	52.54	28.79	28.25	726.41
1,100.00	78.42	71.26	67.20	70.30	108.12	95.20	579.90
-	-	-	-	4,213.41	-	-	4,213.41
-	-	-	83.33	-	-	-	83.33
-	-	-	-	0.87	208.33	-	235.03
926,855.50	7,606.41	9,973.99	33,148.99	15,049.68	6,564.73	166,826.39	938,903.07

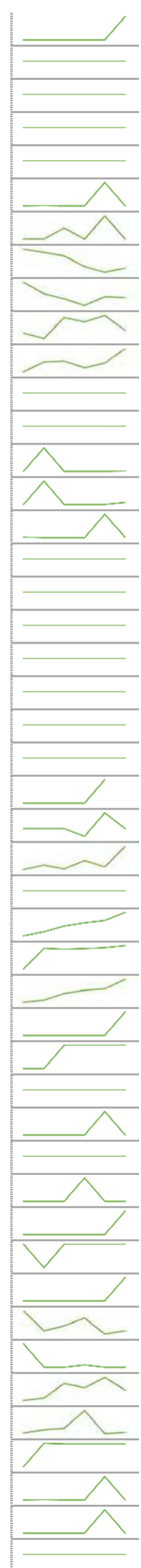


Swanley Town Council: Civic Centre

YTD Summary

Expenditure		2019 / 2020							YTD 19/20	Actual 19/20
		May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19			
5000	Street Lighting	-	-	-	-	-	22.80	22.80	112.07	
5001	Bar Purchases	-	-	-	-	-	-	-	-	
5002	Catering Purchases	-	-	-	-	-	-	100.00	305.59	
5007	Brown Bags	2,100.00	2,800.00	2,100.00	2,100.00	2,100.00	700.00	13,300.00	14,700.00	
5008	Seeds	-	-	-	-	-	-	-	-	
5010	Sporting Equipment Purchases	-	-	204.16	-	1,059.66	10.05	1,273.87	1,273.87	
5011	Licenses	-	75.00	-	-	-	-	75.00	153.21	
5013	Covid-19	-	-	-	-	-	-	-	-	
5020	Equipment / Machinery	8,750.00	1,920.73	764.33	286.81	993.00	934.20	43,870.71	46,091.71	
5021	Equipment / Machinery Rep	-	380.00	2,259.50	35.73	23.80	3,999.57	6,905.93	8,681.71	
5030	Horticulture	66.67	166.51	-	595.92	933.20	-	1,773.55	1,968.78	
5032	1812 Event	-	-	-	-	-	-	-	-	
5034	Firework Night	-	-	-	-	484.90	73.20	558.10	4,419.60	
5035	Remembrance Day	-	-	50.00	66.00	-	120.00	236.00	704.83	
5036	Swanley in Bloom	-	15,382.00	50.00	-	-	1,057.50	16,754.50	20,152.55	
5038	Light up the Town	-	-	-	341.09	-	36.23	377.32	17,733.83	
5039	Senior Passport to Leisure	495.00	955.00	495.00	845.00	-	1,061.66	4,246.66	4,841.66	
5040	Mayor at Home	100.00	44.95	-	-	-	-	144.95	144.95	
5041	Armed Forces Day	771.00	3,576.00	1,440.00	-	200.00	-	6,337.00	6,358.00	
5042	St George's Day	-	-	-	-	-	175.00	2,181.25	2,264.07	
5043	Silent Soldier	-	-	-	-	-	-	-	-	
5045	Function Expenditure	291.67	700.00	250.00	-	-	-	1,729.17	1,849.17	
5047	Oktoberfest	-	-	-	100.00	576.92	6,705.89	7,382.81	7,667.81	
5049	Great British Spring Clean	-	-	-	-	-	-	-	-	
6200	Website, Social Media and Marketing	-	215.00	80.00	80.00	80.00	35.00	570.00	970.00	
6201	Advertising	449.30	93.37	514.27	276.34	635.28	344.80	2,420.23	3,359.86	
6202	Gifts & Samples	-	-	222.50	-	-	-	222.50	222.50	
7000	Salaries	42,265.28	36,081.47	35,082.23	35,354.86	38,048.05	38,763.98	261,405.79	464,273.43	
7001	Pension	4,454.10	4,487.97	4,284.50	4,149.90	4,512.77	4,620.76	30,953.87	54,230.81	
7006	Employers N.I.	4,124.03	3,208.69	3,076.93	3,028.39	3,314.15	3,388.99	23,309.77	40,720.46	
7008	Recruitment Expenses	-	-	-	-	-	-	-	-	
7011	SMP Reclaimed	-	-	-	-	-	(521.79)	(521.79)	(3,261.19)	
7012	Security Staffing	-	-	-	-	-	111.00	111.00	362.00	
7097	Staff Reward	-	107.90	50.00	-	-	-	157.90	157.90	
7099	Staff Expenses	51.54	431.97	137.06	467.70	28.30	-	1,116.57	1,631.90	
7100	Rent for Link	269.99	-	-	539.98	-	-	809.97	1,713.97	
7102	Water Rates	251.93	256.82	248.53	256.82	11.84	226.82	1,500.72	2,407.08	
7103	General Rates	6,146.38	6,146.38	6,146.38	5,939.38	5,939.37	5,939.38	42,397.61	60,215.75	
7105	Recycling - Waste Collection	-	-	350.00	280.00	-	350.00	980.00	1,235.00	
7200	Electricity	1,777.74	-	22.55	1,668.63	-	-	3,490.28	7,597.59	
7201	Gas	1,997.99	-	-	496.26	-	-	2,494.25	6,198.96	
7300	Vehicle Fuel	385.99	315.56	486.09	247.84	312.25	377.28	2,371.74	3,863.16	
7301	Vehicle Repairs and Servicing	-	51.28	732.47	-	-	537.39	1,408.64	1,963.40	
7302	Vehicle Licences	21.87	45.50	45.50	45.50	45.50	45.50	271.24	758.74	
7303	Vehicle Insurance	-	-	-	-	2,947.84	(371.15)	2,576.69	2,649.31	
7304	Miscellaneous Motor Expenses	-	-	1,616.28	1,107.78	-	276.75	3,544.10	3,938.26	
7305	Congestion Charges	11.00	-	-	-	-	6.00	17.00	22.00	

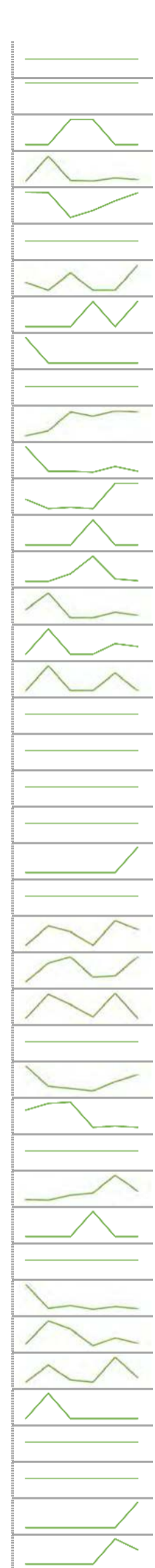
2020 / 2021							
Budget 20/21	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	YTD 19/20
-	-	-	-	-	-	22.80	45.35
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
16,480.00	-	-	-	-	-	-	1,400.00
-	-	-	-	-	-	-	-
2,000.00	-	13.33	-	-	626.28	-	639.61
-	-	-	75.00	-	157.50	-	332.50
-	3,825.58	3,309.03	2,785.10	1,150.56	319.51	938.46	16,417.53
25,000.00	1,900.37	952.31	529.43	(15.29)	701.24	627.06	4,911.02
8,150.00	114.54	80.02	212.21	185.00	226.28	131.11	957.66
1,854.00	-	81.95	90.24	35.00	72.50	191.68	473.87
-	-	-	-	-	-	-	-
4,400.00	-	-	-	-	-	-	-
250.00	-	3,085.50	-	-	-	70.00	3,155.50
17,257.14	135.00	18,461.45	-	-	-	1,800.50	25,236.36
15,000.00	113.35	-	-	-	4,006.20	59.64	4,179.19
8,300.00	-	-	-	-	-	-	-
150.00	-	-	-	-	-	-	-
6,500.00	-	-	-	-	-	-	-
2,250.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
2,000.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	219.20	-	219.20
1,000.00	80.00	80.00	80.00	-	242.00	80.00	722.00
3,800.00	-	145.00	20.00	300.00	86.86	768.48	1,480.11
222.50	-	-	-	-	-	-	-
539,197.79	30,623.56	31,887.71	33,718.70	34,792.45	35,490.16	38,127.47	241,722.30
54,564.25	2,572.88	4,350.58	4,272.18	4,302.99	4,390.40	4,581.77	30,958.74
40,170.00	2,663.02	2,744.48	3,029.91	3,161.43	3,217.48	3,627.94	21,571.02
-	-	-	-	-	-	300.00	300.00
(3,090.00)	(521.79)	(521.79)	-	-	-	-	(1,695.82)
114.33	-	-	-	-	-	-	-
162.64	-	-	-	-	900.00	-	900.00
1,339.00	-	-	-	-	-	-	12.55
-	-	-	-	269.99	-	-	269.99
2,575.00	-	-	-	-	-	1,651.89	2,995.85
59,843.00	4,498.00	(1,458.33)	4,498.00	4,498.00	4,498.00	4,498.00	27,064.67
1,112.40	-	-	-	-	-	84.00	84.00
7,158.50	2,055.92	-	514.77	1,310.31	(336.37)	-	3,544.63
5,047.00	2,341.95	-	-	246.92	-	-	2,588.87
4,223.00	211.39	246.98	492.01	418.42	594.05	381.18	2,703.05
1,648.00	45.50	216.67	287.66	1,256.16	13.73	64.30	1,929.52
500.00	40.37	46.54	46.36	46.36	46.36	46.36	312.72
2,653.99	-	40.37	-	-	2,693.96	-	2,734.33
2,000.00	-	-	-	-	11.88	-	11.88
17.51	-	-	-	-	-	-	-



Monthly Finances (A)

Code	Description	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20	Actual 19/20
7306	Mileage Claims	-	-	-	-	-	9.45	9.45	9.45
7307	Vehicle Leasing	342.75	342.75	342.75	342.75	342.75	342.75	2,399.25	4,113.00
7500	Printing	-	-	350.45	-	-	-	684.51	1,340.35
7501	Postage and Carriage	-	-	6.50	1,000.00	-	-	1,006.50	2,101.94
7502	Office Stationery	214.77	766.24	289.19	268.97	154.55	523.80	2,715.53	4,473.20
7503	Publications	125.00	-	-	-	-	-	125.00	125.00
7505	Town Crier Printing Costs	-	-	1,452.53	-	-	1,562.96	4,515.49	6,029.41
7506	Distribution Costs	367.50	-	416.67	-	-	-	1,200.84	1,617.51
7507	Business & ID Cards	-	-	-	30.00	30.00	30.00	212.00	454.00
7509	Name Badges	9.50	-	-	28.50	9.50	-	47.50	174.00
7550	Telephone and Broadband	198.72	205.26	201.57	182.06	170.64	167.52	1,322.27	3,805.72
7552	Computers & Software	506.69	401.12	606.09	796.57	564.61	542.37	3,864.72	6,544.47
7600	Legal Fees	-	2,086.40	2,236.40	(2,086.40)	1,500.00	2,660.20	6,396.60	8,896.60
7601	Audit Fees	-	534.20	-	-	2,000.00	-	2,534.20	3,068.40
7602	Health & Safety Fees	-	88.80	417.50	3,179.00	-	69.15	3,754.45	3,819.12
7603	Consultancy Fees	1,199.80	2,154.88	2,311.31	9,803.23	5,618.91	5,310.70	27,398.63	34,250.04
7604	Professional Fees	-	-	875.00	487.00	-	1,500.00	2,862.00	37,980.52
7605	Mayoral Allowance	125.00	136.00	433.65	820.95	840.79	1,163.46	3,519.85	4,596.02
7606	Councillors' Reimbursement	-	-	18.90	-	-	-	18.90	18.90
7607	Electoral Costs	-	-	-	-	16,715.15	-	16,715.15	16,715.15
7608	Mayoral Payments	-	-	-	-	2,619.92	-	-	4,375.92
7609	Community Railway Partnership	-	-	-	809.98	6.99	35.16	-	3,852.13
7700	Equipment Hire	-	45.00	75.00	-	-	615.00	735.00	778.20
7701	Office Machine Maintenance	-	-	-	-	-	-	-	-
7702	Equipment Leasing	960.00	1,327.46	1,335.60	-	1,327.46	1,692.81	7,978.93	14,238.13
7800	Repairs and Renewals	1,075.81	629.42	659.51	674.89	17,100.39	1,287.49	22,766.82	28,238.96
7801	Cleaning	276.70	37.60	129.13	230.14	114.65	323.15	1,133.07	1,808.33
7802	Laundry	-	-	-	9.99	-	-	9.99	106.05
7803	Premises Expenses	23,495.13	20,779.08	8,002.17	8,724.17	6,165.48	1,559.54	71,633.13	74,309.73
7811	Signs	195.00	261.66	777.00	25.00	-	-	1,353.66	4,290.52
7821	Miscellaneous Purchases	13.50	-	-	-	-	-	13.50	13.50
7901	Bank Charges	291.51	304.89	267.73	304.76	318.93	335.42	2,045.45	3,720.84
7903	Loan Interest Paid	-	-	-	4,695.33	-	-	4,695.33	9,390.66
8200	Donations	-	-	500.00	972.16	-	-	1,472.16	1,472.16
8201	Subscriptions	392.99	1,315.98	349.99	172.50	42.99	55.49	2,357.93	3,859.88
8202	Uniforms	(190.42)	49.55	47.08	9.99	268.18	45.81	475.61	988.95
8203	Training Costs	1,826.68	1,025.03	749.00	759.00	-	104.40	4,830.11	9,262.11
8204	Insurance	2,174.72	20,993.22	-	-	-	-	23,167.94	23,359.46
8205	Entertainment	-	-	76.45	-	-	485.00	631.45	1,472.98
8207	Conferences/Events	-	63.00	-	-	-	-	63.00	63.00
8208	Grant Aid	-	-	-	-	-	-	-	-
8209	Refreshments	-	-	-	-	-	-	-	-
		108,382.83	130,989.64	83,635.45	90,550.47	118,158.72	89,448.44	715,543.62	1,120,388.61

Budget 20/21	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	YTD 19/20
9.73	-	-	-	-	-	-	-
4,236.39	342.75	342.75	342.75	342.75	342.75	342.75	2,399.25
1,339.00	-	-	353.85	353.85	-	-	1,078.31
1,545.00	-	195.00	5.95	-	25.38	13.40	251.24
4,429.00	280.45	275.64	38.34	104.94	195.41	272.94	1,301.74
128.75	-	-	-	-	-	-	-
6,252.10	490.00	-	1,047.00	-	-	1,513.92	3,050.92
1,665.51	-	-	-	416.67	-	416.67	833.34
257.50	30.00	-	-	-	-	-	30.00
56.65	-	-	-	-	-	-	-
2,296.90	25.48	171.02	736.58	607.38	767.14	738.57	3,242.78
6,901.00	11,535.01	568.37	509.22	126.44	2,729.45	578.25	16,579.57
5,000.00	1,463.00	-	222.42	-	3,929.90	3,957.77	10,310.64
3,250.00	-	-	-	534.20	-	-	534.20
4,000.00	-	-	369.90	1,209.00	133.54	37.50	1,749.94
5,000.00	1,455.97	4,099.80	199.80	199.80	1,079.80	599.80	7,834.77
5,000.00	15.00	3,365.00	15.00	15.00	1,428.00	1,010.64	5,848.64
5,000.00	-	53.95	-	-	38.00	-	91.95
50.00	-	-	-	-	-	-	-
13,000.00	-	-	-	-	-	-	-
2,500.00	-	-	-	-	-	-	-
1,000.00	-	-	-	-	-	-	-
750.00	-	-	-	-	-	137.43	137.43
-	-	-	-	-	-	-	-
12,864.70	-	3,283.29	2,272.26	-	4,178.29	2,630.21	13,699.65
15,000.00	46.38	766.01	1,015.49	224.16	280.48	1,014.15	3,354.58
2,027.04	-	129.64	73.17	8.33	135.97	-	347.11
10.00	-	-	-	-	-	-	-
35,000.00	3,076.38	621.25	354.26	80.00	1,192.25	1,981.88	7,370.94
1,000.00	234.20	325.54	343.44	-	17.48	-	920.66
13.91	-	-	-	-	-	-	-
3,708.00	208.77	205.95	239.32	254.89	374.32	267.25	1,763.79
9,390.66	-	-	-	4,695.33	-	-	4,695.33
1,516.32	-	-	-	-	-	-	-
3,038.50	375.00	15.98	57.99	-	42.99	9.45	2,566.39
927.00	26.60	320.94	214.45	-	102.29	34.99	699.27
7,210.00	-	1,418.51	188.40	-	2,087.00	398.00	4,526.24
23,862.98	-	22,447.93	-	-	-	-	22,447.93
1,184.50	-	-	-	-	-	-	-
64.89	-	-	-	-	-	-	-
1,000.00	-	-	-	-	-	1,000.00	1,000.00
-	-	-	-	-	13.99	7.90	21.89
1,025,336.07	70,304.63	102,368.37	59,251.16	61,131.04	77,271.65	75,016.11	516,866.70



Swanley Town Council: Alexandra

YTD Summary

Income

Code	Description	2019 / 2020							Actual 19/20
		May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20	
4028	Photocopying	-	-	-	-	-	-	6.00	6.00
4043	Pantomime	-	-	-	-	-	-	-	3,575.37
4100	Bar Income	12,251.55	13,162.03	9,481.85	12,884.95	4,903.37	5,269.49	64,110.44	112,054.28
4105	Catering Income	7,525.18	11,907.99	12,802.52	11,459.18	8,252.34	4,668.69	57,986.73	100,459.75
4110	Equipment Hire	-	-	-	63.35	60.00	-	123.35	640.86
4115	Function Package Revenue	4,262.36	7,642.49	9,208.33	9,785.01	9,291.68	5,733.32	48,445.69	65,933.00
4120	Conference Lettings Regular	6,011.71	5,036.71	4,031.69	4,195.01	3,886.67	3,471.68	32,050.99	49,916.33
4125	Party Night Revenue	1,000.00	-	808.33	-	-	-	1,808.33	8,668.31
4130	Party Function Revenue	283.33	983.33	950.00	787.50	1,137.50	720.83	5,933.32	9,374.99
4230	Sale of Assets	-	-	-	-	-	-	-	29,010.41
4998	Sale of Goods	-	-	-	-	-	-	-	91.67
4999	Other Income	-	-	-	-	-	-	-	0.02
		31,334.13	38,732.55	37,282.72	39,175.00	27,531.56	19,864.01	210,464.85	379,730.99

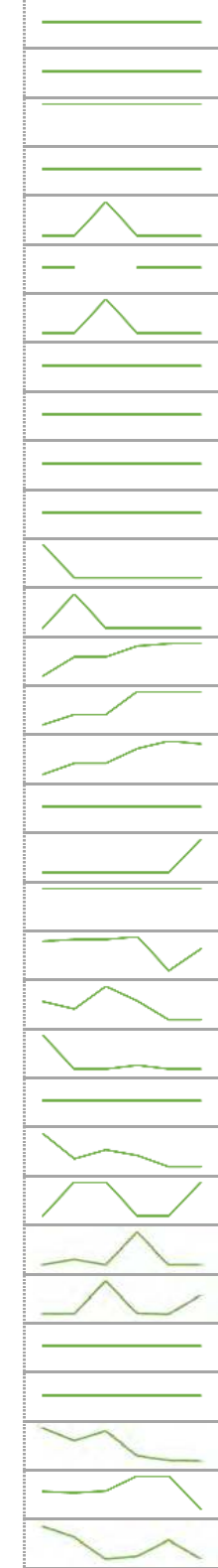
Budget 20/21	2020 / 2021							YTD 20/21
	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20		
-	-	-	-	-	-	-	-	-
3,682.63	-	-	-	-	61.67	-	-	61.67
115,360.00	-	-	-	-	-	-	-	-
96,820.00	-	-	-	114.00	-	-	-	114.00
164.80	-	-	-	30.00	-	-	-	30.00
73,130.00	-	-	-	-	426.25	-	-	426.25
50,470.00	-	-	840.00	2,057.52	125.00	2,977.08	-	5,999.60
8,549.00	-	-	-	-	300.00	400.00	-	700.00
9,991.00	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
358,167.43	-	-	840.00	2,201.52	912.92	3,377.08	-	7,331.52



Expenditure

Code	Description	2019 / 2020							Actual 19/20
		May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20	
5001	Bar Purchases	3,508.96	3,941.61	3,777.05	2,609.53	2,036.62	2,390.93	21,121.22	35,038.41
5002	Catering Purchases	1,810.36	1,926.90	2,462.14	1,761.63	1,026.99	1,117.48	10,252.97	20,146.89
5003	Bar Purchases - Equipment	99.70	66.08	72.88	66.08	70.13	185.84	626.79	1,024.08
5004	Catering Purchases - Equipment	-	1,600.00	-	(133.34)	-	-	1,466.66	1,466.66
5011	Licenses	-	-	2,100.00	350.00	1,108.87	-	3,558.87	3,558.87
5012	Sales Commision	-	-	-	106.18	-	107.23	213.41	300.92
5020	Equipment / Machinery	-	-	-	-	-	-	-	99.97
5021	Equipment / Machinery Repairs	-	-	199.93	-	-	-	199.93	199.93
5033	Pantomime	-	-	-	-	1,125.00	-	1,125.00	2,424.80
5045	Function Expenditure	1,698.34	1,566.67	3,482.84	2,885.67	3,500.01	1,573.33	15,590.19	23,000.45
6100	Agency Commission	-	-	-	-	-	-	-	-
6200	Website, Social Media and Marketing	122.33	122.33	122.33	122.33	122.32	122.33	856.30	1,467.95
6201	Advertising	40.00	-	-	80.00	-	312.50	455.30	764.30
7000	Salaries	6,410.52	8,460.75	8,433.03	7,415.24	7,922.38	6,648.28	51,418.95	90,857.68
7001	Pension	783.41	900.55	758.54	758.54	758.54	758.54	5,464.56	9,281.92
7006	Empoyers NI	313.15	425.55	300.66	301.61	330.64	301.74	2,248.31	4,316.45
7012	Security Staffing	-	420.00	420.00	-	140.00	-	980.00	1,918.00
7102	Water Rates	187.38	193.64	187.39	193.64	(51.36)	165.67	1,063.43	1,742.67
7103	General Rates	2,830.62	2,830.62	2,830.62	2,830.62	2,830.62	2,830.62	19,812.78	28,304.64
7105	Recycling - Waste Collection	319.16	257.09	346.30	277.04	268.72	328.57	2,101.06	3,531.53
7200	Electricity	705.19	542.98	741.86	874.50	812.69	613.36	4,758.76	8,271.81
7201	Gas	1,997.99	-	-	496.25	-	-	2,494.24	6,036.87
7500	Printing	-	-	138.76	-	-	-	245.43	358.70
7550	Telephone & Broadband	114.83	115.46	114.96	144.73	145.70	140.83	890.89	1,576.80
7552	Computers & Software	-	-	45.00	-	-	45.00	135.00	180.00
7602	Health & Safety Fees	-	85.20	-	65.00	-	-	150.20	150.20
7800	Repairs and Renewals	-	-	-	-	-	-	-	77.04
7801	Cleaning	70.48	247.59	472.90	50.00	155.61	132.10	1,472.45	2,561.17
7802	Laundry	162.72	195.11	163.51	190.86	207.59	168.42	1,397.21	2,315.72
7803	Premises Expenses	-	-	1,776.68	197.52	56.75	44.60	2,738.15	32,059.75
7901	Bank Charges	39.89	95.67	67.02	83.00	89.43	58.74	521.52	1,056.22
8201	Subcriptions	-	-	-	-	-	-	-	200.00
		21,215.03	23,993.80	29,014.40	21,726.63	22,657.25	18,046.11	153,359.58	284,290.40

Budget 20/21	2020 / 2021							YTD 20/21
	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20		
37,801.00	-	-	-	-	-	-	-	-
20,085.00	-	-	-	-	-	-	-	-
1,133.00	47.64	47.64	47.64	47.64	47.64	47.64	-	333.48
1,510.66	-	-	-	-	-	-	-	-
1,565.64	-	-	350.00	-	-	-	-	350.00
219.81	-	-	-	-	-	-	-	-
-	-	-	101.09	-	-	-	-	176.17
205.93	-	-	-	-	-	-	-	-
1,699.50	-	-	-	-	-	-	-	-
23,690.00	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
1,512.00	122.33	122.32	122.32	122.32	122.32	122.32	-	856.26
669.50	-	275.00	-	-	-	-	-	275.00
92,700.00	1,179.52	2,662.00	2,662.00	3,485.60	3,637.37	3,722.37	-	22,541.64
9,476.00	709.07	728.59	728.58	771.34	771.34	771.34	-	5,288.46
3,860.44	256.23	266.34	266.34	278.98	285.72	283.24	-	1,932.71
2,039.40	-	-	-	-	-	-	-	-
1,977.60	-	-	-	-	-	719.43	-	1,747.26
29,046.00	2,875.00	2,875.00	2,875.00	2,875.00	2,875.00	2,875.00	-	20,124.00
3,399.00	161.37	215.16	208.32	288.24	(620.13)	(45.17)	-	304.96
8,909.50	516.90	505.26	539.28	517.31	488.64	488.64	-	3,666.83
5,253.00	2,341.95	-	-	246.93	-	-	-	2,588.88
360.50	-	-	-	-	-	-	-	50.00
1,596.50	288.85	143.18	195.18	163.65	100.00	98.09	-	1,157.71
164.80	-	45.00	45.00	-	-	45.00	-	135.00
154.71	-	45.00	-	277.00	-	-	-	322.00
1,000.00	7.49	13.25	700.00	16.24	-	401.10	-	1,168.34
2,237.16	-	-	-	-	-	-	-	-
2,420.50	-	-	-	-	-	-	-	-
3,850.14	386.92	251.21	354.12	99.92	49.04	45.00	-	1,754.24
937.30	56.62	55.00	57.09	75.00	75.00	35.00	-	444.32
128.75	15.00	11.00	3.00	4.00	10.00	3.15	-	61.15
259,603.33	8,964.89	8,260.95	9,254.96	9,269.17	7,841.94	9,612.15	-	65,278.41



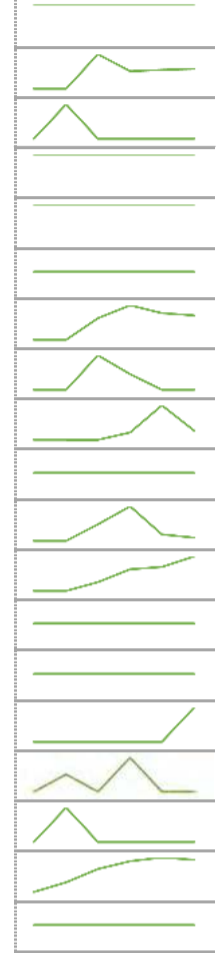
Swanley Town Council: Olympic

YTD Summary

Income

Code	Description	2019 / 2020							YTD 19/20	Actual 19/20
		May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19			
4003	Rent - New Generation Data	333.33	333.33	333.33	333.33	333.33	333.33	2,333.31	3,999.96	
4012	Rent - We Buy Any Car	1,500.00	1,200.00	1,500.00	1,200.00	1,500.00	1,200.00	9,300.00	15,720.00	
4013	Rent - Bowls Club	5,000.00	-	-	-	-	-	5,000.00	5,000.00	
4015	Rent - Flat at Olympic Centre	700.00	700.00	700.00	700.00	700.00	700.00	4,900.00	8,400.00	
4018	Rent - Boxing	281.67	281.67	281.67	315.00	315.00	315.00	2,071.68	3,646.68	
4028	Photocopying	116.60	-	-	-	-	-	116.60	116.60	
4100	Bar Income	4,797.79	4,238.22	4,267.29	2,309.29	4,374.93	3,529.40	25,453.06	40,458.42	
4103	Pizza Income	-	-	-	-	-	-	-	-	
4105	Catering Income	4,246.79	1,920.25	2,610.13	2,151.72	2,468.55	1,938.67	17,830.40	31,649.82	
4110	Equipment Hire	-	-	-	-	-	-	-	475.00	
4115	Function Package Revenue	636.66	875.00	848.13	333.33	1,166.66	4,920.00	8,897.91	11,459.99	
4120	Conference Lettings Regular	1,829.17	2,947.51	1,515.01	3,741.67	2,245.83	3,244.20	17,431.73	33,035.11	
4125	Party Night Revenue	-	1,283.33	-	-	-	-	1,283.33	2,050.83	
4600	Outdoor Event Revenue	41.67	83.33	124.99	83.32	166.68	250.01	750.00	1,750.06	
4601	Field Hire: Cars	-	-	-	-	-	-	-	-	
4602	Field Hire: Horses	-	-	-	-	-	-	-	-	
4603	Field Hire: Bees	-	-	-	-	-	-	-	-	
4609	Snooker Income	1,001.74	681.97	618.33	686.13	522.21	903.99	5,208.98	9,033.34	
4903	Insurance Claims	-	-	-	-	-	-	-	-	
		20,485.42	14,544.61	12,798.88	11,853.79	13,793.19	17,334.60	100,577.00	166,795.81	

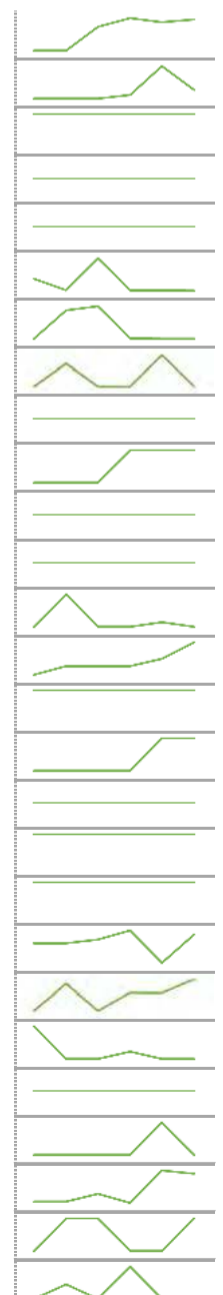
Budget 20/21	2020 / 2021							YTD 20/21
	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20		
4,119.96	333.33	333.33	333.33	333.33	333.33	333.33	2,333.31	
16,068.00	-	-	2,400.00	1,200.00	1,320.00	1,380.00	6,300.00	
5,000.00	-	4,776.34	-	-	-	-	4,776.34	
8,400.00	700.00	700.00	700.00	700.00	700.00	700.00	4,900.00	
3,780.00	315.00	315.00	315.00	315.00	315.00	315.00	2,205.00	
120.10	-	-	-	-	-	-	-	
44,290.00	-	-	5,286.95	8,382.39	6,462.51	5,885.68	26,017.53	
-	-	-	91.07	41.71	-	-	132.78	
29,870.00	-	-	12.00	323.75	1,523.97	417.50	2,277.22	
-	-	-	-	-	-	-	-	
12,823.50	-	-	208.33	429.16	83.33	41.67	762.49	
31,930.00	-	-	490.81	1,191.67	1,339.99	1,925.00	4,947.47	
2,353.55	-	-	-	-	-	-	-	
2,750.00	-	-	-	-	-	-	-	
-	166.68	166.68	166.68	166.68	166.68	200.00	1,200.08	
-	-	100.00	-	200.00	-	-	300.00	
-	-	100.00	-	-	-	-	100.00	
9,012.50	-	282.37	676.57	899.90	1,010.51	935.41	3,804.76	
-	-	-	-	-	-	-	-	
170,517.61	1,515.01	6,773.72	10,680.74	14,183.59	13,255.32	12,133.59	60,056.98	



Expenditure

Code	Description	2019 / 2020							YTD 19/20	Actual 19/20
		May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19			
5001	Bar Purchases	1,179.98	1,295.79	2,618.46	428.50	1,407.94	1,707.02	9,237.34	15,594.18	
5002	Catering Purchases	490.57	602.61	694.30	484.85	370.59	368.29	3,395.50	6,257.38	
5003	Bar Purchases - Equipment	193.63	66.55	122.97	66.55	181.25	97.50	795.00	1,221.55	
5004	Catering Purchases - Equipment	-	-	-	-	-	-	-	-	
5010	Sporting Equipment Purchaes	202.54	86.61	-	-	-	-	302.14	302.14	
5011	Licences	12.83	12.83	113.62	307.83	1,036.44	11.50	1,507.90	1,573.90	
5020	Equipment / Machinery	-	-	-	-	-	57.06	57.06	565.03	
5021	Equipment / Machinery Repairs	-	-	1,508.20	648.00	-	635.27	3,129.66	3,129.66	
5030	Horticulture	-	-	-	-	-	-	-	-	
5045	Function Expenditure	-	675.00	610.00	175.00	400.00	483.33	2,518.33	4,068.33	
5046	Outdoor Event	-	-	-	-	-	-	-	-	
6200	Website, Social Media and Marketing	-	-	-	-	-	-	-	-	
6201	Advertising	-	-	-	40.00	-	-	95.20	284.20	
7000	Salaries	4,290.94	4,872.88	4,069.51	4,294.71	4,097.32	3,672.08	30,130.73	50,525.79	
7001	Pension	292.84	292.84	292.84	292.84	292.84	292.84	2,049.88	3,530.06	
7006	Employers NI	141.32	141.32	186.53	141.32	141.32	141.32	1,041.29	1,865.51	
7011	SMP	(547.15)	(547.15)	(136.79)	-	-	-	(1,905.36)	(1,905.36)	
7102	Water Rates	148.54	-	-	-	-	-	148.54	2,430.50	
7103	General Rates	2,974.00	2,974.00	2,974.00	2,974.00	2,974.00	2,974.00	20,814.00	29,736.00	
7105	Recycling - Waste Collection	201.68	173.60	217.00	173.60	173.60	211.09	1,339.49	2,271.06	
7200	Electricity	652.80	661.82	586.13	701.27	616.45	601.55	5,171.65	9,032.08	
7201	Gas	3,023.74	-	-	639.41	-	-	3,663.15	7,655.28	
7500	Printing	-	-	50.00	-	-	-	100.00	200.00	
7502	Stationery	-	-	-	19.60	-	-	19.60	19.60	
7550	Telephone and Broadband	178.56	179.25	179.92	179.14	179.14	179.14	1,254.56	2,151.05	
7552	Computers & Software	-	-	45.00	-	-	45.00	135.00	180.00	
7602	Health & Safety Fees	-	84.00	-	-	-	-	84.00	84.00	

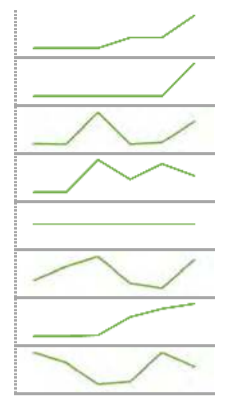
Budget 20/21	2020 / 2021							YTD 20/21
	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20		
15,141.00	-	-	1,681.89	2,321.94	2,022.74	2,219.62	8,246.19	
6,180.00	-	-	-	38.64	315.39	84.28	432.48	
1,339.00	39.25	39.25	39.25	39.25	39.25	39.25	274.75	
1,000.00	-	-	-	-	-	-	-	
311.20	-	-	-	-	-	-	-	
1,648.00	117.01	13.20	308.20	13.20	13.20	11.39	489.46	
103.00	-	414.00	475.93	10.00	5.66	-	905.59	
3,296.00	-	8.33	-	-	11.43	-	19.76	
-	-	-	-	-	-	-	-	
4,944.00	-	-	-	175.00	175.00	175.00	525.00	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
180.25	-	275.00	-	-	40.00	-	315.00	
52,530.00	1,215.98	1,743.08	1,743.08	1,743.08	2,191.91	3,226.36	15,507.92	
3,641.45	312.01	312.01	312.01	312.01	312.01	312.01	2,184.07	
1,913.31	139.53	139.53	139.53	139.53	173.59	173.59	1,044.83	
-	-	-	-	-	-	-	-	
2,575.00	2,281.96	2,281.96	2,281.96	2,281.96	2,281.96	2,281.96	15,973.72	
30,642.50	3,021.00	3,021.00	3,021.00	3,021.00	3,021.00	3,021.00	21,145.00	
2,232.01	130.14	130.14	154.77	225.06	(16.71)	192.09	854.82	
8,549.00	-	1,273.02	-	844.61	825.75	1,480.90	5,066.24	
7,004.00	2,203.62	-	-	512.64	-	-	2,716.26	
206.00	-	-	-	-	-	-	-	
41.20	-	-	-	-	18.69	-	18.69	
2,214.50	179.14	179.14	187.43	177.56	213.01	209.14	1,329.81	
175.10	-	45.00	45.00	-	-	45.00	135.00	
103.00	-	115.00	-	257.00	-	-	372.00	



Monthly Finances (C)

Code	Description	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20	Actual 19/20
7604	Professional Fees	115.01	115.01	111.23	99.23	129.23	111.23	795.95	1,442.10
7702	Equipment Leasing	315.00	315.00	315.00	315.00	315.00	315.00	2,205.00	3,540.00
7800	Repairs and Renewals	-	217.00	-	-	168.56	15.29	580.85	1,273.17
7801	Cleaning	58.10	63.74	141.80	106.34	-	116.79	632.18	1,155.00
7802	Laundry	-	-	-	-	-	-	-	-
7803	Premises Expenses	2,902.80	2,702.50	3,827.88	820.00	87.48	161.33	12,246.99	12,845.82
7901	Bank Charges	121.28	141.23	153.47	143.08	150.17	113.07	972.98	1,502.20
8201	Subscriptions	-	-	-	-	-	-	-	90.00
		16,949.01	15,126.43	18,681.07	13,050.27	12,721.33	12,309.70	102,518.61	162,620.23

Budget 20/21	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	YTD 20/21
1,400.80	111.23	111.23	111.23	119.42	119.42	137.42	821.18
4,542.30	-	-	-	-	-	97.63	97.63
1,112.40	14.98	-	700.00	-	41.80	488.97	1,245.75
1,153.60	-	-	102.15	40.27	89.02	51.57	283.01
-	-	-	-	-	-	-	-
13,390.00	165.00	423.51	628.24	103.13	13.02	551.31	5,184.21
1,725.25	20.00	20.00	22.00	74.58	97.69	112.20	393.49
61.80	15.00	11.00	3.00	4.00	15.00	9.45	72.45
169,355.68	9,965.85	10,555.40	11,956.67	12,453.88	12,019.83	14,920.14	85,654.31



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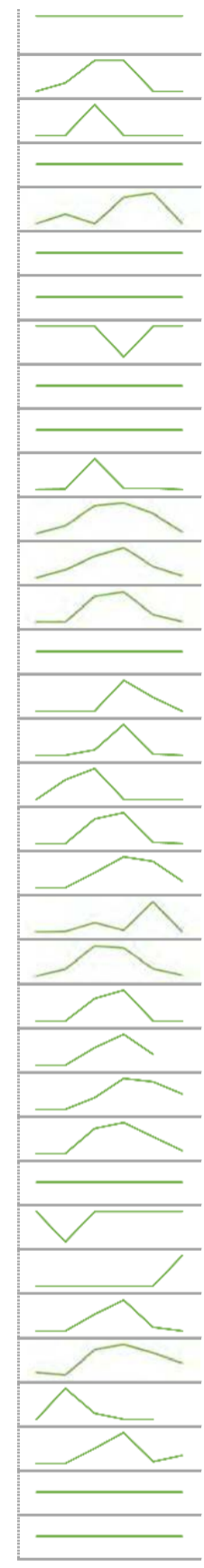
Swanley Town Council: Swanley Park

YTD Summary

Income

Code	Description	2019 / 2020							Actual 19/20
		May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20	
4002	Rent - Swanley Athletics Club	100.00	100.00	100.00	100.00	100.00	100.00	700.00	1,200.00
4006	Rent - Cafe in the Park	-	13,000.00	-	13,000.00	-	-	34,500.00	34,500.00
4007	Rent - SDC	-	-	-	-	-	-	-	-
4008	Rent - Swanley New Barn Railway	-	-	-	-	-	-	-	10,736.12
4010	Rent - Ice Cream Van	-	5,000.00	-	5,625.00	-	-	15,625.00	15,625.00
4014	Rent - Great Outdoors	333.32	416.66	625.00	250.00	-	-	2,041.63	2,041.63
4017	Rent - Swanley Park RFC	312.64	312.64	-	-	-	-	937.92	937.92
4032	1812 Event	-	-	158.33	3,822.51	1,240.50	-	5,288.00	5,338.00
4201	Service Recharge: Café in the Park	-	1,218.79	-	857.86	-	-	2,076.65	2,076.65
4207	Service Recharge: SNBR	-	-	-	-	-	-	-	897.71
4600	Outdoor Event Revenue	515.41	-	96.25	1,653.71	613.33	-	4,214.45	4,214.45
4700	Rowing	722.93	965.83	913.33	1,563.36	467.50	-	5,602.12	5,639.62
4701	Pedalos	4,480.43	5,070.84	4,128.14	10,308.83	2,640.42	147.08	32,902.43	33,169.92
4702	Canoeing	162.50	252.50	437.50	791.66	145.00	-	2,082.49	2,092.49
4703	Golf	712.48	665.85	735.83	1,661.67	437.50	-	5,140.41	5,140.41
4704	Tree Trek	812.50	525.00	287.50	1,396.66	210.00	-	4,405.83	4,405.83
4705	Hand Boats	346.65	358.33	344.17	798.33	153.33	-	2,389.14	2,390.81
4706	Dino Karts	195.00	56.67	320.01	541.67	-	-	1,563.37	1,563.37
4707	Deck Chairs	16.66	68.34	53.33	139.15	5.00	-	412.49	412.49
4708	Bouncy Castle	1,356.27	1,237.49	1,378.73	2,775.01	667.93	71.25	8,736.69	9,011.69
4710	Car Parking	8,703.75	9,372.91	10,924.18	17,798.78	4,736.24	1,903.75	62,213.11	62,313.11
4713	Duck Feed	69.18	54.59	60.84	113.75	18.77	4.83	408.76	412.09
4714	Battery Bikes	738.34	581.68	880.82	1,608.33	451.66	100.83	4,948.35	4,989.19
4716	Splash Pool	-	-	-	-	-	-	-	-
4717	Candy Floss	33.34	83.34	82.93	100.02	50.01	-	399.65	399.65
4718	JCB Digger	355.81	236.66	359.16	525.84	180.84	24.17	1,888.74	1,913.74
4719	Reptiles	-	-	12.50	12.50	10.00	-	82.50	82.50
4720	Nerf / Survival Parties	889.57	108.33	787.49	137.50	524.99	420.83	3,504.12	4,433.70
4722	Halloween	-	-	-	-	-	-	-	-
4723	The Plunge Water Slide	1,083.33	1,408.33	1,697.49	3,331.22	399.16	-	9,811.19	9,811.19
4724	The Great Outdoors	-	-	-	-	-	-	-	792.38
4725	Ribbons	-	-	-	-	-	-	-	-
4726	Kayak	-	-	-	-	-	-	-	-
4997	Sale of Goods	583.33	-	-	-	-	-	583.33	583.33
4999	Other Income	-	-	-	25.00	12.50	-	37.50	37.50
		22,523.44	41,094.78	24,383.53	68,938.36	13,064.68	2,772.74	212,495.87	227,162.49

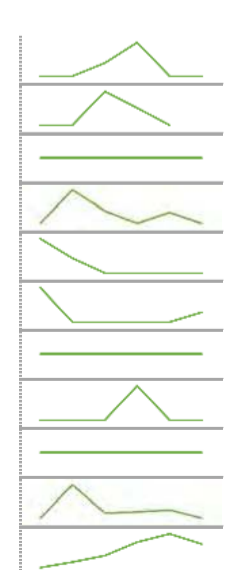
Budget 20/21	2020 / 2021						YTD 20/21
	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	
1,260.00	100.00	100.00	100.00	100.00	100.00	100.00	700.00
40,521.00	-	3,982.93	14,892.00	14,892.00	-	-	33,766.93
-	-	-	900.18	-	-	-	900.18
12,000.00	-	-	-	-	-	-	-
15,833.00	-	1,833.33	-	5,000.00	5,833.33	-	12,666.66
6,000.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
4,600.00	-	-	-	(50.00)	-	-	(50.00)
2,650.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
4,300.00	-	41.64	2,150.00	87.50	83.33	-	2,362.47
5,630.00	-	472.50	1,654.59	1,825.02	1,176.68	87.50	5,216.29
33,845.00	-	2,553.32	6,748.75	9,375.13	3,576.41	615.51	22,869.12
2,110.00	-	-	1,049.59	1,236.66	303.33	10.83	2,600.41
5,232.00	-	-	-	-	-	-	-
4,405.83	-	-	-	685.84	301.66	-	987.50
2,389.14	-	-	85.84	473.33	20.00	-	579.17
1,690.00	-	76.67	121.66	-	-	-	198.33
412.49	-	-	166.68	208.37	8.33	-	383.38
9,000.00	-	-	927.10	1,889.59	1,598.79	408.34	4,823.82
62,988.11	110.00	364.17	6,235.21	1,051.66	19,673.52	95.83	27,530.39
420.00	-	23.34	99.17	92.02	24.59	2.50	241.62
4,808.35	-	-	555.00	759.18	3.33	-	1,317.51
-	-	-	4,446.66	7,909.32	2,749.99	-	15,105.97
399.65	-	-	50.01	131.67	116.69	66.67	365.04
1,865.41	-	-	234.98	288.33	154.15	26.67	704.13
82.50	-	-	-	-	-	-	-
3,900.00	-	(41.67)	-	-	-	-	(41.67)
-	-	-	-	-	-	553.33	553.33
10,000.00	-	-	964.17	1,798.76	210.00	-	2,972.93
-	-	(133.34)	1,264.19	1,561.68	1,080.49	542.50	4,315.52
-	-	12.92	2.50	-	-	-	15.42
-	-	-	96.67	196.66	10.00	50.00	353.33
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
236,342.48	210.00	9,285.81	42,744.95	49,512.72	37,024.62	2,559.68	141,437.78



Expenditure

Code	Description	2019 / 2020							Actual 19/20
		May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20	
5002	Catering Purchases	-	-	-	-	-	-	-	-
5004	Catering Purchases - Equipment	-	-	-	-	-	-	-	-
5010	Sporting Equipment Purchases	169.12	-	-	-	-	-	169.12	682.95
5020	Equipment / Machinery	-	33.32	-	19.17	38.82	-	2,546.73	2,906.98
5021	Equipment / Machinery Repairs	-	-	238.60	-	66.45	-	305.05	305.05
5030	Horticulture	-	167.07	-	(15.00)	822.50	-	1,095.40	1,470.40
5032	1812 Event	-	81.67	96.00	12,040.37	3,714.94	-	15,932.98	15,932.98
5045	Function Expenditure	-	-	-	-	-	-	-	-
5046	Outdoor Event	-	-	-	310.00	500.00	-	810.00	810.00
6201	Advertising	94.65	-	574.90	585.00	114.82	-	1,415.27	1,835.03
7000	Salaries	18,175.21	15,339.45	14,366.20	17,044.06	23,368.85	13,425.01	110,293.92	151,978.65

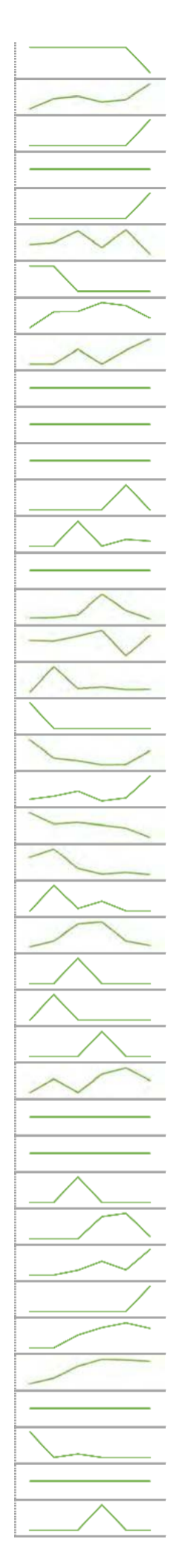
Budget 20/21	2020 / 2021						YTD 20/21
	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	
-	-	-	28.95	73.36	-	-	102.31
-	-	-	229.98	118.76	-	-	348.74
174.19	-	-	-	-	-	-	-
2,623.13	99.52	3,551.35	1,356.15	87.88	1,226.47	83.25	6,968.47
314.20	975.93	428.73	-	-	-	-	1,469.54
1,128.26	643.41	-	-	-	-	184.80	1,385.95
17,000.00	-	-	-	-	-	-	-
-	-	-	-	180.00	-	-	180.00
810.00	-	-	-	-	-	-	-
-	-	325.00	50.00	60.00	80.00	-	565.00
121,540.00	5,616.79	8,054.06	10,727.93	16,471.07	19,947.86	15,689.98	79,939.66



Monthly Finances (D)

Code	Description	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20	Actual 19/20
7001	Pension	730.80	422.93	422.93	422.94	422.93	-	2,845.46	7,671.29
7006	Employers NI	781.04	538.40	495.42	479.73	672.23	647.23	4,377.32	7,226.58
7012	Security Staffing	-	184.00	402.50	517.50	230.00	115.00	1,449.00	1,449.00
7099	Staff Expenses	-	-	-	-	-	47.09	47.09	189.27
7102	Water Rates	412.81	426.57	412.81	426.57	426.57	412.81	1,814.25	3,466.47
7105	Recycling - Waste Collection	1,002.00	1,750.80	2,628.40	3,954.00	2,698.40	1,321.20	14,937.60	22,920.40
7106	Council Tax	-	-	-	-	-	-	-	587.17
7200	Electricity	70.00	(5,071.18)	70.00	140.00	602.93	(532.93)	(4,669.61)	(2,791.32)
7202	GasOil	409.08	-	416.94	401.10	406.35	-	1,633.47	1,848.72
7304	Miscellaneous Motor Expenses	7.58	-	-	12.50	-	-	20.08	20.08
7306	Mileage Claims	-	64.80	-	-	-	92.70	157.50	157.50
7500	Printing	-	-	468.94	-	-	-	468.94	468.94
7501	Postage & Carriage	195.00	-	220.00	8.95	-	-	498.95	498.95
7502	Stationery	-	-	-	9.58	-	-	42.87	101.19
7509	Name Badges	-	-	-	-	-	-	97.50	144.21
7550	Telephone & Broadband	53.28	53.98	52.18	53.93	54.76	54.41	389.00	534.05
7552	Computers & Software	-	-	-	12.50	-	-	-	12.50
7602	Health & Safety Fees	-	187.60	500.00	-	-	-	687.60	912.60
7603	Consultancy Fees	-	-	750.00	-	-	-	-	750.00
7700	Equipment Hire	739.75	-	399.28	-	1,322.83	203.44	2,665.30	3,400.74
7800	Repairs and Renewals	906.02	1,160.15	47.03	489.30	524.58	597.55	12,975.92	13,204.37
7801	Cleaning	43.80	45.98	259.00	438.17	-	-	1,411.04	2,037.31
7803	Premises Expenses	5,355.34	1,374.81	893.55	-	4,912.63	1,155.24	13,877.40	271,439.02
7804	Pool Chemicals	577.40	-	477.40	639.53	-	-	2,171.73	2,171.73
7805	Cess Pit	1,050.00	1,500.00	1,970.00	3,290.00	1,890.00	940.00	12,210.00	15,020.00
7806	Pedalo Parts	-	-	241.40	-	-	-	241.40	241.40
7807	Pool Costs	69.94	-	36.92	-	-	-	106.86	106.86
7808	Sand	-	-	-	-	-	-	-	-
7811	Signs	-	-	50.00	-	-	35.90	85.90	85.90
7815	Chidren's Party	56.12	-	162.50	125.00	-	83.33	426.95	426.95
7816	Parking	-	1,390.00	818.00	-	-	-	2,208.00	9,408.00
7819	Duck Feed	-	-	-	6.75	-	-	6.75	13.40
7820	Activity Recharge	605.42	-	815.42	607.50	1,011.25	362.92	3,402.51	3,470.43
7822	Soft Play Project	-	-	-	-	-	-	-	-
7823	Halloween	-	-	-	-	-	-	-	-
7901	Bank Charges	375.84	350.50	361.72	392.32	546.29	305.56	2,705.03	3,664.66
8201	Subscriptions	105.00	105.00	210.00	90.00	90.14	90.00	1,369.31	1,694.45
8202	Uniform	608.61	575.32	103.67	137.50	-	(575.33)	1,860.61	3,482.99
8203	Training Costs	30.00	675.00	100.00	-	-	-	1,700.00	2,695.00
8204	Insurance	-	-	-	-	-	-	-	458.35
8209	Refreshements	-	-	-	-	-	-	-	458.35
		32,623.81	21,356.17	29,061.71	42,653.97	43,600.77	19,603.63	216,790.20	555,569.55

Budget 20/21	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	YTD 20/21
4,532.00	579.67	579.67	579.67	579.67	579.67	539.33	3,437.68
6,077.00	573.08	743.57	780.72	685.80	726.03	983.25	4,688.30
1,077.90	-	-	-	-	-	360.00	360.00
50.00	-	-	-	-	-	-	-
4,150.00	-	-	-	-	-	637.32	3,272.03
18,500.00	1,741.20	1,932.80	3,046.80	1,441.60	3,149.20	802.00	13,828.00
-	240.00	240.00	210.00	210.00	210.00	210.00	1,558.18
5,000.00	670.11	1,883.12	1,926.90	2,600.81	2,376.73	1,411.92	13,015.45
2,150.00	-	-	222.40	-	204.35	372.87	799.62
22.00	-	-	-	-	-	-	-
160.00	-	-	-	-	-	-	-
483.01	-	-	-	-	-	-	-
513.92	-	-	-	-	84.00	-	84.00
44.16	-	-	25.39	-	6.85	4.98	37.22
100.43	-	-	-	-	-	-	-
648.90	48.12	49.53	59.20	140.80	77.37	43.50	467.08
12.88	5.15	4.86	6.66	8.58	-	6.90	36.59
708.23	-	843.40	108.58	174.00	80.00	94.00	1,299.98
-	330.00	-	-	-	-	-	1,546.46
2,745.26	1,663.54	450.00	275.20	-	32.60	942.00	3,363.34
13,905.00	99.14	222.70	412.43	36.01	154.41	992.06	1,953.34
1,648.00	794.95	433.75	481.03	402.56	300.46	-	3,563.80
15,450.00	15,595.44	23,458.60	5,618.23	-	1,569.07	(168.96)	143,450.05
2,236.13	-	708.12	62.85	263.90	-	-	1,676.78
14,420.00	770.00	1,050.00	1,890.00	1,990.00	1,050.00	840.00	7,590.00
248.64	-	-	547.64	-	-	-	547.64
110.07	-	44.11	-	-	-	-	44.11
-	-	-	-	8.75	-	-	8.75
88.48	-	74.56	-	100.26	134.84	65.20	374.86
439.76	-	-	-	-	-	-	-
2,274.24	-	-	-	-	-	-	-
8.24	-	-	14.96	-	-	-	14.96
3,504.59	-	-	-	483.75	556.24	50.42	1,090.41
89,000.00	-	-	1,152.40	3,331.40	1,253.32	6,160.69	11,897.81
-	-	-	-	-	-	61.35	61.35
3,708.00	-	-	243.14	387.49	476.04	370.93	1,714.96
1,751.00	15.00	38.00	84.00	112.00	110.00	103.92	582.92
3,708.00	-	-	-	-	-	-	29.40
2,266.00	350.00	-	45.00	-	-	-	395.00
-	-	-	-	-	-	-	-
-	-	-	-	14.34	-	-	14.34
345,331.59	30,811.05	45,115.93	30,186.21	29,962.79	34,385.51	30,841.71	313,764.08



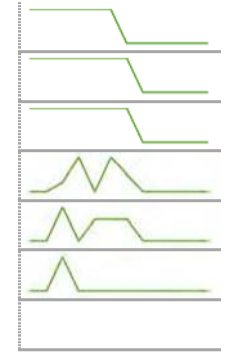
7803	Premises Expenses	
	Splash Pool	93,057.00
		13,392.00
		14,970.00
		121,419.00
	Toilet Refurbishment	3,734.00
		2,239.00
		5,684.00
		11,657.00
	Rugby Pitch	5,252.00
		5,252.00
		138,328.00

Swanley Town Council: Housing Stock

YTD Summary

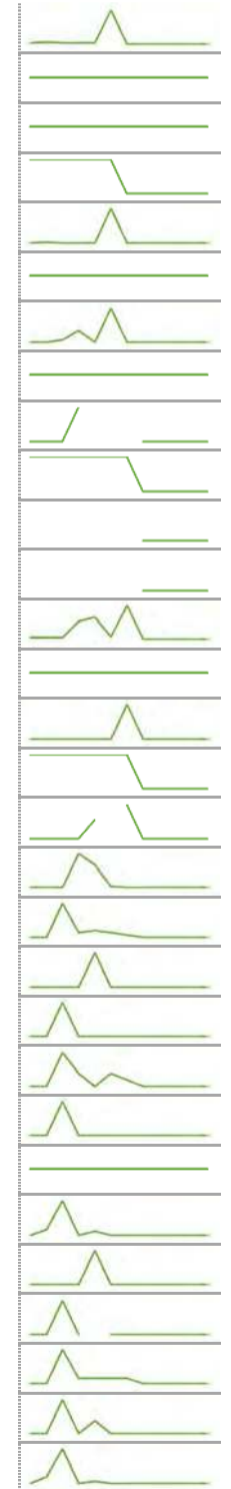
Income

		2020 / 2021													
Code	Description	Budget 20/21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	YTD 20/21
4001	Rent - Property #1 (DR)	16,800.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	-	-	-	-	-	-	8,400.00
4001	Rent - Property #2 (CA)	15,600.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	-	-	-	-	-	9,100.00
4001	Rent - Property #3 (S)	15,600.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	-	-	-	-	-	9,100.00
4001	Rent - Property #4 (G)	11,958.33	-	-	708.33	2,500.00	-	2,500.00	1,250.00	-	-	-	-	-	6,958.33
4001	Rent - Property #5 (WA)	13,489.00	-	-	2,209.00	-	1,410.00	1,410.00	1,410.00	-	-	-	-	-	6,439.00
4998	Sale of Goods	500.00	-	-	500.00	-	-	-	-	-	-	-	-	-	500.00
		73,947.33	4,000.00	4,000.00	7,417.33	6,500.00	5,410.00	7,910.00	5,260.00	-	-	-	-	-	40,497.33



Expenditure

		2020 / 2021													
Code	Description	Budget 20/21	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	YTD 20/21
Property #1 (DR)			20.83	37.15	20.83	20.83	20.83	550.83	-	-	-	-	-	-	671.30
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7602	Health & Safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	-	-	-	-	-	-	124.98
7800	Repairs & Maintenance	-	-	16.32	-	-	-	530.00	-	-	-	-	-	-	546.32
7803	Property Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property #2 (CA)			20.83	20.83	154.20	750.83	20.83	2,102.87	20.83	-	-	-	-	-	3,091.22
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7602	Health & Safety	-	-	-	-	150.00	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	20.83	-	-	-	-	-	145.81
7800	Repairs & Maintenance	-	-	-	-	580.00	-	159.47	-	-	-	-	-	-	739.47
7803	Property Expenses	-	-	-	133.37	-	-	1,922.57	-	-	-	-	-	-	2,055.94
Property #3 (S)			20.83	20.83	20.83	187.49	228.66	26.62	350.83	-	-	-	-	-	856.09
7106	Council Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7602	Health & Safety	-	-	-	-	-	-	-	150.00	-	-	-	-	-	150.00
7604	Professional Fees	-	20.83	20.83	20.83	20.83	20.83	20.83	20.83	-	-	-	-	-	145.81
7800	Repairs & Maintenance	-	-	-	-	-	97.01	-	180.00	-	-	-	-	-	277.01
7803	Property Expenses	-	-	-	-	166.66	110.82	5.79	-	-	-	-	-	-	283.27
Property #4 (G)			-	-	442.42	65.00	90.79	65.00	32.50	-	-	-	-	-	695.71
7106	Council Tax	-	-	-	-	-	90.79	-	-	-	-	-	-	-	90.79
7602	Health & Safety	-	-	-	150.00	-	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	-	-	167.42	65.00	-	65.00	32.50	-	-	-	-	-	329.92
7800	Repairs & Maintenance	-	-	-	125.00	-	-	-	-	-	-	-	-	-	125.00
7803	Property Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property #5 (WA)			-	641.15	3,658.13	32.50	453.15	32.50	32.50	-	-	-	-	-	4,849.93
7106	Council Tax	-	-	-	-	-	177.40	-	-	-	-	-	-	-	177.40
7602	Health & Safety	-	-	-	150.00	-	-	-	-	-	-	-	-	-	150.00
7604	Professional Fees	-	-	-	199.92	32.50	32.50	32.50	32.50	-	-	-	-	-	329.92
7800	Repairs & Maintenance	-	-	-	125.00	-	47.64	-	-	-	-	-	-	-	172.64
7803	Property Expenses	-	-	641.15	3,183.21	-	195.61	-	-	-	-	-	-	-	4,019.97
		40,000.00	62.49	719.96	4,296.41	1,056.65	814.26	2,777.82	436.66	-	-	-	-	-	10,164.25



Swanley Town Council



Bank Reconciliation: 31 October 2020

Bank Statement Balance:	Current Account	414,980.33		
			414,980.33	
Other Bank & Cash Accounts:	Active Saver	140.27		
	Mayor's Account	3,734.00		
	Recreation Account	5,371.95		
	CCLA	253,393.94		
	Alexandra Cash Account	-		
	Olympic Cash Account	753.62		
	Link Cash Account	-		
	Civic Cash Account	-		
	Swanley Park Cash Account	3,344.29		
			266,738.07	
				681,718.40
Unpresented Payments:	<u>Date</u>	<u>Ref</u>	<u>Amount</u>	
			-	
			-	
			-	
				681,718.40
Unpresented Receipts:	<u>Date</u>	<u>Ref</u>	<u>Amount</u>	
	28/10/2020	Park to Bank	147.00	
	29/10/2020	Park to Bank	11.00	
	30/10/2020	Olympic to Bank	103.56	
	30/10/2020	MH Wreath	18.50	
	30/10/2020	Payment on Account	36.00	
	30/10/2020	Park to Bank	10.00	
	30/10/2020	Park to Bank	181.00	
	31/10/2020	Olympic to Bank	460.70	
	31/10/2020	Park to Bank	9.00	
				976.76
				682,695.16
Closing Book Balance:	Current Account	415,957.09		
	Other Bank & Cash Accounts	266,738.07		
			682,695.16	
				-

Chairman of Finance Committee

Signature

Date

Swanley Town Council



Payments Out: October 2020

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Payment Method</u>	<u>Ref</u>	<u>Amount</u>
01/10/2020	DVLA	LC13SNK	Direct Debit	DD/DVLA	23.18
01/10/2020	DVLA	CK60UKF	Direct Debit	DD/DVLA	23.18
01/10/2020	SDC	Council Tax - Bungalow	Direct Debit	DD/SDC	210.00
01/10/2020	LEXAUTO	Lex Autolease	Direct Debit	DD/Lex Autolease	411.30
01/10/2020	BGAS8560	BGas Elec - Swanley Park	Direct Debit	DD/BGas	2,683.90
02/10/2020	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	55.58
02/10/2020	PROPMED	Propmedia Ltd	Internal Entry	Internal Entry	39.00
05/10/2020	Barclays	Commission	Bank Entry	Barclays	164.65
05/10/2020	GRENKE	Grenke Leasing	Direct Debit	DD/Grenke Leasing	1,284.01
05/10/2020	CASTL760	Castle Water Limited	Direct Debit	DD/Castle Water	2,552.24
05/10/2020	EMS	Elavon Merchant Services	Direct Debit	DD/EMS	363.93
06/10/2020	Yell	DD/Yell	Direct Debit	DD/Yell	146.79
07/10/2020	Shanmugum	Covid-19	Same Day Payment	FP/Shanmugum	24.72
07/10/2020	TELGUARD	Telguard Telecom	Direct Debit	DD/Telgaurd	8.28
07/10/2020	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/AllStar	41.50
08/10/2020	ELAS	DD/ELAS	Direct Debit	DD/ELAS	239.76
08/10/2020	Royal British Legion	RBL	Same Day Payment	FP/RBL	18.50
08/10/2020	TV Licence	TV Licence	Direct Debit	DD/TV Licence	11.39
08/10/2020	West Kent Mediation	West Kent Mediation	Same Day Payment	FP/West Kent Mediation	250.00
08/10/2020	Swanley Rangers	Swanley Rangers	Same Day Payment	FP/Swanley Rangers	250.00
08/10/2020	Swanley Therapy	Swanley Therapy	Same Day Payment	FP/Swanley Therapy	250.00
08/10/2020	BGAS8456	BGas Elec - The Olympic	Direct Debit	DD/BGas	867.03
08/10/2020	BGAS8419	BGas Elec - Alexandra	Direct Debit	DD/BGas	586.36
08/10/2020	MANN	Mann (Swanley)	Internal Entry	Internal Entry	137.42
09/10/2020	PROPMED	Propmedia Ltd	Internal Entry	Internal Entry	25.00
12/10/2020	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	110.09
12/10/2020	Swanley Twinning	Swanley Twinning	Same Day Payment	FP/Swanley Twinning	250.00
12/10/2020	BARCLAYS	Barclays	Direct Debit	DD/Barclays	124.20
12/10/2020	BARCLAYS	Barclays	Direct Debit	DD/Barclays	66.80
12/10/2020	BARCLAYS	Barclays	Direct Debit	DD/Barclays	43.76
12/10/2020	BARCLAYS	Barclays	Direct Debit	DD/Barclays	38.00
12/10/2020	PENINSUL	Peninsula Business Services	Direct Debit	DD/Peninsula Business	486.77
13/10/2020	Siemens	CCTV	Direct Debit	DD/Siemens	720.00
13/10/2020	Siemens	CCTV	Direct Debit	DD/Siemens	117.15
13/10/2020	RBL Wreath	100708	Cheque	100708	50.00
13/10/2020	AIMHIRE	Aimhire UK Ltd	Same Day Payment	FP/Aimhire	39.12
13/10/2020	ALLIEDT	Allied Technical Services (UK) Ltd	Same Day Payment	FP/ATS	499.10
13/10/2020	ALSFTIMB	Alsford Timber Ltd	Same Day Payment	FP/Alsford Timber	119.85
13/10/2020	ASSENT	Assent Building Control	Same Day Payment	FP/Assent Building	752.40
13/10/2020	B&MSUPP	B&M Supplies LTD	Same Day Payment	FP/B&M	407.77
13/10/2020	CEF	CEF	Same Day Payment	FP/CEF	160.26
13/10/2020	CLEAWIPE	Clean Wipes	Same Day Payment	FP/Clean Wipes	68.27
13/10/2020	CWRPLANT	CWR Plant Hire	Same Day Payment	FP/CWR Plant Hire	432.00
13/10/2020	D.BODY	D.Body Ltd	Same Day Payment	FP/D Body	840.00
13/10/2020	DARPRINT	Darenth Print and Design Ltd	Same Day Payment	FP/Darenth Print	192.00
13/10/2020	DOOR&WIN	The Door & Window Centre Ltd	Same Day Payment	FP/Door & Window	10.00
13/10/2020	ELDIRECT	EL Direct LTD	Same Day Payment	FP/EL Direct	18.00
13/10/2020	FLEETLIN	Fleet Line Markers Ltd	Same Day Payment	FP/Fleet Line	216.06
13/10/2020	ERNEDOE	Ernest Doe & Sons Ltd	Same Day Payment	FP/Ernest Doe	333.63
13/10/2020	HOWDENS	Howdens Joinery Co.	Same Day Payment	FP/Howdens	56.94
13/10/2020	INVICTAL	Invicta Law Ltd	Same Day Payment	FP/Invicta Law	73.56

Monthly Finances (G)

13/10/2020	JENNER	N A Jenner	Same Day Payment	FP/N Jenner	330.00
13/10/2020	KCC100	Kent County Council	Same Day Payment	FP/KCC	254.87
13/10/2020	LOCKTOOL	Locks 'N' Tools Ltd	Same Day Payment	FP/Locks n Tools	124.74
13/10/2020	WEATHFEN	Weatherley Fencing Contractors Limi	Same Day Payment	FP/Weatherley Fencing	38.43
13/10/2020	WALKERS	Walkers Builders Merchant	Same Day Payment	FP/Walkers	882.46
13/10/2020	UTILITYP	Utility Point	Same Day Payment	FP/Utility Point	147.15
13/10/2020	TRADEUK	Trade UK Account	Same Day Payment	FP/Trade UK	979.81
13/10/2020	STJOHNA	St John Ambulance	Same Day Payment	FP/St John Ambulance	477.60
13/10/2020	SCOTTPIC	Scott Pickering Electrical	Same Day Payment	FP/Scott Pickering	816.00
13/10/2020	PROVNURS	Provender Nurseries	Same Day Payment	FP/Provender	45.00
13/10/2020	NIVEKCAT	Nivek Catering Supplies Ltd	Same Day Payment	FP/Nivek	116.88
13/10/2020	PINDEN	Pinden Limited	Same Day Payment	FP/Pinden	240.00
14/10/2020	Siemens	CCTV	Direct Debit	DD/Siemens	288.00
14/10/2020	Siemens	CCTV	Direct Debit	DD/Siemens	69.45
14/10/2020	Toni Roast	PC Receipts	Same Day Payment	FP/Toni Roast	7.90
14/10/2020	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/AllStar	196.09
14/10/2020	OVERLINE	Overline	Direct Debit	DD/Overline	193.44
14/10/2020	OVERLINE	Overline	Direct Debit	DD/Overline	470.83
15/10/2020	SDC	Rates for Civic Centre	Direct Debit	DD/SDC	4,498.00
15/10/2020	SDC	Rates for Olympic	Direct Debit	DD/DSC	3,021.00
15/10/2020	SDC	Rates for Alexandra	Direct Debit	DD/SDC	2,875.00
15/10/2020	Payroll Mth7	Payroll Mth7	BACS	Payroll Mth7	50,522.59
15/10/2020	Payroll Mth7	PAYE Mth7	BACS	Payroll Mth7	6,308.80
15/10/2020	Payroll Mth7	ERNI Mth7	BACS	Payroll Mth7	9,063.23
15/10/2020	Payroll Mth7	AtoE Mth7	BACS	Payroll Mth7	490.97
15/10/2020	Payroll Mth7	Pension Mth7	BACS	Payroll Mth7	8,497.29
15/10/2020	BOOKER	Booker Lintied	Direct Debit	DD/Booker	418.55
16/10/2020	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	70.94
16/10/2020	SAGE100	Sage (UK) Ltd	Direct Debit	DD/Sage	128.95
19/10/2020	EETMOB	EE & T Mobile	Direct Debit	DD/EE	34.06
21/10/2020	Shanmugum	Covid-19	Same Day Payment	FP/Shanmugum	16.81
21/10/2020	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	141.40
22/10/2020	RBL Wreath	100707	Cheque	100707	20.00
22/10/2020	XINTEL	XLN Telecom	Direct Debit	DD/XLN	57.53
23/10/2020	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	63.85
23/10/2020	DYNAMIX	Mr S Gadd	Same Day Payment	FP/Dynamix	175.00
23/10/2020	EMS	Elavon Merchant Services	Direct Debit	DD/EMS	7.00
23/10/2020	BOC100	BOC Ltd	Direct Debit	DD/BOC	104.27
23/10/2020	EON100	E.ON	Direct Debit	DD/E.oN	23.94
26/10/2020	KCC100	Kent County Council	Same Day Payment	FP/KCC	29.00
26/10/2020	FSLP	1st Supplies	Same Day Payment	FP/FSLP	62.10
27/10/2020	MAISONM	Maison Maurice Ltd	Direct Debit	DD/Maison Maurice	1,978.35
28/10/2020	CRYSIGMA	Crystal Sigma	Same Day Payment	FP/Crystal Sigma	1,000.00
28/10/2020	PROPMED	Propmedia Ltd	Internal Entry	Internal Entry	25.00
28/10/2020	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	78.43
30/10/2020	Sonyer Ellard	Covid-19	Same Day Payment	FP/Sonyer Ellard	50.47
30/10/2020	BGAS8560	BGas Elec - Swanley Park	Direct Debit	DD/BGas	1,694.30
30/10/2020	TLCDIREC	TLC Online	Same Day Payment	FP/TLC Online	288.68
30/10/2020	ALLIEDT	Allied Technical Servicies (UK) Ltd	Same Day Payment	FP/ATS	510.96
30/10/2020	ANGLO	Anglo Pest Control	Same Day Payment	FP/Anglo Pest Control	45.00
30/10/2020	ASSURE	Assured Security Shredding Ltd	Same Day Payment	FP/Assured Security	100.80
30/10/2020	BEXLEY	Bexley Sand & Ballast Co. Ltd	Same Day Payment	FP/Bexley Sand	450.00
30/10/2020	CASTL325	Castle Water Limited	Same Day Payment	FP/Castle Water	235.03
30/10/2020	CASTL529	Castle Water Limited	Same Day Payment	FP/Castle Water	637.32
30/10/2020	CENTCIRC	Centre Circle Event Management	Same Day Payment	FP/Centre Circle	432.00
30/10/2020	D.BODY	D.Body Ltd	Same Day Payment	FP/D Body	630.00
30/10/2020	EMERGENC	Emergency Plumbing Services Ltd	Same Day Payment	FP/Emergency Plumbing	120.00
30/10/2020	GMHCASHR	GMH Cash Registers	Same Day Payment	FP/GMH Cash Registers	162.00
30/10/2020	MECKADRI	Adrian Mecklenburgh Ltd	Same Day Payment	FP/Mecklenburgh	222.93
30/10/2020	MMMMEDIA	MMM Media Ltd	Same Day Payment	FP/MMM Media	300.00
30/10/2020	OVERLINE	Overline	Same Day Payment	FP/Overline	52.20
30/10/2020	PLANDAY	Planday Limited	Same Day Payment	FP/Planday	151.20
30/10/2020	RJSGARD	RJS Gardens	Same Day Payment	FP/RJS Gardens	900.00

Monthly Finances (G)

30/10/2020 SURREY	Surrey Hills Sols	Same Day Payment	FP/Surrey Hills Sols	690.00
30/10/2020 TUDORENV	Tudor Environmental	Same Day Payment	FP/Tudor Environmental	325.37
30/10/2020 WATLING	Watling Tyres	Same Day Payment	FP/Watling Tyres	77.16
30/10/2020 WATSONS	Watson Fuels	Same Day Payment	FP/Watson Fuels	391.51
30/10/2020 PROPMED	Propmedia Ltd	Internal Entry	Internal Entry	39.00

120,790.09

Summary

<u>Month</u>	<u>Payment Method</u>	<u>Amount</u>
Oct-20	Cheque	70.00
	BACS	74,882.88
	Direct Debit	27,328.12
	Same Day Payment (Electronic)	18,079.02
	Internal Entry (Offset)	265.42
	Bank Entry	164.65
		<u>120,790.09</u>

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

Monthly Finances (F)

Responsible Financial Officer

Signature

Date



Swanley Town Council

Aged Debtors: 31 October 2020

A/C	Name	Balance	Current	Period 1	Period 2	Period 3	Older
50CLUB	50+ Club	(160.00)	-	-	-	-	(160.00)
ALDI	ALDI Stores	396.00	396.00	-	-	-	-
ASDASWAN	Asda Stores Ltd	684.00	684.00	-	-	-	-
BEXLEYBC	London Borough of Bexley	335.20	165.80	-	-	169.40	-
CLG	CLG Market Research UK Ltd	1,050.00	1,050.00	-	-	-	-
HOLLYWOO	Hollywood Performing Arts	840.00	480.00	360.00	-	-	-
HOMEINST	Home Instead	144.00	144.00	-	-	-	-
HUNT	David Hunt	240.00	240.00	-	-	-	-
IBLCAT	IBL Catering Ltd	7,000.00	-	7,000.00	-	-	-
KCCLIBRA	KCC Strategic & Corp Services	12,416.93	14,416.93	-	(2,000.00)	-	-
KGS	KGS Market Research	2,000.00	2,000.00	-	-	-	-
LUNTDR	Oaks Surgery	11,868.00	11,868.00	-	-	-	-
MULTCARS	Swantax	241.08	241.08	-	-	-	-
NATBLOOD	National Blood Service	504.00	504.00	-	-	-	-
NHSPROP	NHS Property Services	48,000.00	-	-	-	-	48,000.00
PRODUCTP	Product Perception	400.00	400.00	-	-	-	-
SENCIO	Sencio	120.00	-	-	-	-	120.00
SMITH&B	Smith & Byford	155.00	155.00	-	-	-	-
SWANBOX	Swanley Boxing Club	378.00	378.00	-	-	-	-
VIBEDN10	Vibe Dance Nights	1,365.00	-	-	-	-	1,365.00
WESTKENT	West Kent Extra LTD	898.50	898.50	-	-	-	-
		88,875.71	34,021.31	7,360.00	(2,000.00)	169.40	49,325.00
Aged Debtors: 31 October 2019		44,284.47	41,522.27	818.40	1,499.80	444.00	-

Events ^[1]

JANUARY	January events	(1,250.00)
FEBRUARY	February events	-
MARCH	March events	(3,469.00)
APRIL	April events	(1,500.00)
MAY	May events	(3,750.00)
JUNE	June events	(4,707.00)
JULY	July events	(1,930.00)
AUGUST	August events	(1,100.00)
SEPTEMBER	September events	(500.00)
OCTOBER	October Events	(740.00)
NOVEMBER	November Events	-
DECEMBER	December events	(800.00)
		(19,746.00)

- Monies since received
- Monies Chased; payment confirmed by end of Nov
- Finally managed to obtain direct contact; invoice now on system and payment expected w/c 16 Nov
- Despite numerous chase-ups still no promise to pay; will now escalate to small claims

Monthly Finances (H)

[1] Balances will include prepayments for future functions at Alexandra and Olympic

Party Functions ^[2]

AMEDIUMS	A - Mediumship	(60.00)
AMJ	A - Michael Jackson	(110.00)
APANTO	A - Pantomime	(1,588.00)
OELVIS	O - Elvis	(275.00)
ORATPACK	O - Rat Pack	(243.00)
		<u>(2,276.00)</u>

[2] Balances will include prepayments for future Party Nights at Alexandra and Olympic

Swanley Town Council



Aged Creditors: 31 October 2020

A/C	Name	Balance	Current	Period 1	Period 2	Period 3	Older
AIMHIRE	Aimhire UK Ltd	92.92	92.92	-	-	-	-
ALSFTIMB	Alsford Timber Ltd	1,441.26	1,441.26	-	-	-	-
B&MSUPP	B&M Supplies LTD	604.70	604.70	-	-	-	-
BGAS8419	BGas Elec - Alexandra	586.36	586.36	-	-	-	-
BGAS8456	BGas Elec - The Olympic	1,554.93	1,554.93	-	-	-	-
BGAS8475	BGas Elec - Tennis Courts	(403.65)	-	(403.65)	-	-	-
BNPPARIB	BNP Paribas Leasing Sols	366.71	366.71	-	-	-	-
BOC100	BOC Ltd	104.27	104.27	-	-	-	-
BOOKER	Booker Limtied	204.73	204.73	-	-	-	-
CASTL166	Castle Water Limited	(86.00)	-	-	-	(86.00)	-
CASTL588	Castle Water Limited	2,158.28	2,158.28	-	-	-	-
CASTL760	Castle Water Limited	2,552.24	2,552.24	-	-	-	-
CEF	CEF	494.90	494.90	-	-	-	-
CHARLES	Charles Wilson Engineers Limited	770.40	770.40	-	-	-	-
CLEAWIPE	Clean Wipes	45.98	45.98	-	-	-	-
COMMUNI	Community Land Use	2,000.00	400.00	-	1,600.00	-	-
CRYSIGMA	Crystal Sigma LTD	4,490.00	4,490.00	-	-	-	-
D.BODY	D.Body Ltd	210.00	210.00	-	-	-	-
DOR2DOR	Helm Enterprise Solutions Ltd T/A Dor2	500.00	500.00	-	-	-	-
ERNEDOE	Ernest Doe & Sons Ltd	80.03	80.03	-	-	-	-
FLEETLIN	Fleet Line Markers Ltd	259.27	259.27	-	-	-	-
FRAMA100	Frama UK Ltd	392.08	392.08	-	-	-	-
INTEGRAT	Integrated Water Services Ltd	112.80	112.80	-	-	-	-
INVICTAL	Invicta Law Ltd	4,059.34	4,059.34	-	-	-	-
ISECURE1	iSecure Ltd	4,531.93	4,531.93	-	-	-	-
JPSCLAR	JPS Clarity Limited	114.00	-	-	-	-	114.00
KCC100	Kent County Council	1,335.27	327.53	1,007.74	-	-	-
KFF100	Kent Frozen Foods Ltd	(5.83)	-	-	-	-	(5.83)
KM	KM Media Group Ltd	1,501.20	-	1,501.20	-	-	-
LAMPS	Lamps & Tubes Illuminations Ltd	4,807.44	-	4,807.44	-	-	-
LEISUREM	Leisurematic Ltd	60.50	60.50	-	-	-	-
LEXAUTO	Lex Autolease	411.30	411.30	-	-	-	-
LOCKTOOL	Locks 'N' Tools Ltd	11.59	11.59	-	-	-	-
MAISONM	Maison Maurice Ltd	2,347.16	2,347.16	-	-	-	-
MATTCLAR	Matthew Clark Wholesale Ltd	(111.59)	-	-	-	-	(111.59)
NATIONAL	National Facilities Management Ltd	45.00	45.00	-	-	-	-
ORCHARDF	Orchard Fencing Ltd	779.64	779.64	-	-	-	-
OVERLINE	Overline	36.00	36.00	-	-	-	-
PENINSUL	Peninsula Business Services	708.00	708.00	-	-	-	-
PROVNURS	Provender Nurseries	230.02	230.02	-	-	-	-
REXEL	Rexel	608.84	608.84	-	-	-	-
SELCO	Selco Trade Centres Ltd	304.30	304.30	-	-	-	-
SLCC	Society of Local Council Clerks	360.00	360.00	-	-	-	-
SOVEREIG	Sovereign Sports Ltd	102.00	102.00	-	-	-	-
TLCDIREC	TLC Online	1,513.92	1,513.92	-	-	-	-
TRADEUK	Trade UK Account	1,777.43	1,777.43	-	-	-	-
VEOLIA	Veolia	5,404.60	1,138.70	4,265.90	-	-	-
WINDOWF	Windowflowers Ltd	2,160.60	2,160.60	-	-	-	-
		51,624.87	38,935.66	11,178.63	1,600.00	-	(89.42)
Aged Creditors: 31 October 2020		44,410.95	24,009.65	1,442.01	19,137.25	16.46	(194.42)

Since Paid

To be collected by Direct Debit