

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

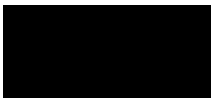
www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

14th November 2019

Dear Member

A meeting of the above committee will be held at the Council Chamber, Civic Centre on **Wednesday 20th November 2019 from 7:30pm** or at the conclusion of the public participation session.



Mr S Nash
CEO / Town Clerk

Committee Members: (Chair) Cllr M Horwood, (Vice Chair) Cllr V Letchford
Cllr J Barnes, Cllr G Darrington Cllr P Darrington,
Cllr J Domigan, Cllr C Lee, Cllr J Tuckfield

PUBLIC PARTICIPATION

If required, the meeting will be preceded by a public participation period of up to 15 minutes in total at 7:30pm. Members of the public are also entitled to speak, during the meeting, on agenda items only and with express permission from the Chairman / Mayor. Those wishing to speak on an Agenda item must indicate this during Public Participation.

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile phone devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 16th October 2019

4. TO RECEIVE MONTHLY FINANCES

- a. Civic Income and Expenditure
- b. Alexandra Suite Income and Expenditure
- c. Olympic Income and Expenditure
- d. Swanley Park Income and Expenditure
- e. Bank Reconciliation
- f. Payments Out
- g. Debtors and Creditors

5. BUDGET SETTING 2020 – 2021

CEO to give a verbal report on the planned budget setting for 2020 – 2021 and the process that will be undertaken to achieve this.

6. APPOINTMENT OF NEW PARK DIRECTOR

CEO to report on the new appointment of Park Director

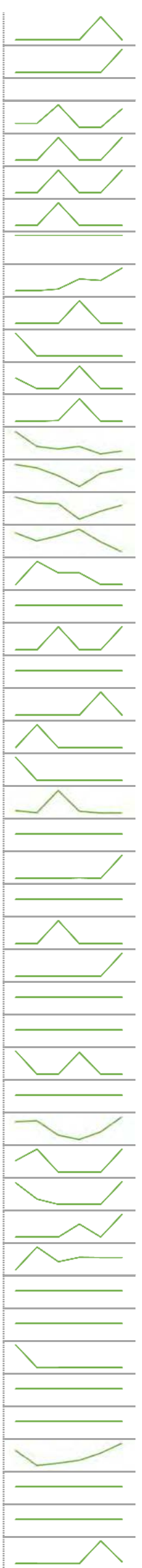
Date of next meeting – 22nd January 2020

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

Swanley Town Council: Civic Centre

YTD Summary

Income		2018 / 2019							2019 / 2020								
		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD 18/19	Actual 18/19	Budget 19/20	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20
4000	Precept	-	-	-	-	280,461.00	-	560,922.00	560,922.00	590,600.00	-	-	-	-	295,300.00	-	590,600.00
4033	Community Infrastructure Levy	-	-	-	-	-	416.66	416.66	416.66	-	-	-	-	-	1,062.49	-	27,732.41
4004	Rent - Station Road: Micro Brewery	-	-	1,500.00	-	-	-	1,500.00	3,929.17	4,800.00	416.67	416.67	2,291.67	-	-	1,875.00	7,291.68
4005	Rent - Oaks Clinic	-	-	9,890.00	-	-	9,890.00	69,648.92	79,538.92	79,538.92	-	-	9,890.00	-	-	9,890.00	69,670.00
4009	Rent - 10 Station Road: Taxi	-	-	687.50	-	-	687.50	2,062.50	2,750.00	2,750.00	-	-	687.50	-	-	687.50	2,062.50
4011	Rent - Pedham Farm	-	-	925.00	-	-	-	925.00	1,850.00	1,850.00	-	-	925.00	-	-	-	925.00
4016	Rent - Civic Centre	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,591.66	10,591.66	18,251.66	18,000.00	1,532.00	1,532.00	1,532.00	1,532.00	1,532.00	1,532.00	10,724.00
4019	Mayor's Charity Income	-	195.00	30.00	110.00	1,237.47	1,591.65	3,280.78	4,622.35	-	-	-	250.00	1,650.70	1,439.50	3,174.00	6,514.20
4020	Allotments	-	-	-	11.67	-	-	11.67	586.67	550.00	-	-	-	12.50	-	-	62.50
4021	Dog Bin Emptying	-	-	-	-	-	-	390.00	390.00	390.00	390.00	-	-	-	-	-	390.00
4022	Solar Panel Income	-	-	3,295.46	-	-	2,564.87	7,608.60	8,347.83	8,500.00	1,628.70	-	-	3,493.93	-	-	5,122.63
4023	Urban Maintenance	-	-	-	-	-	3,642.55	3,642.55	3,642.55	7,284.55	-	-	337.50	6,790.64	-	-	7,128.14
4024	Seeds	14.85	65.18	29.71	19.81	11.56	10.73	151.84	218.71	200.00	31.36	13.21	9.92	13.20	4.13	7.43	94.93
4025	Black Refuse Bags	258.75	268.75	365.00	497.50	571.25	387.08	2,878.33	4,365.41	4,700.00	486.25	435.00	323.75	170.00	358.33	420.00	2,458.33
4026	White Refuse Bags	90.00	47.08	84.17	185.43	161.67	134.16	864.17	1,400.41	1,420.00	141.25	116.66	114.18	53.75	85.00	108.75	673.34
4027	Brown Refuse Bags	2,084.33	2,744.42	1,340.08	1,435.67	1,699.67	1,142.83	12,016.83	14,526.34	13,800.00	2,206.50	1,620.50	1,995.50	2,490.00	1,548.50	812.00	11,912.42
4029	Radar Keys	5.00	2.50	-	2.50	2.50	2.50	15.00	25.00	15.00	-	5.00	2.50	2.50	-	-	12.50
4030	SDC Link Service Contract	28,064.00	-	-	-	-	-	28,064.00	28,064.00	28,064.00	-	-	-	-	-	-	14,032.00
4031	KCC Link Salaries Recharge	-	-	15,959.32	-	-	14,892.04	44,676.13	59,568.17	61,355.22	-	-	15,751.60	-	-	15,751.60	47,254.80
4032	1812 Event	16.67	203.34	175.00	1,154.57	-	-	1,549.58	1,549.58	1,600.00	-	-	-	-	-	-	-
4034	Firework Night	-	-	-	-	-	16.67	16.67	1,510.83	1,500.00	-	-	-	-	500.00	-	500.00
4035	St George's Day	-	-	-	-	-	-	-	-	100.00	25.00	1,200.00	-	16.67	-	-	1,241.67
4036	Markets	8.33	500.00	-	41.67	-	-	66.66	566.66	100.00	41.67	-	-	-	-	-	41.67
4037	Armed Forces Day	99.99	125.01	58.33	2,852.50	8.33	-	3,144.16	3,256.65	-	200.01	45.83	1,808.33	158.33	-	-	2,237.50
4038	Silent Soldier	-	-	-	10,533.34	-	-	10,533.34	11,533.34	-	-	-	-	-	-	-	-
4039	Christmas Lights	-	-	-	-	5,000.00	266.67	5,266.67	6,334.49	7,000.00	-	-	-	16.67	-	624.99	641.66
4040	Xmas Day Lunch	-	-	-	-	-	-	-	442.46	-	-	-	-	-	-	-	-
4041	Mugs	-	-	-	-	-	-	-	5.83	-	-	-	5.83	-	-	-	5.83
4042	Oktoberfest	-	-	-	-	-	-	-	-	-	-	-	-	-	3,454.71	-	3,454.71
4206	Recharge - Civic Centre	100.00	-	515.00	5,656.82	-	50.00	6,321.82	6,321.82	9,000.00	-	-	-	-	-	-	-
4208	Service Recharge - SDC	-	-	-	-	-	-	-	1,250.00	-	-	-	-	-	-	-	-
4500	Senior Passport to Leisure Revenue	1,011.13	760.76	30.38	-	2,407.08	146.88	4,456.06	11,314.18	10,500.00	2,368.33	-	-	2,246.67	-	-	4,615.00
4600	Outdoor Event Revenue	-	-	-	-	-	-	-	116.67	800.00	-	-	-	-	-	-	-
4605	Court Lettings	1,400.91	35.40	179.35	108.79	1,689.76	78.80	3,502.41	5,990.10	5,500.00	393.74	418.95	66.40	(40.40)	148.00	513.63	1,611.02
4606	Changing Rooms	234.30	-	23.10	117.15	117.15	-	491.70	726.00	650.00	123.00	246.00	-	-	-	246.00	615.00
4607	Floodlight Revenue	389.33	-	10.66	10.66	607.10	-	1,061.75	1,661.75	1,700.00	210.00	52.50	-	-	-	224.00	486.50
4608	Football Pitches	113.90	-	-	646.88	522.50	-	1,341.53	3,099.67	3,000.00	-	-	-	370.00	-	653.88	1,023.88
4710	Car Parking	-	-	-	-	-	-	-	533.40	-	66.68	466.72	206.20	281.20	277.04	277.04	1,974.92
4711	General Income	-	-	-	-	-	-	-	1,807.92	-	-	-	-	-	-	-	-
4800	Town Crier Advertising Revenue	-	50.00	-	-	-	-	50.00	133.33	250.00	-	-	-	-	-	-	-
4805	Swanley in Bloom - Sponsorship	7,659.17	500.00	-	-	-	-	10,461.35	13,049.36	10,500.00	7,365.00	54.17	-	-	-	-	7,481.67
4810	Sponsorship - General	4,497.00	-	-	-	-	-	4,497.00	4,497.00	-	-	-	-	-	-	-	-
4900	Investment Income	-	-	-	-	-	-	-	0.30	-	-	-	-	-	-	-	-
4902	Commissions Received	67.70	115.02	78.64	83.52	120.19	88.34	637.37	2,250.79	1,100.00	84.70	72.40	74.15	76.51	82.55	90.75	538.04
4903	Insurance Claims	-	-	-	1,224.92	-	1,447.00	14,860.92	14,860.92	-	-	-	-	-	-	-	-
4998	Sale of Goods	-	140.83	-	-	-	-	140.83	140.83	-	-	-	-	-	-	-	-
4999	Other Income	-	-	-	-	-	-	0.02	1,271.82	-	-	-	0.01	-	100.00	8.33	108.34
		47,615.36	7,253.29	36,676.70	26,193.40	15,656.23	38,631.93	818,066.48	887,641.55	877,117.69	17,710.86	6,695.61	36,272.04	19,334.87	6,075.05	41,414.10	831,238.79



Monthly Finances (A)

<u>Code</u>	<u>Description</u>	<u>May-18</u>	<u>Jun-18</u>	<u>Jul-18</u>	<u>Aug-18</u>	<u>Sep-18</u>	<u>Oct-18</u>	<u>YTD 18/19</u>	<u>Actual 18/19</u>	<u>Budget 19/20</u>	<u>May-19</u>	<u>Jun-19</u>	<u>Jul-19</u>	<u>Aug-19</u>	<u>Sep-19</u>	<u>Oct-19</u>	<u>YTD 19/20</u>
-------------	--------------------	---------------	---------------	---------------	---------------	---------------	---------------	------------------	---------------------	---------------------	---------------	---------------	---------------	---------------	---------------	---------------	------------------

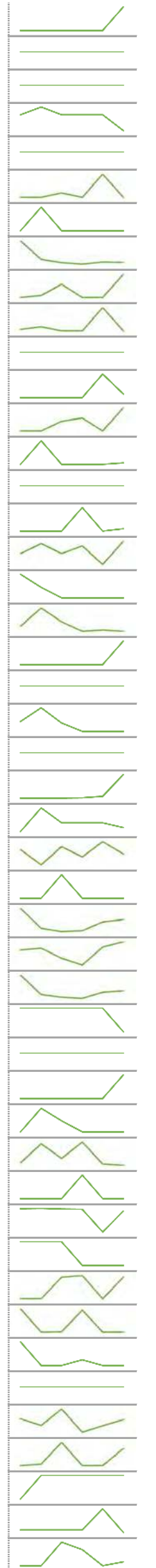
Swanley Town Council: Civic Centre

YTD Summary

Expenditure

Code	Description	2018 / 2019						YTD 18/19	Actual 18/19
		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18		
5000	Street Lighting	-	-	-	-	-	-	66.47	
5001	Bar Purchases	-	42.03	-	-	-	-	42.03	
5002	Catering Purchases	41.40	62.42	15.99	-	231.10	547.69	923.45	
5007	Brown Bags	2,700.00	3,712.50	1,012.50	337.50	3,037.50	1,350.00	14,750.00	
5008	Seeds	351.60	-	-	-	-	-	351.60	
5010	Sporting Equipment Purchases	10.10	-	-	120.00	48.00	35.68	213.78	
5011	Licenses	-	75.00	92.60	117.00	150.50	230.00	757.70	
5020	Equipment / Machinery	1,612.25	416.08	355.39	2,561.81	1,299.31	5,036.33	12,493.49	
5021	Equipment / Machinery Rep	467.72	307.05	-	1,195.20	1,774.59	305.83	4,578.28	
5030	Horticulture	137.89	143.63	12.50	-	-	-	294.02	
5032	1812 Event	-	1,200.00	350.00	13,408.86	1,568.33	13.47	18,215.66	
5034	Firework Night	-	-	-	-	-	2,575.00	2,786.20	
5035	Remembrance Day	-	-	-	-	-	72.50	72.50	
5036	Swanley in Bloom	380.20	14,783.00	1,322.40	-	-	-	16,485.60	
5037	Xmas Day Party	-	-	-	-	-	-	507.68	
5038	Christmas Lights	-	-	-	-	-	-	1,558.75	
5039	Senior Passport to Leisure	1,650.75	1,095.00	-	-	1,305.00	850.00	5,520.75	
5040	Mayor at Home	35.00	-	-	-	-	-	35.00	
5041	Armed Forces Day	-	200.00	1,787.33	-	-	-	1,987.33	
5042	St George's Day	100.00	-	-	-	-	-	400.00	
5043	Silent Soldier	-	-	-	-	873.00	8,246.40	9,119.40	
5045	Function Expenditure	-	-	-	-	-	500.00	500.00	
5046	Outdoor Event	-	-	-	-	-	350.00	350.00	
5047	Oktoberfest	-	-	-	-	-	-	-	
6200	Website, Social Media and Marketing	160.00	35.00	80.00	80.00	80.00	161.00	1,195.00	
6201	Advertising	450.00	1,034.67	599.91	310.00	122.40	1,067.30	3,674.28	
6202	Gifts & Samples	-	-	-	-	-	-	-	
7000	Salaries	38,524.05	36,933.56	37,342.15	35,050.11	36,540.41	49,707.79	273,349.96	
7001	Pension	5,253.62	5,047.48	5,074.49	4,627.67	4,589.02	4,864.94	34,397.72	
7006	Employers N.I.	3,436.38	3,275.98	3,312.16	3,197.17	3,214.07	3,374.56	23,388.39	
7011	SMP Reclaimed	-	-	-	-	-	-	-	
7008	Recruitment Expenses	-	-	-	-	-	-	-	
7012	Security Staffing	-	-	-	-	-	-	228.00	
7097	Staff Reward	-	-	-	-	-	-	-	
7099	Staff Expenses	43.20	18.45	33.14	139.03	-	53.85	568.41	
7100	Rent for Link	-	-	-	-	-	809.97	809.97	
7102	Water Rates	199.59	169.24	178.37	28.57	146.90	729.23	1,664.61	
7103	General Rates	5,851.00	5,851.00	5,472.27	5,471.54	5,472.27	5,472.00	39,444.38	
7105	Recycling - Waste Collection	-	-	-	-	-	-	-	
7200	Electricity	2,257.10	187.56	104.66	1,717.47	-	18.47	4,626.16	
7201	Gas	1,919.69	-	-	115.87	-	-	2,035.56	
7202	Oil	-	-	-	-	-	-	-	
7300	Vehicle Fuel	697.81	134.84	148.02	93.81	1,079.98	204.02	2,596.48	
7301	Vehicle Repairs and Servicing	-	-	-	1,645.51	-	175.32	1,820.83	
7302	Vehicle Licences	42.00	21.93	21.87	21.87	21.87	21.87	193.41	
7303	Vehicle Insurance	-	-	-	-	2,483.40	-	2,483.40	
7304	Miscellaneous Motor Expenses	-	220.99	-	-	-	-	587.65	

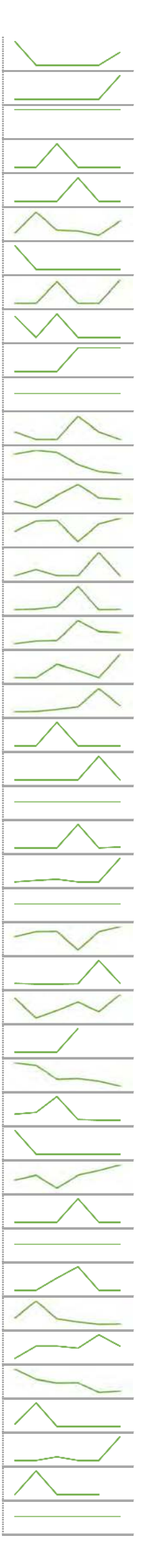
2019 / 2020							
Budget 19/20	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20
-	-	-	-	-	-	22.80	89.27
-	-	-	-	-	-	-	-
1,000.00	-	-	-	-	-	-	100.00
16,500.00	2,100.00	2,800.00	2,100.00	2,100.00	2,100.00	700.00	13,300.00
350.00	-	-	-	-	-	-	-
250.00	-	-	204.16	-	1,059.66	10.05	1,273.87
800.00	-	75.00	-	-	-	-	75.00
47,000.00	8,750.00	1,920.73	764.33	286.81	993.00	934.20	43,870.71
9,500.00	-	380.00	2,259.50	35.73	23.80	3,999.57	6,905.93
300.00	66.67	166.51	-	-	933.20	-	1,177.63
17,000.00	-	-	-	-	-	-	-
5,300.00	-	-	-	-	484.90	73.20	558.10
100.00	-	-	50.00	66.00	-	120.00	236.00
16,800.00	-	15,382.00	50.00	-	-	1,057.50	16,754.50
500.00	-	-	-	-	-	-	-
15,000.00	-	-	-	341.09	-	36.23	377.32
8,300.00	495.00	955.00	495.00	845.00	-	1,061.66	4,246.66
300.00	100.00	44.95	-	-	-	-	144.95
2,600.00	771.00	3,576.00	1,440.00	-	200.00	-	6,337.00
800.00	-	-	-	-	-	175.00	2,181.25
-	-	-	-	-	-	-	-
500.00	291.67	700.00	250.00	-	-	-	1,729.17
350.00	-	-	-	-	-	-	-
-	-	-	-	100.00	576.92	6,705.89	7,382.81
2,500.00	-	215.00	80.00	80.00	80.00	35.00	570.00
5,500.00	449.30	93.37	514.27	276.34	635.28	344.80	2,420.23
-	-	-	222.50	-	-	-	222.50
410,000.00	42,265.28	36,081.47	35,082.23	35,354.86	38,048.05	38,763.98	261,405.79
51,000.00	4,454.10	4,487.97	4,284.50	4,149.90	4,512.77	4,620.76	30,953.87
34,800.00	4,124.03	3,208.69	3,076.93	3,028.39	3,314.15	3,388.99	23,309.77
-	-	-	-	-	-	(521.79)	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	111.00	111.00
-	-	107.90	50.00	-	-	-	157.90
550.00	51.54	431.97	137.06	467.70	28.30	-	1,116.57
1,076.00	-	-	-	269.99	-	-	269.99
3,000.00	251.93	256.82	248.53	246.82	11.84	226.82	1,490.72
61,400.00	6,146.38	6,146.38	6,146.38	5,939.38	5,939.37	5,939.38	42,397.61
-	-	-	350.00	380.00	-	350.00	1,080.00
10,000.00	1,777.74	-	22.55	1,668.63	-	-	3,490.28
3,300.00	1,997.99	-	-	496.26	-	-	2,494.25
-	-	-	-	-	-	-	-
3,400.00	385.99	315.56	486.09	247.84	312.25	377.28	2,371.74
2,000.00	-	51.28	732.47	-	-	537.39	1,408.64
303.00	21.87	45.50	45.50	45.50	45.50	45.50	271.24
2,550.00	-	-	-	-	2,947.84	(371.15)	2,576.69
600.00	-	-	1,616.28	1,107.78	-	276.75	3,544.10



Monthly Finances (A)

Code	Description	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD 18/19	Actual 18/19
7305	Congestion Charges	-	-	-	-	-	-	-	-
7306	<ileage Claims	-	-	-	-	-	-	-	-
7307	Vehicle Leasing	342.75	342.75	342.75	342.75	342.75	342.75	2,742.00	4,455.75
7500	Printing	-	-	732.49	399.00	-	342.45	1,473.94	1,795.74
7501	Postage and Carriage	-	1,000.00	-	-	-	120.00	1,120.00	2,132.00
7502	Office Stationery	341.85	469.76	878.55	246.13	187.46	375.59	3,186.24	4,514.41
7503	Publications	50.00	-	-	-	62.50	-	112.50	112.50
7505	Town Crier Printing Costs	-	1,475.00	-	1,475.00	-	-	2,950.00	4,425.00
7506	Distribution Costs	416.67	-	-	306.25	604.17	-	1,647.92	2,064.59
7507	Business & ID Cards	-	46.00	-	30.00	20.00	30.00	235.40	265.40
7508	Questionnaire / Survey	-	-	-	800.00	-	260.00	1,060.00	1,060.00
7509	Name Badges	-	-	-	-	-	-	-	224.00
7550	Telephone and Broadband	424.95	932.54	412.23	417.37	433.93	432.93	3,471.00	4,961.22
7552	Computers & Software	587.03	651.66	400.95	348.75	364.91	446.47	4,509.15	6,983.88
7600	Legal Fees	-	-	-	-	-	-	5,687.50	5,687.50
7601	Audit Fees	-	534.20	-	-	2,000.00	-	2,534.20	3,068.40
7602	Health & Safety Fees	2,390.64	146.10	-	-	-	-	2,536.74	5,215.49
7603	Consultancy Fees	-	1,583.00	439.70	199.80	199.80	199.80	2,622.10	6,011.10
7604	Professional Fees	-	-	-	-	-	-	-	3,026.00
7605	Mayoral Allowance	-	-	230.00	348.90	420.00	-	998.90	2,340.91
7606	Councillors' Reimbursement	-	-	37.80	102.60	-	-	140.40	140.40
7607	Electoral Costs	-	-	-	-	-	-	-	-
7608	Mayoral Payments	-	-	-	-	-	-	-	-
7609	Community Railway Partnership	-	-	-	-	-	-	-	-
7700	Equipment Hire	-	-	-	-	-	-	-	1,718.10
7701	Office Machine Maintenance	128.71	-	-	-	-	-	128.71	128.71
7702	Equipment Leasing	1,091.98	863.68	1,787.58	1,091.98	863.68	2,135.55	9,662.03	16,824.37
7800	Repairs and Renewals	1,737.17	114.96	172.79	159.54	-	765.12	5,833.67	7,166.68
7801	Cleaning	72.60	42.40	206.85	142.70	240.75	367.88	1,322.92	2,055.50
7802	Laundry	-	-	-	-	-	-	-	-
7803	Premises Expenses	1,797.97	8,378.88	5,553.21	1,389.52	798.69	10,183.70	32,364.70	42,925.67
7811	Signs	-	350.00	183.08	100.00	63.43	-	696.51	2,284.51
7821	Miscellaneous Purchases	-	558.99	45.00	43.95	-	-	647.94	647.94
7901	Bank Charges	37.40	324.92	233.99	249.65	340.24	260.62	1,863.33	4,788.28
7903	Loan Interest Paid	-	-	-	4,695.33	-	-	4,695.33	9,390.66
8100	Bad Debt Write Off	-	1,891.62	-	-	-	-	2,438.62	2,438.62
8200	Donations	-	1,000.00	400.00	-	-	750.00	2,650.00	2,961.90
8201	Subscriptions	195.00	1,275.00	37.99	65.00	207.49	54.87	1,891.60	2,683.59
8202	Uniforms	-	205.61	23.73	52.19	93.33	437.80	990.38	1,434.93
8203	Training Costs	60.00	642.50	126.00	375.00	350.00	358.33	2,534.83	4,298.83
8204	Insurance	19,979.98	-	2,920.07	378.69	-	-	23,278.74	23,470.26
8205	Entertainment	-	-	-	-	-	-	-	600.00
8207	Conferences/Events	-	-	-	-	-	-	-	-
8208	Grant Aid	-	-	-	-	-	-	-	-
		95,976.05	97,796.98	72,480.51	83,999.09	71,630.78	104,637.08	612,299.05	948,158.43

Budget 19/20	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20
-	11.00	-	-	-	-	6.00	17.00
-	-	-	-	-	-	9.45	9.45
4,113.00	342.75	342.75	342.75	342.75	342.75	342.75	2,399.25
2,500.00	-	-	350.45	-	-	-	684.51
1,300.00	-	-	6.50	1,000.00	-	-	1,006.50
3,500.00	214.77	766.24	289.19	268.97	154.55	523.80	2,715.53
115.00	125.00	-	-	-	-	-	125.00
6,100.00	-	-	1,452.53	-	-	1,562.96	4,515.49
3,000.00	367.50	-	416.67	-	-	-	1,200.84
240.00	-	-	-	30.00	30.00	30.00	212.00
-	-	-	-	-	-	-	-
-	9.50	-	-	28.50	9.50	-	47.50
5,700.00	198.72	205.26	201.57	182.06	170.64	167.52	1,322.27
6,700.00	506.69	401.12	606.09	796.57	564.61	542.37	3,864.72
2,000.00	-	2,086.40	2,236.40	(2,086.40)	1,500.00	2,660.20	6,396.60
3,200.00	-	534.20	-	-	2,000.00	-	2,534.20
2,650.00	-	88.80	417.50	3,179.00	-	39.15	3,724.45
3,700.00	1,199.80	2,154.88	2,311.31	9,803.23	5,618.91	5,310.70	27,398.63
4,350.00	-	-	875.00	487.00	-	1,500.00	2,862.00
3,000.00	125.00	136.00	433.65	796.95	3,309.92	938.46	5,739.98
-	-	-	18.90	-	-	-	18.90
13,000.00	-	-	-	-	16,715.15	-	16,715.15
-	-	-	-	-	-	-	1,756.00
-	-	-	-	809.98	6.99	35.16	852.13
-	-	45.00	75.00	-	-	615.00	735.00
-	-	-	-	-	-	-	-
12,500.00	960.00	1,327.46	1,335.60	-	1,327.46	1,692.81	7,978.93
8,500.00	1,075.81	629.42	659.51	679.05	17,100.39	1,287.49	22,770.98
3,000.00	276.70	37.60	129.13	230.14	114.65	323.15	1,133.07
-	-	-	-	9.99	-	-	9.99
90,000.00	23,284.68	20,779.08	8,002.17	8,724.17	6,165.48	1,559.54	71,422.68
725.00	195.00	261.66	777.00	25.00	-	-	1,353.66
-	13.50	-	-	-	-	-	13.50
3,200.00	291.51	304.89	267.73	304.76	318.93	335.42	2,045.45
9,390.66	-	-	-	4,695.33	-	-	4,695.33
-	-	-	-	-	-	-	-
2,000.00	-	-	500.00	972.16	-	-	1,472.16
2,800.00	392.99	1,315.98	349.99	172.50	42.99	55.49	2,357.93
1,500.00	(190.42)	49.55	47.08	9.99	268.18	45.81	475.61
3,100.00	1,826.68	1,025.03	749.00	759.00	-	104.40	4,830.11
23,500.00	2,174.72	20,993.22	-	-	-	-	23,167.94
-	-	-	76.45	-	-	485.00	631.45
-	-	63.00	-	-	-	-	63.00
1,000.00	-	-	-	-	-	-	-
961,612.66	107,902.39	130,989.64	83,635.45	89,754.72	118,007.93	89,193.44	719,677.95



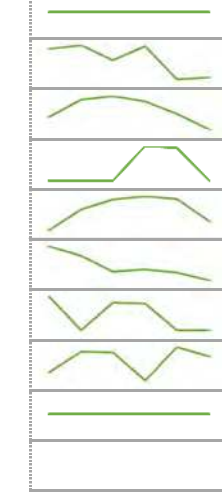
Swanley Town Council: Alexandra

YTD Summary

Income

		2018 / 2019								
Code	Description	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD 18/19	Actual 18/19	
4028	Photocopying	-	10.00	4.17	-	-	-	14.17	14.17	
4100	Bar Income	8,013.84	14,253.40	15,928.24	13,026.91	8,724.03	10,563.33	76,651.95	123,935.45	
4105	Catering Income	5,223.29	6,438.99	15,750.87	10,527.47	10,582.25	10,464.16	63,236.03	99,699.39	
4110	Equipment Hire	-	-	-	-	-	50.00	50.00	256.66	
4115	Function Package Revenue	5,689.60	5,033.01	8,153.44	8,643.92	4,789.58	4,330.00	38,650.17	56,186.36	
4120	Conference Lettings Regular	2,382.33	5,703.33	3,196.51	6,223.34	2,791.50	7,767.50	31,587.87	54,954.62	
4125	Party Night Revenue	412.50	-	491.67	-	591.67	1,012.50	4,100.01	9,790.01	
4130	Party Function Revenue	612.50	962.50	875.00	895.83	895.83	1,070.83	6,689.82	11,193.98	
4999	Other Income	-	-	-	30.00	-	-	30.00	30.01	
		22,334.06	32,401.23	44,399.90	39,347.47	28,374.86	35,258.32	221,010.02	356,060.65	

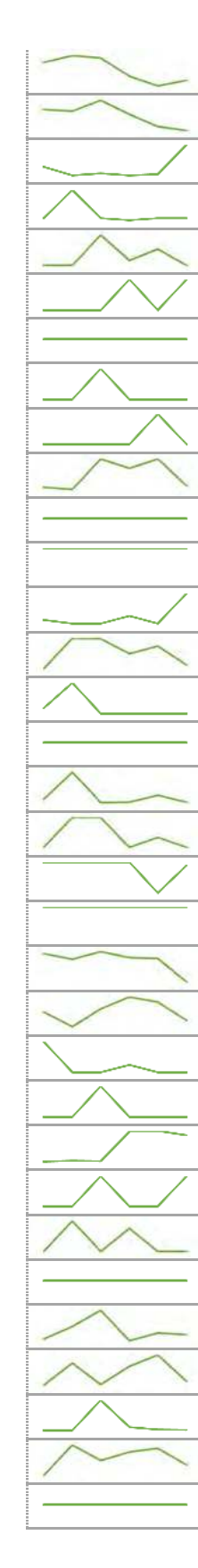
		2019 / 2020								
Budget 19/20	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20			
-	-	-	-	-	-	-	6.00			
118,904.17	12,251.55	13,162.03	9,481.85	12,884.95	4,903.37	5,269.49	64,110.44			
94,653.87	7,629.10	11,907.99	12,802.52	11,459.18	8,459.08	4,668.69	58,297.39			
78.97	-	-	-	63.35	60.00	-	123.35			
54,648.80	4,262.36	7,642.49	9,208.33	9,785.01	9,291.68	5,733.32	48,445.69			
48,014.92	6,011.71	5,251.71	4,031.69	4,195.01	3,975.01	3,372.52	32,255.17			
13,246.49	1,000.00	-	808.33	787.50	-	-	2,595.83			
10,946.14	283.33	983.33	950.00	-	1,137.50	808.33	5,233.32			
-	-	-	-	-	-	-	-			
340,493.36	31,438.05	38,947.55	37,282.72	39,175.00	27,826.64	19,852.35	211,067.19			



Expenditure

		2018 / 2019								
Code	Description	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD 18/19	Actual 18/19	
5001	Bar Purchases	3,801.64	4,795.57	5,288.78	2,910.40	2,040.82	3,800.31	24,705.88	39,874.12	
5002	Catering Purchases	1,120.85	989.05	2,967.64	2,244.89	2,127.76	2,039.88	12,389.10	20,537.81	
5003	Bar Purchases - Equipment	63.71	110.35	151.89	66.18	159.28	67.64	856.83	1,463.78	
5004	Catering Purchases - Equipment	78.76	(35.84)	-	25.48	391.99	-	460.39	529.12	
5011	Licenses	21.00	26.50	-	-	1,690.65	-	1,738.15	1,738.15	
5012	Sales Commision	-	-	-	-	-	71.52	71.52	138.92	
5020	Equipment / Machinery	-	-	-	-	-	-	-	-	
5021	Equipment / Machinery Repairs	107.00	-	995.68	-	-	-	1,102.68	1,730.46	
5033	Pantomime	-	-	-	445.00	-	-	445.00	1,001.78	
5045	Function Expenditure	878.33	1,873.33	3,297.50	1,998.34	3,094.66	2,597.33	15,599.48	23,086.97	
6100	Agency Commission	-	-	-	-	-	-	-	-	
6200	Website, Social Media and Marketing	122.33	122.33	122.33	122.33	122.33	122.33	856.31	1,467.96	
6201	Advertising	80.00	40.00	-	-	-	-	200.00	577.50	
7000	Salaries	6,109.50	7,244.64	7,861.12	8,738.62	8,618.93	7,701.13	51,373.42	90,421.44	
7001	Pension	857.14	832.35	984.56	832.35	832.35	832.35	5,928.79	10,150.34	
7004	Wages - Casual	-	140.00	140.00	-	-	-	280.00	280.00	
7006	Empoyers NI	281.44	267.98	439.64	274.67	267.21	269.17	2,029.46	3,549.41	
7012	Security Staffing	-	-	-	-	-	-	-	1,085.00	
7102	Water Rates	173.13	146.90	178.38	-	146.89	556.59	1,414.59	2,275.45	
7103	General Rates	2,901.00	2,901.00	2,423.92	2,423.46	2,422.73	2,423.00	18,394.30	28,086.30	
7105	Recycling - Waste Collection	332.95	249.32	309.49	306.86	266.36	332.95	2,064.29	3,437.74	
7200	Electricity	511.63	687.14	613.12	926.74	931.25	718.22	4,950.30	8,970.49	
7201	Gas	1,919.68	-	-	115.88	-	-	2,035.56	4,478.83	
7500	Printing	-	-	-	-	-	93.95	248.95	305.88	
7550	Telephone & Broadband	-	-	-	-	-	-	-	354.37	
7552	Computers & Software	-	-	45.00	-	-	45.00	135.00	180.00	
7602	Health & Safety Fees	420.00	-	-	-	-	-	420.00	784.90	
7800	Repairs and Renewals	647.50	-	-	-	-	-	997.50	1,002.98	
7801	Cleaning	53.01	420.52	398.29	148.74	48.35	275.89	1,484.02	2,173.85	
7802	Laundry	513.18	165.00	154.09	161.58	238.44	200.97	1,598.26	2,269.45	
7803	Premises Expenses	-	676.50	-	-	737.00	179.00	1,632.50	1,760.50	
7901	Bank Charges	196.55	49.07	185.01	132.90	104.94	136.77	961.73	1,552.02	
8201	Subcriptions	-	-	-	-	-	-	-	-	
		21,190.33	21,701.71	26,556.44	21,874.42	24,241.94	22,464.00	154,374.01	255,265.52	

		2019 / 2020								
Budget 19/20	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20			
37,828.84	3,508.96	3,941.61	3,777.05	2,633.53	2,036.62	2,390.93	21,145.22			
18,664.92	1,994.28	1,926.90	2,462.14	1,761.63	1,177.78	990.71	10,460.91			
1,432.20	99.70	66.08	72.88	66.08	70.13	185.84	626.79			
562.27	-	1,600.00	-	(133.34)	-	-	1,466.66			
1,790.29	-	-	2,100.00	350.00	1,108.87	-	3,558.87			
73.67	-	-	-	106.18	-	107.23	213.41			
110.21	-	-	-	-	-	-	-			
1,025.55	-	-	199.93	-	-	-	199.93			
916.70	-	-	-	-	1,125.00	-	1,125.00			
20,314.92	1,698.34	1,566.67	3,482.84	2,885.67	3,500.01	1,798.33	15,815.19			
-	-	-	-	-	-	-	-			
1,467.96	122.33	122.33	122.33	122.33	122.33	122.33	856.31			
494.40	40.00	-	-	80.00	-	312.50	455.30			
89,506.71	6,410.52	8,460.75	8,433.03	7,415.24	7,922.38	6,648.28	51,418.95			
10,393.26	783.41	900.55	758.54	758.54	758.54	758.54	5,464.56			
288.40	-	-	-	-	-	-	-			
3,466.48	313.15	425.55	300.66	301.61	330.64	301.74	2,248.31			
1,100.00	-	420.00	420.00	-	140.00	-	980.00			
2,193.48	187.38	193.64	187.39	193.64	(51.36)	165.67	1,063.43			
26,432.36	2,830.62	2,830.62	2,830.62	2,830.62	2,830.62	2,830.62	19,812.78			
3,427.16	319.16	257.09	346.30	277.04	268.72	-	1,772.49			
8,497.81	705.19	542.98	741.86	874.05	812.69	613.36	4,758.31			
5,907.63	1,997.99	-	-	496.25	-	-	2,494.24			
256.42	-	-	138.76	-	-	-	245.43			
1,372.56	114.83	115.46	114.96	144.73	145.70	140.83	890.89			
139.05	-	-	45.00	-	-	45.00	135.00			
432.60	-	85.20	-	65.00	-	-	150.20			
1,027.43	-	-	-	-	-	-	-			
2,558.54	70.48	247.59	472.90	50.00	155.61	132.10	1,472.45			
2,865.76	162.72	195.11	163.51	190.86	207.59	168.42	1,397.21			
4,000.00	-	-	1,776.68	197.52	56.75	44.60	2,738.15			
1,701.28	39.89	95.67	67.02	83.00	89.43	58.74	521.52			
-	-	-	-	-	-	-	-			
250,248.86	21,398.95	23,993.80	29,014.40	21,750.18	22,808.05	17,815.77	153,487.51			



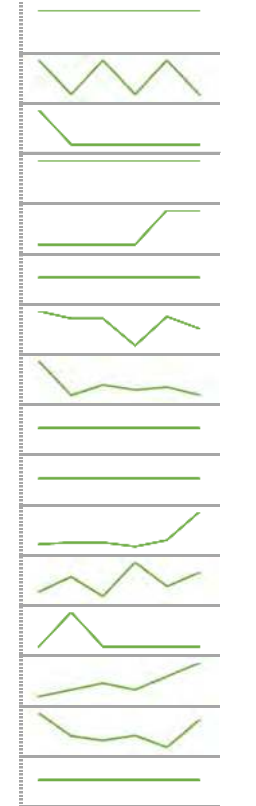
Swanley Town Council: Olympic

YTD Summary

Income

Code	Description	2018 / 2019							YTD 18/19	Actual 18/19
		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18			
4003	Rent - New Generation Data	333.33	333.33	333.33	333.33	333.33	333.33	2,333.31	3,999.96	
4012	Rent - We Buy Any Car	-	-	-	-	-	-	-	-	
4013	Rent - Bowls Club	5,000.00	-	-	-	-	-	5,000.00	5,000.00	
4015	Rent - Flat at Olympic Centre	-	2,100.00	-	-	-	1,400.00	4,200.00	7,700.00	
4018	Rent - Boxing	281.67	281.67	281.67	281.67	281.67	281.67	1,971.69	3,380.04	
4028	Photocopying	4.00	-	-	-	-	-	4.00	4.00	
4100	Bar Income	4,261.46	4,669.62	6,839.84	2,439.25	4,302.99	3,296.48	28,461.71	47,061.23	
4105	Catering Income	4,138.91	5,362.44	4,310.40	4,014.22	3,085.66	4,374.37	29,517.55	52,656.55	
4108	Quiz Income	6.67	21.67	20.83	-	-	-	69.17	69.17	
4109	Pool Income	-	-	41.00	-	-	-	41.00	94.75	
4115	Function Package Revenue	291.67	676.67	495.84	83.33	1,131.25	2,500.01	5,687.10	8,707.49	
4120	Conference Lettings Regular	2,286.69	2,052.50	1,185.84	2,815.83	2,305.02	3,495.00	16,706.73	38,109.03	
4125	Party Night Revenue	-	-	416.67	-	-	-	416.67	416.67	
4600	Outdoor Event Revenue	-	-	-	24.99	66.67	25.00	116.66	116.66	
4609	Snooker Income	1,284.95	782.85	707.72	710.74	771.50	863.54	6,839.97	11,056.30	
4903	Insurance Claims	609.00	-	-	-	-	-	2,942.80	2,942.80	
		18,498.35	16,280.75	14,633.14	10,703.36	12,278.09	16,569.40	104,308.36	181,314.65	

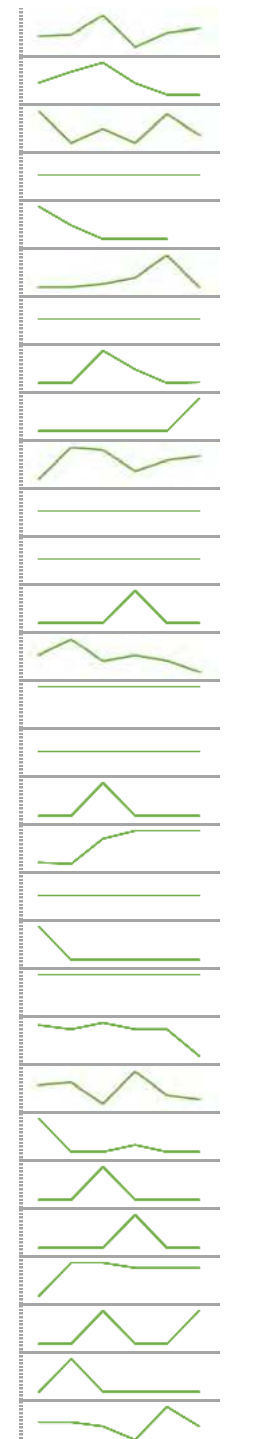
Budget 19/20	2019 / 2020							YTD 19/20
	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19		
3,999.96	333.33	333.33	333.33	333.33	333.33	333.33	333.33	2,333.31
-	1,500.00	1,200.00	1,500.00	1,200.00	1,500.00	1,200.00	1,200.00	9,300.00
5,000.00	5,000.00	-	-	-	-	-	-	5,000.00
8,400.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	4,900.00
3,370.04	281.67	281.67	281.67	281.67	315.00	315.00	315.00	2,038.35
4.12	-	-	-	-	-	-	-	-
49,792.56	4,797.79	4,238.22	4,267.29	2,309.29	4,374.93	3,529.40	3,529.40	25,453.06
51,003.08	4,246.79	1,920.25	2,610.13	2,295.72	2,468.55	1,938.67	1,938.67	17,938.40
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
12,295.21	636.66	875.00	848.13	333.33	1,166.66	4,920.00	4,920.00	8,897.91
37,907.93	1,829.17	2,947.51	1,515.01	4,025.01	2,245.83	3,244.20	3,244.20	17,715.07
1,871.17	-	1,283.33	-	-	-	-	-	1,283.33
-	41.67	83.33	124.99	83.22	166.68	250.01	250.01	749.90
10,877.17	1,001.74	681.97	618.33	686.13	522.21	903.99	903.99	5,208.98
-	-	-	-	-	-	-	-	-
184,521.24	20,368.82	14,544.61	12,798.88	12,247.70	13,793.19	17,334.60	17,334.60	100,818.31



Expenditure

Code	Description	2018 / 2019							YTD 18/19	Actual 18/19
		May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17			
5001	Bar Purchases	1,267.15	1,844.07	2,911.16	856.68	1,641.21	709.54	10,045.52	15,560.58	
5002	Catering Purchases	1,436.54	2,091.56	979.71	1,471.17	637.76	863.22	8,717.38	13,427.76	
5003	Bar Purchases - Equipment	207.20	736.42	93.25	61.25	-	63.25	1,222.62	1,667.97	
5004	Catering Purchases - Equipment	233.12	141.68	41.88	76.68	-	-	593.26	593.26	
5010	Sporting Equipment Purchaes	-	-	-	-	-	-	-	-	
5011	Licences	12.37	33.37	110.22	12.37	307.37	12.07	500.20	564.35	
5020	Equipment / Machinery	-	-	-	-	-	-	113.63	173.31	
5021	Equipment / Machinery Repairs	117.28	-	377.00	-	-	90.00	584.28	1,861.58	
5030	Horticulture	20.00	-	-	-	597.50	-	617.50	617.50	
5045	Function Expenditure	475.00	1,156.96	380.00	225.00	727.00	1,091.67	4,431.47	6,239.80	
5046	Outdoor Event	-	-	-	150.00	-	-	150.00	-	
6200	Website, Social Media and Marketing	-	-	-	-	-	-	-	-	
6201	Advertising	40.00	120.00	-	-	-	40.00	240.00	457.50	
7000	Salaries	5,484.47	6,269.63	6,171.78	6,723.66	5,179.65	5,631.32	41,452.80	64,074.75	
7001	Pension	509.79	486.94	486.94	503.37	461.78	482.06	3,479.87	5,167.75	
7004	Wages - Casual	476.70	474.52	246.30	190.68	95.34	95.34	2,143.20	2,238.54	
7006	Employers NI	226.49	235.60	217.57	294.49	200.33	244.23	1,688.73	2,645.70	
7011	SMP	-	-	-	-	(748.44)	(1,377.50)	(2,125.94)	(5,352.46)	
7099	Staff Expenses	-	-	-	-	-	-	101.40	101.40	
7102	Water Rates	358.43	-	973.22	973.22	973.22	973.24	4,251.33	4,956.42	
7103	General Rates	2,909.00	2,909.00	2,909.00	2,909.00	2,909.00	2,909.00	20,360.00	29,087.00	
7105	Recycling - Waste Collection	208.65	166.92	181.65	193.92	166.92	208.65	1,293.63	2,145.98	
7200	Electricity	1,320.04	1,475.47	1,415.17	1,440.44	1,440.44	1,440.44	10,045.43	13,294.09	
7201	Gas	2,275.42	-	-	191.96	-	-	2,467.38	5,752.65	
7500	Printing	-	-	-	-	-	50.00	154.13	204.13	
7502	Stationery	-	35.36	-	-	-	-	35.36	35.36	
7550	Telephone and Broadband	42.94	42.94	42.94	42.94	42.94	42.94	300.58	1,069.84	
7552	Computers & Software	-	-	45.00	-	-	45.00	135.00	180.00	
7602	Health & Safety Fees	420.00	99.60	-	-	-	-	519.60	828.00	
7604	Professional Fees	-	777.29	-	-	-	228.42	1,114.92	1,642.37	

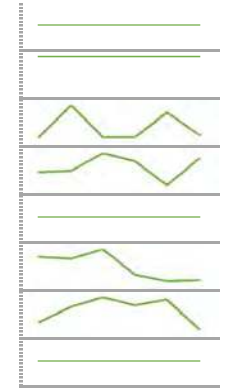
Budget 19/20	2019 / 2020							YTD 19/20
	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19		
17,984.33	1,179.98	1,295.79	2,618.46	428.50	1,407.94	1,707.02	1,707.02	9,237.34
13,444.28	490.57	602.61	694.30	484.85	370.59	368.29	368.29	3,395.50
1,591.99	193.63	66.55	122.97	66.55	181.25	97.50	97.50	795.00
920.06	-	-	-	-	-	-	-	99.90
-	202.54	86.61	-	-	-	-	-	302.14
578.91	12.83	12.83	113.62	307.83	1,036.44	11.50	11.50	1,507.90
117.04	-	-	-	-	-	-	-	-
601.81	-	-	1,508.20	648.00	-	57.06	57.06	2,551.45
636.03	-	-	-	-	-	635.27	635.27	635.27
6,109.41	-	675.00	610.00	175.00	400.00	483.33	483.33	2,518.33
154.50	-	-	-	-	-	-	-	-
756.00	-	-	-	-	-	-	-	-
659.20	-	-	-	40.00	-	-	-	95.20
46,800.00	4,290.94	4,872.88	4,069.51	4,294.71	4,097.32	3,672.08	3,672.08	30,130.73
1,800.00	292.84	292.84	292.84	292.84	292.84	292.84	292.84	2,049.88
2,722.50	-	-	-	-	-	-	-	-
2,997.18	141.32	141.32	186.53	141.32	141.32	141.32	141.32	1,041.29
-	(547.15)	(574.15)	(136.79)	-	-	-	-	(1,932.36)
-	-	-	-	-	-	-	-	-
7,983.87	148.54	-	-	-	-	-	-	148.54
29,959.61	2,974.00	2,974.00	2,974.00	2,974.00	2,974.00	2,974.00	2,974.00	20,814.00
2,229.93	201.68	173.60	217.00	173.60	173.60	-	-	1,128.40
13,311.83	652.80	661.82	586.13	701.27	616.45	601.55	601.55	5,171.65
5,522.22	3,023.74	-	-	639.41	-	-	-	3,663.15
210.25	-	-	50.00	-	-	-	-	100.00
36.42	-	-	-	19.60	-	-	-	19.60
2,000.00	178.56	179.25	179.25	179.14	179.14	179.14	179.14	1,253.89
139.05	-	-	45.00	-	-	45.00	45.00	135.00
535.19	-	84.00	-	-	-	-	-	84.00
1,772.60	115.01	115.01	111.23	99.23	129.23	111.23	111.23	795.95



Monthly Finances (C)

Code	Description	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD 18/19	Actual 18/19
7700	Equipment Hire	-	-	-	-	-	-	-	-
7702	Equipment Leasing	315.00	315.00	315.00	315.00	315.00	315.00	2,205.00	3,780.00
7800	Repairs and Renewals	775.25	-	-	-	-	107.00	1,252.99	1,252.99
7801	Cleaning	196.23	-	80.00	119.47	101.90	41.69	599.02	1,068.77
7802	Laundry	397.02	196.74	132.00	134.28	165.50	132.25	1,323.53	1,395.10
7803	Premises Expenses	2,280.73	110.00	3,844.88	550.00	731.70	-	8,252.57	9,283.69
7901	Bank Charges	156.88	140.47	161.75	244.71	140.48	138.86	1,097.63	1,783.56
8201	Subscriptions	-	-	-	-	-	-	-	-
		22,161.70	19,859.54	22,116.42	17,680.29	16,086.60	14,577.69	129,364.02	187,799.24

Budget 19/20	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20
-	-	-	-	-	-	-	-
3,893.40	315.00	315.00	315.00	315.00	315.00	315.00	2,205.00
1,200.00	-	217.00	-	-	168.56	15.29	580.85
3,300.00	58.10	63.74	141.80	106.34	-	116.79	632.18
1,650.00	-	-	-	-	-	-	-
15,000.00	2,902.80	2,702.50	3,827.88	820.00	87.48	161.33	12,246.99
2,000.00	121.28	141.23	153.47	143.08	150.17	113.07	972.98
1,000.00	-	-	-	-	-	-	-
189,617.61	16,949.01	15,099.43	18,680.40	13,050.27	12,721.33	12,098.61	102,379.75



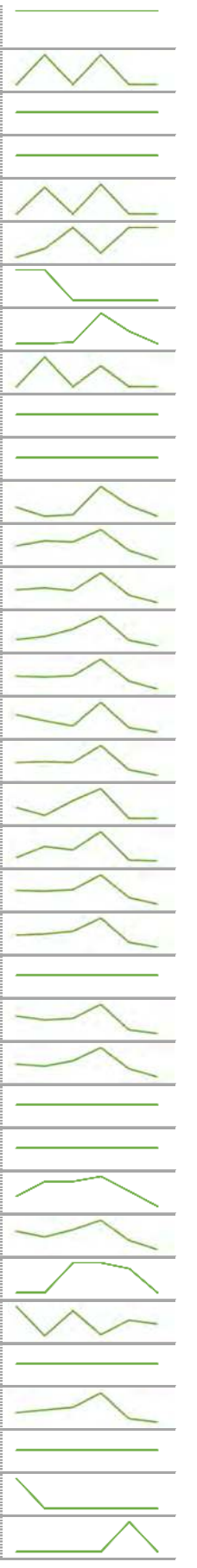
Swanley Town Council: Swanley Park

YTD Summary

Income

Code	Description	2018 / 2019							Actual 18/19
		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD 18/19	
4002	Rent - Swanley Athletics Club	-	-	-	-	-	-	-	500.00
4006	Rent - Cafe in the Park	-	13,000.00	-	13,000.00	-	-	34,000.00	34,000.00
4007	Rent - Swanley Park	-	-	-	-	-	-	-	900.18
4008	Rent - Swanley New Barn Railway	-	-	-	-	-	-	-	21,031.53
4010	Rent - Ice Cream Van	-	5,000.00	-	5,416.67	-	-	15,416.67	15,416.67
4014	Rent - Great Outdoors	-	-	-	-	-	-	-	749.97
4017	Rent - Swanley Park RFC	312.64	312.64	312.64	312.64	312.64	312.64	2,188.48	3,751.66
4032	1812 Event	-	-	-	-	-	-	-	566.68
4201	Service Recharge: Café in the Park	-	-	1,365.43	-	1,143.49	-	4,175.59	4,342.26
4204	Service Recharge: Bungalow	-	-	-	-	-	-	-	-
4207	Service Recharge: SNBR	-	-	-	-	-	-	-	644.75
4600	Outdoor Event Revenue	625.00	1,593.50	-	3,126.62	195.83	-	6,902.95	6,969.62
4700	Rowing	1,761.66	1,085.83	1,779.97	1,609.15	454.16	300.83	7,789.94	7,825.77
4701	Pedalos	6,676.57	5,266.25	7,082.55	9,016.57	2,276.26	667.09	34,982.80	37,924.49
4702	Canoeing	830.83	505.83	899.16	775.00	138.34	80.00	3,702.92	3,745.42
4703	Golf	1,396.68	1,199.18	1,452.52	1,614.16	420.83	270.84	7,273.40	7,979.24
4704	Tree Trek	959.65	549.99	699.99	1,501.63	227.50	-	4,354.59	4,354.59
4705	Hand Boats	783.40	864.57	1,077.58	1,356.42	343.32	153.33	5,004.04	5,004.04
4706	Dino Karts	344.15	686.65	710.01	1,113.35	301.66	193.34	3,798.32	4,261.64
4707	Deck Chairs	130.00	186.65	339.16	371.66	51.66	-	1,161.21	1,161.21
4708	Bouncy Castle	2,181.09	1,868.65	1,902.94	2,179.58	527.08	379.57	11,292.62	12,620.12
4710	Car Parking	9,193.53	7,737.07	11,680.90	14,476.20	2,841.68	-	52,229.46	52,229.46
4712	Wrist Bands	74.17	73.34	483.33	-	-	-	724.17	724.17
4713	Duck Feed	72.24	130.01	92.79	111.05	60.85	24.57	535.65	617.40
4714	Battery Bikes	325.01	898.36	1,221.68	1,247.50	514.17	273.34	4,480.06	4,480.06
4715	Balloons	-	20.00	10.00	35.00	-	-	65.00	65.00
4716	Water Creatures	-	5.84	-	3.33	-	-	9.17	9.17
4717	Candy Floss	-	-	144.19	93.35	50.00	16.67	304.21	304.21
4718	JCB Digger	-	-	218.33	464.34	185.82	123.31	991.80	991.80
4719	Reptiles	-	-	-	59.17	10.00	-	69.17	69.17
4720	Nerf / Survival Parties	-	-	170.83	25.00	-	83.33	279.16	1,320.82
4721	Children's Party - Survival	579.99	216.66	660.01	333.33	449.99	83.33	3,097.47	3,534.97
4723	The Plunge Water Slide	-	-	-	-	-	-	-	-
4810	Sponsorship - General	-	-	-	-	-	5,000.00	5,283.33	5,783.33
4997	Sale of Goods	-	-	-	-	-	-	-	3,416.67
4999	Other Income	-	-	-	-	-	-	-	-
		26,246.61	41,201.02	32,304.01	58,241.72	10,505.28	7,962.19	210,112.18	247,296.07

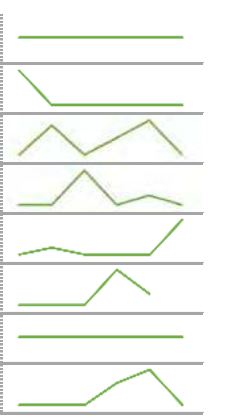
Budget 19/20	2019 / 2020							YTD 19/20
	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19		
-	100.00	100.00	100.00	100.00	100.00	100.00	100.00	700.00
34,500.00	-	13,000.00	-	13,000.00	-	-	-	34,500.00
-	-	-	-	-	-	-	-	-
11,631.53	-	-	-	-	-	-	-	-
15,900.00	-	5,000.00	-	5,625.00	-	-	-	15,625.00
-	333.32	416.66	625.00	375.00	625.00	625.00	625.00	3,416.63
3,751.68	312.64	312.64	-	-	-	-	-	937.92
-	-	-	158.33	3,047.51	1,240.50	-	-	4,513.00
4,630.46	-	1,218.79	-	857.86	-	-	-	2,076.65
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
7,110.04	515.41	-	96.25	1,678.71	613.33	-	-	4,239.45
8,023.64	711.26	965.83	913.33	1,563.36	467.50	-	-	5,590.45
36,032.28	4,423.76	5,070.84	4,128.14	10,308.83	2,640.42	147.08	-	32,845.76
3,814.01	162.50	252.50	437.50	791.66	145.00	-	-	2,082.49
7,491.60	704.15	665.85	735.83	1,661.67	437.50	-	-	5,132.08
4,485.23	812.50	525.00	287.50	1,396.66	210.00	-	-	4,405.83
5,154.16	346.65	358.33	344.17	798.33	153.33	-	-	2,389.14
3,912.27	195.00	56.67	320.01	541.67	-	-	-	1,563.37
1,196.05	16.66	68.34	53.33	139.15	5.00	-	-	412.49
11,631.40	1,333.35	1,237.49	1,378.73	2,775.01	667.93	71.25	-	8,713.77
53,796.34	8,703.75	9,372.91	10,924.18	18,573.78	4,736.24	1,903.75	-	62,988.11
745.90	-	-	-	-	-	-	-	-
551.72	69.18	54.59	60.84	113.75	18.77	4.83	-	408.76
4,614.46	699.17	581.68	880.82	1,608.33	451.66	-	-	4,808.35
66.95	-	-	-	-	-	-	-	-
9.45	-	-	-	-	-	-	-	-
313.34	33.34	83.34	82.93	100.02	50.01	-	-	399.65
1,021.55	332.48	236.66	359.16	525.84	180.84	24.17	-	1,865.41
71.25	-	-	12.50	12.50	10.00	-	-	82.50
3,898.50	906.24	108.33	787.49	137.50	524.99	420.83	-	3,520.79
-	-	-	-	-	-	-	-	-
-	1,083.33	1,408.33	1,697.49	3,331.22	399.16	-	-	9,811.19
-	-	-	-	-	-	-	-	-
-	583.33	-	-	-	-	-	-	583.33
-	-	-	-	-	12.50	-	-	12.50
224,353.81	22,378.02	41,094.78	24,383.53	69,063.36	13,689.68	3,296.91	-	213,624.62



Expenditure

Code	Description	2018 / 2019							Actual 18/19
		May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD 18/19	
5002	Catering Purchases	-	-	9.56	-	-	-	9.56	9.56
5010	Sporting Equipment Purchases	-	28.30	100.20	-	-	-	128.50	449.63
5020	Equipment / Machinery	166.67	382.49	1,098.37	-	114.91	-	4,659.94	4,659.94
5021	Equipment / Machinery Repairs	-	982.40	280.44	-	-	644.60	1,907.44	1,954.94
5030	Horticulture	-	-	597.50	-	-	425.00	1,205.83	1,205.83
5032	1812 Event	-	-	-	-	-	-	-	-
5045	Function Expenditure	-	-	-	-	-	-	-	-
5046	Outdoor Event	-	-	-	1,021.08	294.00	-	1,315.08	1,315.08

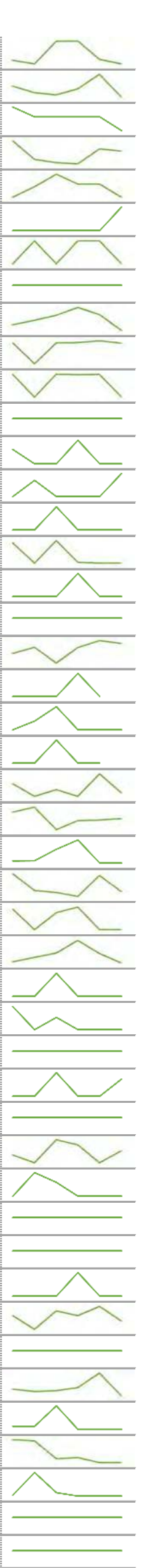
Budget 19/20	2019 / 2020							YTD 19/20
	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19		
9.85	-	-	-	-	-	-	-	-
132.36	169.12	-	-	-	-	-	-	169.12
6,344.74	-	33.32	-	19.17	38.82	-	-	2,546.73
1,891.53	-	-	238.60	-	66.45	-	-	305.05
1,551.00	-	167.07	-	-	(15.00)	822.50	-	1,095.40
-	-	81.67	96.00	12,040.37	3,714.94	-	-	15,932.98
-	-	-	-	-	-	-	-	-
1,354.53	-	-	-	310.00	500.00	-	-	810.00



Monthly Finances (D)

Code	Description	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD 18/19	Actual 18/19
6201	Advertising	108.00	175.00	-	-	-	-	283.00	283.00
7000	Salaries	13,422.37	16,356.26	14,373.23	18,129.27	18,767.94	8,242.74	96,294.25	119,668.13
7001	Pension	485.17	470.92	470.92	470.92	364.50	364.50	3,083.62	5,006.70
7006	Employers NI	504.32	526.38	522.32	499.57	502.27	351.29	3,277.56	5,086.86
7012	Security Staffing	-	-	299.00	368.00	103.50	-	770.50	770.50
7099	Staff Expenses	-	-	-	-	-	-	-	-
7102	Water Rates	938.66	680.97	1,414.27	579.87	523.75	542.46	4,679.98	6,905.93
7103	General Rates	-	-	-	-	-	-	-	-
7105	Recycling - Waste Collection	2,061.50	1,424.36	1,846.08	2,127.70	1,373.72	987.56	11,025.72	16,887.70
7200	Electricity	(339.57)	70.00	140.00	70.00	70.00	70.00	80.43	1,366.88
7202	GasOil	289.90	-	31.50	528.57	-	-	849.97	1,357.93
7303	Vehicle Insurance	-	-	-	91.94	-	-	91.94	91.94
7304	Miscellaneous Motor Expenses	15.00	-	-	-	-	-	15.00	154.48
7306	Mileage Claims	-	-	44.78	26.78	32.85	10.58	114.99	319.63
7500	Printing	-	170.95	-	170.95	-	-	512.85	981.79
7501	Postage & Carriage	9.95	-	-	-	-	-	9.95	54.95
7502	Stationery	21.99	-	21.99	21.99	-	-	65.97	65.97
7509	Name Badges	-	-	-	-	-	-	-	-
7550	Telephone & Broadband	53.53	155.30	50.39	56.23	58.34	52.32	469.61	758.75
7552	Computers & Software	-	-	-	-	-	-	-	-
7602	Health & Safety Fees	-	-	-	-	-	-	-	140.00
7603	Consultancy Fees	-	-	-	-	-	-	-	-
7700	Equipment Hire	412.00	-	1,026.95	484.50	188.00	-	2,111.45	2,111.45
7800	Repairs and Renewals	87.50	11.88	31.20	-	-	-	1,752.28	2,164.07
7801	Cleaning	105.00	96.00	651.37	81.69	40.40	-	1,172.18	1,335.23
7803	Premises Expenses	113.60	500.00	201.63	90.21	1,007.29	93.32	2,006.05	17,989.35
7804	Pool Chemicals	491.93	-	460.55	456.43	-	-	1,408.91	1,408.91
7805	Cess Pit	2,250.00	1,890.00	2,730.00	2,730.00	630.00	420.00	11,700.00	14,050.00
7806	Pedalo Parts	35.00	-	-	329.43	-	-	364.43	364.43
7807	Pool Costs	-	-	2,177.95	-	-	(425.00)	1,939.62	3,381.00
7808	Sand	-	-	275.00	-	-	-	275.00	275.00
7811	Signs	-	424.50	-	88.50	-	-	513.00	513.00
7814	Maintenance	-	-	1,378.20	-	-	-	1,378.20	1,378.20
7815	Chidren's Party	-	-	-	-	-	146.67	298.92	381.69
7816	Parking	-	-	-	-	-	-	-	-
7817	Rowing Parts	-	-	-	-	-	-	-	-
7818	Life Jackets	-	-	-	-	-	-	-	194.05
7819	Duck Feed	-	-	-	-	-	-	-	13.75
7820	Activity Recharge	-	376.25	550.41	1,031.67	-	892.50	2,850.83	2,850.83
7821	Miscellaneous Purchases	-	34.94	5.67	227.90	-	-	268.51	291.71
7901	Bank Charges	286.55	338.50	330.46	390.56	406.80	261.26	2,252.01	3,440.83
8201	Subscriptions	-	-	-	-	-	-	-	-
8202	Uniform	-	-	274.60	-	-	-	746.74	1,932.23
8203	Training Costs	1,033.00	-	-	270.00	-	-	1,803.00	2,218.00
8204	Insurance	-	-	-	-	-	-	1,192.00	1,650.35
8206	Coaching	-	-	-	-	-	-	-	-
		22,552.07	25,095.40	31,394.54	30,343.76	24,478.27	13,079.80	164,884.82	227,440.20

Budget 19/20	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD 19/20
373.89	94.65	-	574.90	585.00	114.82	-	1,415.27
119,680.08	18,175.21	15,339.45	14,366.20	17,044.06	23,368.85	13,425.01	110,293.92
5,053.30	730.80	422.93	422.93	422.94	422.93	-	2,845.46
5,185.03	781.04	538.40	495.42	479.73	672.23	647.23	4,377.32
793.62	-	184.00	402.50	230.00	230.00	-	1,046.50
-	-	-	-	-	-	47.09	47.09
7,395.38	412.81	426.57	412.81	426.57	426.57	412.81	1,814.25
-	-	-	-	-	-	-	-
15,901.30	1,002.00	1,750.80	2,628.40	3,954.00	2,698.40	-	13,616.40
443.34	70.00	(5,071.18)	70.00	140.00	602.93	-	(4,136.68)
875.47	409.08	-	416.94	401.00	406.35	-	1,633.37
94.70	-	-	-	-	-	-	-
15.45	7.58	-	-	12.50	-	-	20.08
107.54	-	64.80	-	-	-	92.70	157.50
528.24	-	-	468.94	-	-	-	468.94
10.25	195.00	-	220.00	8.95	-	-	498.95
67.95	-	-	-	9.58	-	-	42.87
-	-	-	-	-	-	-	97.50
766.95	53.28	53.98	52.18	53.93	54.76	54.41	389.00
-	-	-	-	12.50	-	-	12.50
-	-	187.60	500.00	-	-	-	687.60
-	-	-	750.00	-	-	-	750.00
1,750.43	739.75	-	399.28	-	1,322.83	203.44	2,665.30
2,937.85	906.02	1,160.15	47.03	489.30	524.58	597.55	12,975.92
1,413.35	43.80	45.98	259.00	438.17	-	-	1,411.04
4,035.59	5,355.34	1,374.81	893.55	-	4,912.63	1,155.24	13,877.40
1,966.18	577.40	-	477.40	639.53	-	-	2,171.73
52,267.00	1,050.00	1,500.00	1,970.00	3,290.00	1,890.00	940.00	12,210.00
375.36	-	-	241.40	-	-	-	241.40
1,997.81	69.94	-	36.92	-	-	-	106.86
283.25	-	-	-	-	-	-	-
528.39	-	-	50.00	-	-	35.90	85.90
1,419.55	-	-	-	-	-	-	-
307.89	56.12	-	162.50	125.00	-	83.33	426.95
-	-	1,390.00	818.00	-	-	-	2,208.00
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
20.00	-	-	-	6.75	-	-	6.75
3,150.08	605.42	-	815.42	607.50	1,011.25	362.92	3,402.51
276.57	-	-	-	-	-	-	-
3,534.97	375.84	350.50	361.72	392.32	546.29	305.56	2,705.03
-	105.00	105.00	210.00	90.00	90.14	90.00	1,369.31
769.14	608.61	575.32	103.67	137.50	-	-	2,435.94
2,372.09	30.00	675.00	100.00	-	-	-	1,700.00
1,227.76	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
249,209.76	32,623.81	21,356.17	29,061.71	42,366.37	43,600.77	19,275.69	216,937.16



▲ ▼ ▼ ▲ ▲ ▲

Swanley Town Council



Bank Reconciliation: 31 October 2019

Bank Statement Balance:	Current Account	287,179.81	
			<u>287,179.81</u>
Other Bank & Cash Accounts:	Active Saver	139.99	
	Mayor's Account	3,734.00	
	Recreation Account	2,527.94	
	Alexandra Cash Account	652.60	
	Olympic Cash Account	285.17	
	Link Cash Account	-	
	Civic Cash Account	-	
	Swanley Park Cash Account	4,816.52	
			<u>12,156.22</u>
			<u>299,336.03</u>
Unpresented Payments:	<u>Date</u>	<u>Ref</u>	<u>Amount</u>
	29/10/2019	Bank to Olympic	246.00
			<u>246.00</u>
			<u>299,090.03</u>
Unpresented Receipts:	<u>Date</u>	<u>Ref</u>	<u>Amount</u>
	31/10/2019	Park to Current	5.00
	31/10/2019	Park to Current	14.50
	30/10/2019	Alex to Current	30.00
	30/10/2019	Alex to Current	26.10
	30/10/2019	Oly to Current	47.16
	30/10/2019	Civic to Current	472.00
	31/10/2019	Alex to Current	50.00
	31/10/2019	Oly to Current	73.68
	31/10/2019	Civic to Current	692.00
			<u>1,410.44</u>
			<u>300,500.47</u>
Closing Book Balance:	Current Account	288,344.25	
	Other Bank & Cash Accounts	12,156.22	
			<u>300,500.47</u>
			<u>-</u>

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

Swanley Town Council



Payments Out: October 2019

Date	Payee	Description	Payment Method	Ref	Amount
01/10/2019	DVLA	LC13SNK	Direct Debit	DD/DVLA	22.75
01/10/2019	DVLA	CK60UKF	Direct Debit	DD/DVLA	22.75
01/10/2019	LEXAUTO	Lex Autolease	Direct Debit	DD/Lex	411.30
01/10/2019	SKYBIRD	Sky Bird of Prey Display Team	Same Day Payment	FP/Sky bird of Prey	500.00
01/10/2019	KEIRALAN	Alan Keir	Same Day Payment	FP/Alan Keir	450.00
01/10/2019	DYNAMIX	Mr S Gadd	Same Day Payment	FP/Dynamix	225.00
01/10/2019	TUDORENV	Tudor Environmental	Same Day Payment	FP/Tudor Environmental	607.87
01/10/2019	AIMHIRE	Aimhire UK Ltd	Same Day Payment	FP/Aimhire	109.12
01/10/2019	WATSONS	Watson Fuels	Same Day Payment	FP/Watson Fuels	426.66
01/10/2019	THBROWN	T.H.Brown & Sons Ltd	Same Day Payment	FP/TH Brown	71.07
02/10/2019	Sandwich TC	Sandwich F&F	Same Day Payment	FP/F&F	25.00
02/10/2019	JAMESKE	James Kerry Music	Same Day Payment	FP/James Kerry Music	100.00
02/10/2019	PARTYBE	Party Bench Ltd	Same Day Payment	FP/Partybench Ltd	324.00
03/10/2019	GRENKE	Grenke Leasing	Direct Debit	DD/Grenke	1,284.01
03/10/2019	EMS	Elavon Merchant Services	Direct Debit	DD/EMS	305.56
04/10/2019	BTGROUP	BT	Direct Debit	DD/BT	65.29
07/10/2019	Barclays	Commission	Bank Entry	Barclays	226.85
07/10/2019	Yell	Website	Direct Debit	DD/Yell	146.79
08/10/2019	TV Licence	TV Licence	Direct Debit	DD/TV Licence	11.50
08/10/2019	B&MSUPP	B&M Supplies LTD	Same Day Payment	FP/B&M Supplies	229.18
08/10/2019	BLEWD	Mr D K Blew	Same Day Payment	FP/Mr D K Blew	120.00
08/10/2019	COBMARQ	Cobham Marquees	Same Day Payment	FP/Cobham Marquees	738.00
08/10/2019	D.BODY	D.Body Ltd	Same Day Payment	FP/D body	630.00
08/10/2019	DECORATO	Decorators Den Ltd	Same Day Payment	FP/Decorators Den	576.60
08/10/2019	HOPPERS	The Hopper's Hut Ltd	Same Day Payment	FP/The Hoppers Hut	708.68
08/10/2019	KALC100	Kent Association of Local Councils	Same Day Payment	FP/KALC	72.00
08/10/2019	KFF100	Kent Frozen Foods Ltd	Same Day Payment	FP/KFF	204.24
08/10/2019	MECKADRI	Adrian Mecklenburgh Ltd	Same Day Payment	FP/Mecklenburgh	76.02
08/10/2019	NEWITTS	Newitt & Co. Ltd	Same Day Payment	FP/Newitt & Co	158.80
08/10/2019	SEARCYS	Searcys	Same Day Payment	FP/Searcys	151.99
09/10/2019	BGAS8419	BGas Elec - Alexandra	Direct Debit	DD/B Gas	975.22
09/10/2019	BGAS8456	BGas Elec - The Olympic	Direct Debit	DD/B Gas	647.27
09/10/2019	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	176.44
10/10/2019	ELAS	HR Support	Direct Debit	DD/ELAS	239.76
10/10/2019	BARCLAYS	Barclays	Direct Debit	DD/Barclays	72.77
10/10/2019	BARCLAYS	Barclays	Direct Debit	DD/Barclays	43.76
10/10/2019	BARCLAYS	Barclays	Direct Debit	DD/Barclays	61.74
10/10/2019	BARCLAYS	Barclays	Direct Debit	DD/Barclays	125.07
10/10/2019	MANN	Mann (Swanley)	Internal Entry	Mann	111.23
10/10/2019	FIRSTFEN	First Fence	Same Day Payment	FP/First Fence	891.12
11/10/2019	BGAS8560	BGas Elec - Swanley Park	Same Day Payment	FP/B Gas	723.51
15/10/2019	SDC	Rates for Civic Centre	Direct Debit	DD/SDC	4,427.38
15/10/2019	SDC	Rates for Woodlands	Direct Debit	DD/SDC	1,512.00
15/10/2019	SDC	Rates for Olympic	Direct Debit	DD/DSC	2,974.00
15/10/2019	SDC	Rates for Alexandra	Direct Debit	DD/SDC	2,830.62
15/10/2019	Payroll Mth7	Payroll Mth7	BACS	Payroll Mth7	50,864.28
15/10/2019	Payroll Mth7	PAYE Mth7	BACS	Payroll Mth7	21,251.70
15/10/2019	GREENCT	Green Court Sports	Same Day Payment	FP/Green Court Sports	854.28
15/10/2019	CASTL325	Castle Water Limited	Same Day Payment	FP/Castle Water	49.41
15/10/2019	CASTL529	Castle Water Limited	Same Day Payment	FP/Castle Water	412.81
15/10/2019	CASTL588	Castle Water Limited	Same Day Payment	FP/Castle Water	228.63

Monthly Finances (F)

15/10/2019	DARPRINT	Darenth Print and Design Ltd	Same Day Payment	FP/Darenth Print	83.40
15/10/2019	KCC100	Kent County Council	Same Day Payment	FP/KCC	144.30
15/10/2019	LOCKTOOL	Locks 'N' Tools Ltd	Same Day Payment	FP/Locks n Tools	178.28
15/10/2019	RPMDISPL	RPM Display Team	Same Day Payment	FP/RPM Display	200.00
15/10/2019	SELCO	Selco Trade Centres Ltd	Same Day Payment	FP/Selco	953.26
15/10/2019	SQUIRES	Squires Planning Ltd	Same Day Payment	FP/Squires Planning	249.90
15/10/2019	STALBRID	Stalbridge Linen Services	Same Day Payment	FP/Stalbridge	261.66
15/10/2019	TLCELEC	T.L.C Direct	Same Day Payment	FP/TLC Direct	68.10
15/10/2019	OVERLINE	Overline	Direct Debit	DD/Overline	157.44
15/10/2019	OVERLINE	Overline	Direct Debit	DD/Overline	337.99
16/10/2019	Payroll Mth7	Salary Payment	BACS	Payroll Mth7	1,190.37
16/10/2019	AVANT	Avant Plant Sales	Same Day Payment	FP/Avant Plant	1,282.80
16/10/2019	BEXLEY	Bexley Sand & Ballast Co. Ltd	Same Day Payment	FP/Bexley Sand	2,155.00
16/10/2019	HILLSPR	Hills Prospect PLC	Same Day Payment	FP/Hills Prospect	2,406.72
16/10/2019	INVICTAL	Invicta Law Ltd	Same Day Payment	FP/Invicta Law	1,392.24
16/10/2019	PROLUDIC	Proludic Ltd	Same Day Payment	FP/Produlic	2,681.20
16/10/2019	STARBUIL	Star Building Services Ltd	Same Day Payment	FP/Star Building Services	2,711.00
16/10/2019	TRADEUK	Trade UK Account	Same Day Payment	FP/Trade UK	1,666.74
16/10/2019	WPSINS	WPS Ltd	Same Day Payment	FP/WPS Ltd	2,576.69
16/10/2019	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	127.49
16/10/2019	SAGE100	Sage (UK) Ltd	Direct Debit	DD/Sage	125.95
18/10/2019	ALSFTIMB	Alsford Timber Ltd	Same Day Payment	FP/Alsford Timber	810.28
18/10/2019	ARCHANT	Archant Community Media Ltd	Same Day Payment	FP/Archant	150.01
18/10/2019	BR-IT	BR - IT	Same Day Payment	FP/BR-IT	375.12
18/10/2019	DYNAMIX	Mr S Gadd	Same Day Payment	FP/Dynamix	175.00
18/10/2019	ERNEDOE	Ernest Doe & Sons Ltd	Same Day Payment	FP/Ernest Doe	99.49
18/10/2019	FRAMA100	Frama UK Ltd	Same Day Payment	FP/Frama	380.65
18/10/2019	GMHCASHR	GMH Cash Registers	Same Day Payment	FP/GMH Cash Registers	162.00
18/10/2019	GUIDE1	Guideline Coaches Ltd	Same Day Payment	FP/Guideline	435.00
18/10/2019	HOTELFO	Hotel Focus	Same Day Payment	FP/Hotel Focus	127.42
18/10/2019	KCC100	Kent County Council	Same Day Payment	FP/KCC	12.61
18/10/2019	KEIRALAN	Alan Keir	Same Day Payment	FP/Alan Keir	450.00
18/10/2019	KEWGARDE	Royal Botanic Gardens Kew	Same Day Payment	FP/Kew Gardens	600.00
18/10/2019	LEISUREM	Leisurematic Ltd	Same Day Payment	FP/Leisurematic	435.50
18/10/2019	NATIONAL	National Facilities Management Ltd	Same Day Payment	FP/National Facilities	235.83
18/10/2019	NORMBUT	Norman's Butchers	Same Day Payment	FP/Normans	89.23
18/10/2019	PLANDAY	Planday Limited	Same Day Payment	FP/Planday	108.00
18/10/2019	THBROWN	T.H.Brown & Sons Ltd	Same Day Payment	FP/TH Brown	25.48
18/10/2019	WATLING	Watling Tyres	Same Day Payment	FP/Watling Tyres	114.86
21/10/2019	SG Equipment	Touch Screens	Direct Debit	DD/SG Equipment	378.00
21/10/2019	Vanliners	Roof Rack	Same Day Payment	FP/Vanliners	332.10
21/10/2019	EETMOB	EE & T Mobile	Direct Debit	DD/EE	32.03
21/10/2019	HARLEY	Ashton Harley	Same Day Payment	FP/Ashton Harley	135.00
22/10/2019	Sandwich	Sandwich F&F	Same Day Payment	FP/F&F	25.00
22/10/2019	TLCDIREC	TLC Online	Same Day Payment	FP/TLC Online	1,146.29
22/10/2019	HOLBROOK	Steve Holbrook Ltd	Same Day Payment	FP/Steve Holbrook	1,098.00
22/10/2019	VEOLIA	Veolia	Same Day Payment	FP/Veolia	3,768.86
22/10/2019	JAMESKE	James Kerry Music	Same Day Payment	FP/James Kerry Music	1,586.00
23/10/2019	Tanks Direct	Grit Bins	Same Day Payment	FP/Tanks Direct	226.34
23/10/2019	EON100	E.ON	Direct Debit	DD/E.ON	23.94
23/10/2019	KFF100	Kent Frozen Foods Ltd	Same Day Payment	FP/KFF	612.15
24/10/2019	COMMSURV	Commercial Surveyors	Same Day Payment	FP/Commercial Surveyors	1,800.00
24/10/2019	XINTEL	XLN Telecom	Direct Debit	DD/XLN	57.53
25/10/2019	BOC100	BOC Ltd	Direct Debit	DD/BOC	301.66
29/10/2019	123CONN	123 Connect	Same Day Payment	FP/123 Connect	42.00
29/10/2019	CENTCIRC	Centre Circle Event Management	Same Day Payment	FP/Centre Circle	336.00
29/10/2019	DOR2DOR	Helm Enterprise Solutions Ltd T/A Dc	Same Day Payment	FP/Door to Door	500.00
29/10/2019	EDMUNDSO	Edmundson Electrical Ltd	Same Day Payment	FP/Edmundson	359.49
29/10/2019	HARLEY	Ashton Harley	Same Day Payment	FP/Ashton Harley	135.00
29/10/2019	HOBOAND	Hobo & The Hippies	Same Day Payment	FP/Hobo & The Hippies	400.00
29/10/2019	HOPPERS	The Hopper's Hut Ltd	Same Day Payment	Fp/Hoppers Hut	802.68
29/10/2019	NIVEKCAT	Nivek Catering Supplies Ltd	Same Day Payment	FP/Nivek	158.52
29/10/2019	THECOVER	The Cover Up	Same Day Payment	FP/The Cover Up	300.00

Monthly Finances (F)

30/10/2019	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	148.81
30/10/2019	D.BODY	D.Body Ltd	Same Day Payment	FP/D.Body	940.00
30/10/2019	KFF100	Kent Frozen Foods Ltd	Same Day Payment	FP/KFF	648.49
30/10/2019	KM	KM Media Group Ltd	Same Day Payment	FP/KM Media Group	342.00
30/10/2019	NORMBUT	Norman's Butchers	Same Day Payment	FP/Normans	208.60
30/10/2019	PROVNURS	Provender Nurseries	Same Day Payment	FP/Provender	969.00
30/10/2019	TUDORENV	Tudor Environmental	Same Day Payment	FP/Tudor Environmental	535.49
30/10/2019	VRVENUES	VR Venues & Events Ltd	Same Day Payment	FP/VR Venues	52.32
30/10/2019	VEOLIA	Veolia	Same Day Payment	FP/Veolia	420.00

143,032.34**Summary**

<u>Month</u>	<u>Payment Method</u>	<u>Amount</u>
Oct-19	Cheque	0.00
	BACS	73,306.35
	Direct Debit	18,046.82
	Same Day Payment (Electronic)	51,341.09
	Internal Entry (Offset)	111.23
	Bank Entry	226.85
		<u>143,032.34</u>

Chairman of Finance Committee**Signature****Date****Responsible Financial Officer****Signature****Date**

Swanley Town Council



Aged Creditors: 31 October 2019

A/C	Name	Balance	Current	Period 1	Period 2	Period 3	Older
1STACESE	1st Ace Security Ltd	1,176.00	1,176.00	-	-	-	-
AIMHIRE	Aimhire UK Ltd	298.37	298.37	-	-	-	-
ALSFTIMB	Alsford Timber Ltd	346.10	346.10	-	-	-	-
B&MSUPP	B&M Supplies LTD	427.34	427.34	-	-	-	-
BEXLEY	Bexley Sand & Ballast Co. Ltd	250.00	250.00	-	-	-	-
BGAS8419	BGas Elec - Alexandra	736.03	736.03	-	-	-	-
BGAS8456	BGas Elec - The Olympic	631.62	631.62	-	-	-	-
BGAS8560	BGas Elec - Swanley Park	(723.51)	(723.51)	-	-	-	-
BNPPARIB	BNP Paribas Leasing Sols	366.71	366.71	-	-	-	-
BOC100	BOC Ltd	340.01	340.01	-	-	-	-
BOOKER	Booker Lintied	313.89	313.89	-	-	-	-
BREWBUDD	Brew Buddies	892.50	892.50	-	-	-	-
BURDEN	Burden Bros Agri LTD	1,391.06	1,391.06	-	-	-	-
CAPITAL	Capital Fire Doors	480.00	480.00	-	-	-	-
CASTL166	Castle Water Limited	(129.89)	16.46	17.01	17.01	16.46	(196.83)
CLEAWIPE	Clean Wipes	140.16	140.16	-	-	-	-
DARPRINT	Darenth Print and Design Ltd	264.00	264.00	-	-	-	-
DECORATO	Decorators Den Ltd	516.73	516.73	-	-	-	-
EASTKENT	East Kent Morris	175.00	175.00	-	-	-	-
EDMUNDSO	Edmundson Electrical Ltd	7.63	7.63	-	-	-	-
FLEETLIN	Fleet Line Markers Ltd	291.97	291.97	-	-	-	-
GREENBOX	Greenbox Self Storage	315.60	315.60	-	-	-	-
HILLSPR	Hills Prospect PLC	2,018.27	2,018.27	-	-	-	-
HOTELFO	Hotel Focus	76.36	76.36	-	-	-	-
INVICTAL	Invicta Law Ltd	1,800.00	1,800.00	-	-	-	-
JPSCLAR	JPS Clarity Limited	114.00	-	-	-	-	114.00
KCC100	Kent County Council	311.46	311.46	-	-	-	-
KEIRALAN	Alan Keir	225.00	225.00	-	-	-	-
KFF100	Kent Frozen Foods Ltd	83.70	83.70	-	-	-	-
LEXAUTO	Lex Autolease	411.30	411.30	-	-	-	-
MATTCLAR	Matthew Clark Wholesale Ltd	(111.59)	-	-	-	-	(111.59)
MECKADRI	Adrian Mecklenburgh Ltd	215.40	215.40	-	-	-	-
MOTION	Motion Consultants Limited	6,133.08	6,133.08	-	-	-	-
NATIONAL	National Facilities Management Ltd	762.32	762.32	-	-	-	-
SELCO	Selco Trade Centres Ltd	367.57	367.57	-	-	-	-
SEVDIST	Sevenoaks District Council	20,570.24	700.00	2,100.00	17,770.24	-	-
SHOOTSTR	Shooting Stars Entertainments (Maidsto	675.00	-	(675.00)	1,350.00	-	-
STALBRID	Stalbridge Linen Services	189.55	189.55	-	-	-	-
STYLISH	The Stylish Wedding Company	300.00	300.00	-	-	-	-
THBROWN	T.H.Brown & Sons Ltd	60.90	60.90	-	-	-	-
TLCELEC	T.L.C Direct	53.52	53.52	-	-	-	-
TRADEUK	Trade UK Account	245.35	245.35	-	-	-	-
VPS	VPS	133.20	133.20	-	-	-	-
WINDOWF	Windowflowers Ltd	1,269.00	1,269.00	-	-	-	-
		44,410.95	24,009.65	1,442.01	19,137.25	16.46	(194.42)
Aged Creditors: 31 October 2018		22,841.02	23,131.92	413.74	(350.50)	-	(354.14)

Swanley Town Council



Aged Debtors: 31 October 2019

<u>A/C</u>	<u>Name</u>	<u>Balance</u>	<u>Current</u>	<u>Period 1</u>	<u>Period 2</u>	<u>Period 3</u>	<u>Older</u>
50CLUB	50+ Club	320.00	320.00	-	-	-	-
ADVOCAC	Advocacy For All	1,838.40	1,838.40	-	-	-	-
ANGLIAN	Hotel Focus	795.36	795.36	-	-	-	-
BEXLEYBC	London Borough of Bexley	2,375.20	1,544.00	(386.60)	871.80	346.00	-
CARDFAC	Card Factory	228.00	-	-	228.00	-	-
DG&SCCG	Dartford, Gravesham and Swanley CCC	120.00	-	-	120.00	-	-
EDUCATIO	The Education People	255.20	255.20	-	-	-	-
GRACEPL	Grace Place Community Church	1,100.00	1,100.00	-	-	-	-
GREATOUT	Great Outdoors	1,050.00	150.00	750.00	150.00	-	-
HUNT	David Hunt	200.00	200.00	-	-	-	-
JIB	Joint Industry Board	250.00	250.00	-	-	-	-
KCC100	Kent County Council	1,964.00	1,964.00	-	-	-	-
KCCLIBRA	KCC Strategic & Corp Services	15,751.60	15,751.60	-	-	-	-
LAURIEM1	Lauriem Complete Care Ltd	196.00	(32.00)	-	130.00	98.00	-
LUNTDR	Dr E A Lunt	11,868.00	11,868.00	-	-	-	-
MEDWAYC	Medway Council	893.40	893.40	-	-	-	-
MULTCARS	Swantax	825.00	825.00	-	-	-	-
NATBLOOD	National Blood Service	504.00	504.00	-	-	-	-
NHSDGS	NHS DGS CCG	416.00	416.00	-	-	-	-
SWANBOX	Swanley Boxing Club	378.00	378.00	-	-	-	-
SWANWI	Swanley Evening WI	(49.00)	(49.00)	-	-	-	-
SWNETBAL	Swanley Netball Club	916.43	916.43	-	-	-	-
SWNFC	Swanley FC	303.88	303.88	-	-	-	-
SWNRANG	Swanley Rangers FC	350.00	350.00	-	-	-	-
U3A100	U3A	280.00	140.00	140.00	-	-	-
VIBEDN10	Vibe Dance Nights	1,155.00	840.00	315.00	-	-	-
		44,284.47	41,522.27	818.40	1,499.80	444.00	-
Aged Debtors: 31 October 2018		13,736.60	11,633.40	2,296.10	-	(99.60)	(93.30)

Events ^[1]

JANUARY	January events	(500.00)
FEBRUARY	February events	(850.00)
MARCH	March events	(2,605.00)
APRIL	April events	(1,500.00)
MAY	May events	(300.00)
JUNE	June events	(1,968.00)

Monthly Finances (G)

JULY	July events	(1,940.00)
AUGUST	August events	(3,956.00)
SEPTEMBER	September events	(2,911.50)
OCTOBER	October Events	750.00
NOVEMBER	November Events	(2,426.00)
DECEMBER	December events	(2,000.00)
		(20,206.50)

[1] Balances will include prepayments for future functions at Alexandra and Olympic

Party Functions [2]

ABMD0612	A - Basket Meal 06.12	(1,470.00)
ABMD2012	A - Basket Meal 20.12	(140.00)
ACASINO	A - Casino	(1,903.00)
AFRANKIE	A - Frankie Valli	(988.00)
AMOTOWN	A - Motown	(1,680.00)
ANYE	A - NYE	(1,428.00)
APANTO	A - Pantomime	(404.00)
AXMAS	A - Xmas Party 29.11.19	(170.00)
OELVIS	O - Elvis	(1,160.00)
		(9,343.00)

[2] Balances will include prepayments for future Party Nights at Alexandra and Olympic