

**FULL COUNCIL 8<sup>th</sup> May 2019**  
**7:30PM THE CIVIC CENTRE**

**MINUTES**

**Present:** Mayor Cllr Dyball, Leader Cllr Horwood, Cllr Andrews, Cllr Ball, Cllr C Barnes, Cllr J Barnes, Cllr G Darrington, Cllr P Darrington, Cllr Dyball, Cllr Foster, Cllr Griffiths, Cllr Letchford, Cllr Tuckfield

**Officers:** CEO Steve Nash,  
RFO Steve Innes  
Swanley Link Manager Claire Cormack  
Democratic Services Officer Barbara Playfoot

**Public Session:** None

**10689 To receive Apologies for Absence**  
Cllr Searles, Cllr Lee, Cllr Domigan, Cllr Skipper

**10690 To receive Declarations of Interest**  
None

**10691 Election of Mayor**  
Cllr Horwood proposed that Cllr L Dyball be elected for a 2<sup>nd</sup> term as Mayor  
**Resolved – Cllr L Dyball was elected Mayor**

**10692 Election of Deputy Mayor**  
Cllr Horwood proposed that Cllr J Barnes be elected as Deputy Mayor  
**Resolved – Cllr J Barnes was elected Deputy Mayor**

**10693 Membership of Committees:**

- Policy and Finance
- Development Control
- Estates and Facilities
- Personnel

**Resolved – Committee members agreed**

**10694 Election of Chairmen of Committees**

- Policy and Finance
- Development Control
- Estates and Facilities
- Personnel

**Resolved – Chairmen of Committees agreed**

**10695 TO APPROVE MEMBERSHIP ON OUTSIDE BODIES**

Swanley Twinning – Cllr J Barnes, Cllr L Dyball

KALC - TBC

Swanley Neighbourhood Plan Steering Group – Cllr G Darrington, Cllr P Darrington

PACT – Cllr J Tuckfield

Thomas Smythe Charity – Cllr M Foster

Recreation Field Trustees – Cllr L Ball, Cllr L Dyball

Swanley District Volunteer Bureau – Cllr J Griffiths

**Resolved – Members to outside bodies agreed**

**10696 TO APPROVE TERMS OF REFERENCE FOR COMMITTEES – Report B**

The CEO referred to Report B and explained to the longer serving Cllrs that the Personnel Committee would only meet if there was an issue to deal with and then would be advertised as normal. The same will apply to the Appeals Committee

**Resolved – Terms of Reference approved**

**10697 TO CONFIRM DELEGATED POWERS OF THE CEO – Report C**

The CEO explained to Cllrs that there had been a change to the wording within this document with the word ‘Banqueting’ being removed and replaced with venues. He went on to explain why he was delegated these additional powers.

**Resolved – Delegated powers of the CEO approved**

**10698 TO APPROVE THE SCHEDULE OF MEETINGS FOR 2019/20 – Report D**

The schedule of meetings was discussed, a change is to be made to the June 2019 Full Council and Development Control date along with removal of all Personnel Committee meetings

**Resolved – Schedule of dates 2019/2020 approved**

**10699 GENERAL POWER OF COMPETENCE**

To confirm that the Town Council meets the criteria for GPC this power under the required rules as per – Report E

The CEO explained the rules and specific powers, he went on to say that the council grants its own power which it operates under.

**Resolved – confirmed the Town Council maintains the General Power of Competence**

**10700 NEW COUNCILLOR TRAINING**

Further training dates:

Governance 20<sup>th</sup> May – 19:00-21:00hrs

Governance 24<sup>th</sup> May – 14:00-16:00hrs

Finance – 31<sup>st</sup> May – 14:00-16:00hrs

Additional Finance training TBC

**Forthcoming Meetings – To note the following dates**

15<sup>th</sup> May 2019 – Mayor robing and new councillor training

22<sup>nd</sup> May 2019 – Development Control

22<sup>nd</sup> May 2019 – Policy & Finance

19<sup>th</sup> June 2019 – Full Council

19<sup>th</sup> June 2019 – Development Control

If you would like further information, please contact

Mr Stephen Nash, on 01322 611663 or [snash@swanleytowncouncil.gov.uk](mailto:snash@swanleytowncouncil.gov.uk)

**Date of next meeting – 15<sup>th</sup> May 2019 – Mayor Robing**

**Meeting closed at 20.20**

**Council Members:**

Mayor Cllr L Dyball

Leader Cllr M Horwood

Deputy Leader Cllr L Ball

Cllr S Andrews

Cllr C Barnes

Cllr J Barnes

Cllr G Darrington

Cllr P Darrington

Cllr J Domigan

Cllr M Foster

Cllr J Griffiths

Cllr C Lee

Cllr V Letchford

Cllr T Searles

Cllr A Skipper

Cllr J Tuckfield