

**FULL COUNCIL 5<sup>th</sup> September 2018**  
**7:30PM THE CIVIC CENTRE**

**MINUTES**

**Present:** Mayor Cllr Dyball, Leader Cllr Morris, Cllr Ball, Cllr C Barnes, Cllr J Barnes, Cllr L Gaire, Cllr Halford, Cllr Horwood, Cllr Searles, Cllr Southern, Cllr Willingale

**Officers:** CEO Steve Nash,  
Civic Manager Toni Roast  
Democratic Services Officer Barbara Playfoot

The Mayor asked the Councillors and public to welcome Mrs Ralph to the meeting as she had recently lost her husband David Ralph who was a Cllr and former Mayor of Swanley. Ruth Glenn had prepared some words which the Mayor thanked her for and the Mayor went on to read in memory of him. The Mayor then called for a minute's silence which was followed by Father Dane Batley-Gladden saying a short prayer.

**Public Session** There were no questions from the public at the start of the meeting. The Mayor explained that she would take questions from the public when an item on the agenda was relevant to their questions

**10515 To receive Apologies for Absence**  
Cllr Darrington, Cllr S Gaire, Cllr Hogg, Cllr Komolafe, Cllr Scott

**10516 To receive Declarations of Interest**  
Cllr Dyball and Cllr Horwood declared interest in Swanley Rugby Club as they are both social members of the club

**10517 To approve as correct the Minutes of the Meeting held on**  
**Wednesday 4<sup>th</sup> July 2018**  
**Wednesday 25<sup>th</sup> July 2018**  
**APPROVED**

**10518 To receive Minutes of Committees and approve recommendations contained therein:**  
Policy & Finance – 20<sup>th</sup> June 2018  
Development Control – 20<sup>th</sup> June 2018  
Development Control – 4<sup>th</sup> July 2018

**10519 PRESENTATION OF MAYOR'S CADET**  
To present Cadet Bombardier Harry Archer with a Certificate of Recognition of his Services as the Mayors Cadet

The Mayor explained that quite a few Mayors have a Mayors Cadet and she believed this was the first time that a Swanley Mayor had a Cadet. She went on to say that it will be beneficial to her at some of the ceremonial events she attends to have Harry as an escort. She presented Acting Sgt Harry Archer with a Certificate of Recognition and a bespoke armband.

#### **10520 APPLICATION FOR GRANT AID**

To consider the Grant Aid applications from Swanley Rugby Club and HI Kent  
Swanley Rugby Club requests £500  
HI Kent requests £250

**RESOLVED – Swanley Rugby Club to be awarded £500  
HI Kent to be awarded £250**

#### **10521 LANDSCAPING CONTRACTS**

To consider recommendation from the CEO – Report A  
The CEO explained that STC had taken on the KCC grass cutting and would take on the CBRE contract for Swanley and it was hoped that further contracts would follow along with flower bed maintenance in public areas and there is a need to engage a full time Head groundsman to supervise and advise on the contracts.  
The councillors agreed unanimously that the Park and Estates team do a marvellous job of maintaining the Park/Recreation ground and other communal areas. They gave a vote of thanks to the teams for their efforts and hard work

**RESOLVED – Landscaping contracts recommendation agreed**

#### **10522 COOPER PUBLIC CONSULTATION**

Report from CEO – Report B

The CEO explained the reason why he had written this report, the Mayor felt that the report was required for clarity and transparency. This led to some discussion on the subject regarding allowing Coopers Estates to use a Council venue to hold a Public consultation and how that led to residents assuming that the council are associating themselves with Cooper Estates. It was proposed that Cooper Estates and/or other developers would not be able to use the Olympic or any town council sites to conduct a public consultation without prior approval of the leadership group.

**RESOLVED - Cooper Estates and/or other developers would not be able to use the Olympic or any town council facilities to conduct a public consultation without prior approval of the leadership group or the council.**

#### **10523 COOPER DEVELOPMENT**

Respond to correspondence received from Cooper Estates – Report C

There was some discussion regarding the contents of a letter received by Cllr Southern from Cooper Estates. Cllr Southern pointed out a number of errors in the letter and couldn't explain why he had been singled out as the point of contact. The CEO reminded all councillors that at this level of government, individual councillors do not have the authority and cannot be given the authority to act on behalf of the council. Only the CEO/Town Clerk may be authorised by the council to negotiate on its behalf under delegated powers. All proposals and correspondence must be addressed through the CEO/Town Clerk who will then draft a report and make recommendations for the council to consider and then in turn the council instruct the CEO/Town Clerk to act according to the tabled proposal.

Cllr Morris proposed that the CEO respond to Cooper Estates on behalf of the council re-emphasising that the council are not in favour of any development on Green belt

**RESOLVED – CEO to respond to Cooper Estates**

## 10524 SEVENOAKS DISTRICT COUNCIL DRAFT LOCAL PLAN

To agree the amended response to the Sevenoaks District Council's Draft Local Plan proposals

Cllr Horwood spoke briefly on the proposed amended response to the SDC draft Local plan and explained that one small paragraph would be removed which all agreed would be correct to do so. The Mayor then asked for a recorded vote on the proposed response as below

Cllr Morris – Agreed  
Cllr Southern – Agreed  
Cllr Horwood – Agreed  
Cllr Willingale – Agreed  
Cllr Searles – Agreed  
Cllr Halford – Agreed  
Cllr L Gaire – Agreed  
Cllr C Barnes – Agreed  
Cllr J Barnes – Agreed  
Cllr Ball – Agreed  
Cllr Dyball – Agreed

**RESOLVED – Response to be sent to SDC with the agreed wording**

### Mayors Communication

To receive such communications as the Town Mayor may desire to lay before the Council (Councillors are reminded that no decision making may take place as a result of this item)

|                         |  |
|-------------------------|--|
| 9 <sup>th</sup> July    | Hosting refreshments for the finalists and unveiling winners in the Just Bin It school poster design competition   |
| 10 <sup>th</sup> July   | Patient Voice Health Event   |
| 12 <sup>th</sup> July   | South East in Bloom<br>High Sheriff's Garden Party   |
| 13 <sup>th</sup> July   | Parkwood Hall School Assembly and Just Bin It presentation   |
| 18 <sup>th</sup> July   | St Bartholomew's School Assembly<br>Healthy Living Event, Youth and Community Centre<br>Dartford Science & Technology College Community Volunteer Day<br>Asda bag packing for SUMS<br>Visit to Second Chance Animal Rescue to meet volunteers<br>Ellenor Tea Party |
| 21 <sup>st</sup> July   | Slimming World Swanley consultant opening launch x 2 Groups<br>Ellenor Charity Shop Farewell<br>Swanley Boxing Club Presentation Evening   |
| 23 <sup>rd</sup> July   | Sevenoaks District Council Chairman's Charity Curry evening  |
| 25 <sup>th</sup> July   | Presentation of cheque to West Kent Mediation  |
| 27 <sup>th</sup> July   | Visit to Swanley Foodbank  |
| 05 <sup>th</sup> August | Cotton Mill Beer Bash in aid of Second Chance Animal Rescue and 2 <sup>nd</sup> Swanley Scouts   |
| 11 <sup>th</sup> August | Crowning Slimming World Swanley Women of the Year x 2 Groups   |
| 24 <sup>th</sup> August | 1812 Charity Festival opening the evening music and fireworks  |
| 25 <sup>th</sup> August | 1812 Opening Day 2 Live Music in Swanley Park  |
| 27 <sup>th</sup> August | Chipstead Lakes Charity Dragon Boat Racing with Sevenoaks District Council Chairman<br>Namaste Swanley! Opening Night  |
| 28 <sup>th</sup> August | Visit to SUMS, Swanley Therapy Centre  |
| 29 <sup>th</sup> August | Opening Braeburn Care, Swanley   |

31<sup>st</sup> August Visit to White Oak Court Extra Care with Sir Michael Fallon

**Report from County and District Councillors**

Councillors are reminded that no decision making may take place as a result of this item

Cllr Horwood gave an update on the following items:

Double yellow lines are going to be placed on the entrance to Pucknells Close to prevent vans parking on the corner of the road

A salt bin is going to be installed in Hollytree Avenue and another in Hartdyke Road.

He did ask if any of the wards required additional Salt bins please let him know.

Pavement improvements are taking place in Azalea Drive

Road improvements have taken place in West View Road and Moultain Hill.

Tidying up of the 'Gateway' to Swanley should be actioned soon along with the clean up of the car park by Kimberley Allen

**Date of next meeting – 3<sup>rd</sup> October 2018**

**Meeting closed at 21.25**

**Council Members:**

Mayor Cllr L Dyball

Leader Cllr R Morris

Cllr L Ball

Cllr C Barnes

Cllr J Barnes

Cllr P Darrington

Cllr L Gaire

Cllr S Gaire

Cllr J Halford

Cllr M Hogg

Cllr M Horwood

Cllr E Komolafe

Cllr N Scott

Cllr V Southern

Cllr T Searles

Cllr H Willingale