

Swanley Town Council
Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU
Tel: 01322 665855
www.swanleytowncouncil.gov.uk

SUMMONS

Date 27th September 2018

Dear Member

You are hereby summoned to attend a meeting of the **Town Council** at the **Council Chamber, St Marys Road on Wednesday 3rd October 2018 at 7:30pm** or at the conclusion of the public participation session.



Mr S Nash
CEO / Town Clerk

PUBLIC PARTICIPATION

If required, the meeting will be preceded by a public participation period of up to 15 minutes in total at 7:30pm. Members of the public are also entitled to speak, during the meeting, on agenda items only and with express permission from the Chairman / Mayor. Those wishing to speak on an Agenda item must indicate this during Public Participation.

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA)

During this meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile phone devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

AGENDA

1. To receive Apologies for Absence
2. To receive Declarations of Interest

3. To approve as correct the Minutes of the Meetings held on Wednesday 5th September 2018
4. To receive Minutes of Committees and approve recommendations contained therein
Policy & Finance – 18th July 2018
Development Control – 18th July 2018
Development Control – 5th September 2018
5. **COUNCILLOR ABSENCE**
To approve a leave of absence for Councillor Shanker Gaire
6. **NOMINATIONS FOR COUNCIL COMMITTEE**
To approve councillors to deputise for Cllr Gaire
7. **EXTERNAL AUDITORS REPORT**
To note the Report and make comments
8. **WW1 SOLDIER SILHOUETTE**
To receive a verbal report from the CEO see Annex A
9. **Mayors Communication**
To receive such communications as the Town Mayor may desire to lay before the Council (Councillors are reminded that no decision making may take place as a result of this item)
10. **Report from County and District Councillors**
(Councillors are reminded that no decision making may take place as a result of this item)
11. **EXCLUSION OF PRESS AND PUBLIC**
It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
12. **RESTRUCTURING NEW RESPONSIBILITIES**
To consider recommendations in the report outlining changes to the structure of the town council and changes in responsibilities of staff (Confidential Report E)

Date of next meeting – 7th November 2018

13. Forthcoming Meetings – To note the following dates

17th October 2018 – Development Control

17th October 2018 – Policy & Finance

17th October 2018 – Estates & Facilities

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

Council Members:

Mayor Cllr Dyball
Leader Cllr Morris
Cllr L Ball
Cllr C Barnes
Cllr L Gaire
Cllr S Gaire
Cllr T Searles
Cllr M Hogg

Cllr Horwood
Cllr Halford
Cllr Scott
Cllr Willingale
Cllr J Barnes
Cllr E Komolafe

Cllr V Southern
Cllr P Darrington

Leadership Group

Cllr R Morris
Cllr V Southern
Cllr M Horwood
Cllr L Dyball

