

**Swanley Neighbourhood Plan
Minutes
Steering Group Meeting
Wednesday 27th June 2018**

Present: Mark Fittock, Robert Brickell, Mark Johnson, Chris Prestidge, Alan Dean, Brian Thomas, Christine Hudson, Cllr Dyball, Martin Jordan

In attendance: Lorraine Hart (Planning Advisor) Steve Nash (CEO STC)

1. **Apologies:** Dr Lunt, Paul Darrington, Glynis Darrington. Connie Lee no longer wanting to be on steering group
2. **Declaration of Interest**
None
3. **Approve Minutes of 13th June**
RB pointed out that Brian Thomas should be added to minutes. Hannah Goodman to be contacted by Steve Nash for maps
4. **Discuss SDC Draft Local Plan and the impact policies may have on our questionnaire**
This was discussed at length with RB raising concerns over density questions and information being conveyed to residents. It was agreed that a new question would go into our questionnaire relating to density of build and that examples already existing in the town would be used as examples. LH to change questionnaire to reflect this.
5. **Discuss advertising the SDC consultation dates for Swanley to residents**
It was agreed that a flyer will be sent out describing the two surveys residents are about to be asked to get involved with and that the flyer will better describe the difference and highlight how important this is.
6. **Review the sending out dates for the questionnaire**
It was agreed that this should remain the same except for the information described in 5 above going out before the summer holidays.
7. **Approve the NP questionnaire and other amendments**
A number of changes were made to improve the reading of the document and the additional question mentioned at 4 above to be included. LH will arrange changes and SN and AD will look at getting the questionnaire designed in a usable format.
8. **Any other business**
Bob B suggested the questionnaire needed a map attached and provided an example. It was felt this was too busy and detailed and Bob will speak to Hannah at SDC to provide a less detailed version.

DATE OF NEXT MEETING: Will be arranged by SN, LH, RB