

# Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

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[www.swanleytowncouncil.gov.uk](http://www.swanleytowncouncil.gov.uk)

## POLICY AND FINANCE

### MINUTES

Wednesday 16<sup>th</sup> May 2018

**Present:** Chair Cllr M Horwood, Vice Chair Cllr V Southern, Cllr L Ball, Cllr L Dyball, Cllr M Hogg, Cllr R Morris, Cllr T Searles

**Also Present:** Cllr P Darrington, Cllr E Komolafe, Cllr H Willingale

**Officers:** CEO - Steve Nash,  
RFO - Steve Innes  
Democratic Services Officer - Barbara Playfoot

#### APOLOGIES FOR ABSENCE

None

#### DECLARATIONS OF INTEREST

None

#### 10453 MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 18<sup>th</sup> April 2018

**APPROVED**

#### 10454 TO RECEIVE THE MONTHLY FINANCES

- Cllr Southern commented that salaries should be monitored closely as this was by far the biggest outgoing for the council.
- Cllr Hogg asked why the salary budget figure was down by £124,000, the RFO explained that The Link salaries were shown separately so the salary budget was the same as last year if the Link and the council staff salaries were added together.
- Cllr Horwood suggested that the Link be kept separate so that the full cost of the service could be easily referenced.
- Cllr Southern had made several visits to the Link in the last 3 weeks and noted that that the staff were helping/advising residents on benefit claims, this is not included as part of the Link duties and should be referred to either the CAB (Citizens Advice Bureau) or SDC HERO officers (Housing, home energy and retraining options) and Cllr Horwood suggested that this should be highlighted when speaking to the SDC CEO when he next visits STC.
- There was general discussion regarding The Alexandra Suite, the Olympic and Swanley Park. The CEO informed the meeting that there had been a Secret Shopper exercise completed and the results had been positive in the main and will share the report with all going forward.
- Cllr Horwood stated that the Park has had its most successful May Bank Holiday in terms of revenue but did have repercussions in terms of parking and additional litter in surrounding roads. Cllr Morris suggested that there

should be a sweep of the roads to collect litter and additional litter collections within the park during busy times.

- The CEO added that there will be additional signs put up in Hilda May Avenue advising if the top car park is full and direct the cars to the overflow car park.
- Cllr Southern asked when the Mayors account will be distributed to the relevant charities. It is to be arranged for a presentation to take place so that the cheques can be awarded.

**RESOLVED: To accept reports A/B/C/D/E/F/G**

**10455 NATIONAL SALARY AWARD 2018 – 2019**

To note the new pay scales as agreed by NALC and the NJC for 2018 - 2019

**NOTED**

**Date of next meeting – 20<sup>th</sup> June 2018**

**MEETING CLOSED AT 20.05**

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or [snash@swanleytowncouncil.gov.uk](mailto:snash@swanleytowncouncil.gov.uk)

Committee Members:

(Chair) Cllr M Horwood, (Vice Chair) Cllr V Southern, Cllr L Ball, Cllr L Dyball, Cllr M Hogg, Cllr R Morris, Cllr T Searles