

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 611663

www.swanleytowncouncil.gov.uk

ESTATES AND FACILITIES

MINUTES

Wednesday 18th April 2018

Present: Chair Cllr J Barnes, Cllr C Barnes, Cllr P Darrington,
Cllr V Southern

Also Present: Cllr L Ball, Cllr L Dyball, Cllr M Hogg, Cllr M Horwood,
Cllr R Morris, Cllr T Searles

Officers: CEO - Steve Nash
Democratic Services Officer - Barbara Playfoot
Estates & Facilities Manager - Dan Sutton
RFO - Steve Innes
Park Manager - Ryan Hayman

APOLOGIES FOR ABSENCE

Cllr N Scott
Cllr E Komolafe

DECLARATIONS OF INTEREST

None

10426 MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 24th January 2018

APPROVED

10427 CHANGES TO THE 1812 EVENT

To receive an update on changes to the event see report and layout
The CEO explained that there will be a ticket price of £10 each for all people that wish to enter the VIP Marquee and access will be strictly controlled.
The top Car Park will attract a premium parking cost of £10 to encourage people to use the lower car park at the normal parking cost. This will hopefully ease congestion and cause less damage to the grass area adjacent to the top car park.

RESOLVED: The update to the changes to the 1812 event were accepted

10428 ESTATES AND FACILITIES MANAGER REPORT

The Estates and Facilities Manager ran through his as follows:

- Taken delivery of the new Ford Transit Tipper which will assist with larger jobs such as removing fly tipping. The Park has also taken delivery of a battery power golf cart to help move around the site when needed.
- The majority of Licenses to occupy or lease agreements have been updated and an electronic copy has been created giving easier access to the information.
- New Generation data have taken up renting the Faldo Room at the Olympic.

- Approaches have been made by a Mr Richard Hook with a view to creating an Archery Centre at the Olympic and possibly making it a Centre of Excellence which is a positive move for Swanley.
- The Micro-brewery has had their licence granted and hope to open in 2-3 weeks' time.
- STC landownership is being documented and electronically recorded for clear reference.
- Schedule of works have been created, several questions were asked regarding The Oaks surgery and the maintenance of the building. The Estates & Facilities Manager said that there will be a Heads of Terms document detailing the responsibilities.
- Bus stops have been refurbished and revamped with anti-graffiti vinyl and has made a difference to the look of the area. It is hoped that the same can be done to the bus stops outside the Civic Centre – Cllr Horwood said that it was a job well done.
- A new Estate Maintenance Officer has been employed and he is proving a great help and saving money by not having to contract out work.

ACCEPTED: Estate and Facilities Managers report

10429 PARK MANAGERS REPORT

To accept the update report and note any new bookings/changes to operations.

There were no questions but the Park manager informed the meeting that there was a Community Walk Day 'Every Step Counts' being organised by Cllr Lesley Dyball on the 17th May 2018 which will take place in the park and a trial run was planned for 21st April 2018. He has also organised a Sports Forum which will get local sports clubs working together to secure funding and shared identity.

ACCEPTED: Park Managers Report

DATE OF NEXT MEETING – 18th July 2018

MEETING CLOSED AT 21.25

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

(Chair) Cllr N Scott, (Vice Chair) Cllr J Barnes, Cllr C Barnes
Cllr P Darrington, Cllr E Komolafe, Cllr V Southern