

SWANLEY TOWN COUNCIL
Minutes of a Meeting of the Finance & Audit Committee
Held at the Civic Centre, Swanley on Wednesday 22nd June 2016

Present

Members (7):

Conservative: Cllr V Southern (Chairman); Cllr T Searles (Vice Chairman); Cllr L Ball;
Cllr J Barnes; Cllr L Dyball and Cllr R Morris

Labour: Cllr E Komolafe

Also in attendance

Cllr M Hogg, Cllr H Willingale, Julie Pilbeam, Town Clerk

The meeting commenced 7.38PM

Apologies for Absence

None

Declarations of Pecuniary and Non-Pecuniary Interests

None

Minutes

10053 It was **RESOLVED** that the minutes were signed and approved as an accurate record of the meeting.

It was noted that the Cllr Komolafe and Cllr Hogg were listed in the incorrect places on the minutes, Cllr Komolafe should be marked as present and Cllr Hogg to be marked as in attendance. A manual amendment was made to the minutes.

10054 It was **RESOLVED** that the Committee note:

The financial update of the Council from the Responsible Financial Officer

Financial Matters:

10055 It was **RESOLVED** To approve Annual Governance Statement 2015/16

10056 It was **RESOLVED** To approve Accounting Statements 2015/16

10057 It was **RESOLVED** To approve Bank Reconciliation 2015/16

10058 It was **RESOLVED** To approve budget reports 2015/16

10059 It was **RESOLVED** To approve the statement of internal control and for the Committee to develop a relevant statement of internal control for 2016/17 and onwards.

It was agreed for the internal auditors visit to coincide with the Finance and Audit Committee to allow the auditor to assist the committee.

The meeting closed at 8.35PM

Signed CHAIRMAN