

SWANLEY TOWN COUNCIL

Minutes of a meeting of the Estates and Facilities Committee Held at the Civic Centre, Swanley on Wednesday 29 July 2015

Present

Cllr T Searles (Chair)	Cllr M Hogg
Cllr V Southern (Vice Chair)	Cllr S Gaire
Cllr J Barnes (substitute for Cllr C Barnes)	Cllr J Hulton-Scott

Also in attendance

Councillors

Officers

Cllr L Ball	Julie Pilbeam (Town Clerk & CEO)
Cllr L Gaire	Lisa Saunders (Operations Director)
Cllr R Morris	Geoff Mills (Democratic Services Officer)
Cllr N Rosen	
Cllr H Willingale	

The meeting started at 7.45 PM

Apologies for Absence

Apologies from Councillor J Halford and Councillor C Barnes were noted and approved. In accordance with the Council's Standing Orders Councillor J Barnes attended the meeting as a substitute for Councillor C Barnes.

Declarations of Pecuniary and Non-Pecuniary Interests

None

Minutes of the Last Meeting

9826 It was **RESOLVED** that the minutes of the meeting held on 15 April 2015 be approved and signed by the Chairman as a true record.

Estates and Facilities Update

This report updated Members of the Committee on a number of matters related to the work of the Estates and Facilities Department. The report also updated the Committee on the work and actions being taken at various sites within the Council's ownership.

During the course of discussion Councillor Searles proposed and Councillor Southern seconded that the Driving at Work policy set out at appendix A to the report be approved.

Agreed with 1 against

The Chief Executive confirmed that a report of the tendering process for Swanley Park would be reported to a future meeting of Full Council.

9827 It was **RESOLVED** that the report be approved together with the Driving at Work Policy.

The meeting finished at 7.50 PM