

SWANLEY TOWN COUNCIL

Minutes of a meeting of the Estates and Facilities Committee Held at the Civic Centre, Swanley on Wednesday 15 April 2015

Present

Cllr T Searles (Chair)	Cllr A George
Cllr J Barnes (Vice Chair)	Cllr R Morris
Cllr L Ball	
Cllr M Fittock	

Also in attendance Councillors

Officers

Cllr R Brookbank	Julie Pilbeam (Town Clerk & CEO)
Cllr H Willingale	Lisa Saunders (Operations Director)
Cllr V Southern	Mark Farrow (Estates and Facilities Manager)
Cllr Venter	Geoff Mills (Democratic Services Officer)

The meeting started at 7.40 PM

Apologies for Absence

There were none

Declarations of Pecuniary and Non-Pecuniary Interests

Although not a member of the Committee Cllr Willingale declared an interest in Item 7 as he is a local resident.

Minutes of the Last Meeting

9716 It was **RESOLVED** that the minutes of the meeting held on 21 January 2015 be approved and signed by the Chairman as a true record.

Estates and Facilities Update

This report provided an update on the work and actions being taken at various sites within the Council's ownership.

During the course of discussion Cllr Venter said that the quality of the grass cutting in and around the Town was now being under taken to an exceptional level and it was agreed that this should be noted in the minutes and an appropriate letter sent to the members of staff responsible.

9717 It was **RESOLVED** that

(a) the report be noted

(b) approval be given to the decoration of the tennis court and changing rooms including lockers for each room at a cost of up to £900.00.

(c) In respect of paragraph 2 (b) of the report approval be given to the expenditure of £1,300 plus VAT from the Council's repairs and maintenance budget for the green waste system. Also the comments of Cllr Venter regarding the exceptional quality of the grass cutting being undertaken in and around Swanley be recorded in the

minutes, and an appropriate letter be sent by the Chief Executive to the members of staff responsible for the grass cutting,

(d) Approval be given to the adoption by the Town Council of the Radio Policy and Procedures set out in paragraph 3 and Appendix B of the report,

(e) With regard to paragraph 4 of the report it be noted that the Estates and Facilities Manager is in the process of arranging a full survey of all the gas installations on Town Council owned property; and,

(f) In order to ensure that the paddling pool in Swanley Park is safe to open, approval be given to the undertaking of remedial works at a cost of £8,500, as described in paragraph 5 of the report.

Swanley Park Concession – Tender and Appointment of a Working Group to oversee the Tender Process.

9718 It was **RESOLVED** that the report be noted and the following councillors and officers be appointed to serve on the working group:

The Mayor, the Leader of the Council, the Leader of the Opposition,
The Chief Executive and the Responsible Financial Officer

St Mary's Road Scheme Plan

9719 It was **RESOLVED** that the Scheme Plan be noted.

Lullingstone Avenue, Swanley – siting of a dog bin.

9720 It was **RESOLVED** that a new dog bin be sited at the junction of Lullingstone Avenue and Swanley Lane.

Correspondence – Swanley Wildlife and Nature Group – Programme 2015

9721 It was **RESOLVED** that the 2015 Programme of the Swanley Wildlife and Nature Group be noted.

The meeting finished at 7.55 PM